



CHARTER TOWNSHIP OF HIGHLAND

250 West Livingston Rd. Highland Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING AGENDA

December 6, 2021 - 6:30 P.M.

Based on the December 7, 2020, Board of Trustees Resolution Declaring and Confirming Coronavirus Local State of Emergency and the COVID-19 epidemic declared by the Director of the Michigan Department of Health and Human Services, this meeting will be held by electronic remote access that provides 2-way telephone or video conferencing as permitted by and in accordance with the Open Meetings Act as amended by Public Act No. 228 of 2020.

The public may participate in the meeting through Zoom by computer, tablet or smart phone using the following link: <https://us02web.zoom.us/j/88637880316>. New to Zoom? Get the app now and be ready when your first meeting starts December 6, 2021, at 6:30 p.m. Meeting ID: 886 3788 0316.

You may also participate using your phone by calling the following numbers:

One tap mobile

+13017158592,, 88637880316# US (Washington DC) +13126266799,, 88637880316# US (New York)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 929 436 2866 US (New York)

+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/u/kb4MALGjvu>.

Meeting ID: 886 3788 0316

Members of the public will only be able to speak during the Public Comment period at the beginning of the meeting and Public Hearing, such comments will be limited to three minutes per person. To provide for orderly public participation, a person wishing to speak must first state their name and request to be recognized by the Chairperson of the meeting. The Chairperson will recognize all persons wishing to speak during the public comment period. Prior to the meeting, members of the public may contact the members of the Highland Township Board of Trustees to provide input or ask questions by email or mail to the Township employee/official and at the address listed below. Persons with disabilities in need of accommodations to be able to participate in the meeting should provide at least 24-hour advance notice to the listed Township employee by phone, email, or mail and an attempt will be made to provide reasonable accommodations.

Tami Flowers MiPMC, Clerk
Charter Township of Highland
205 North John Street,
Highland, Michigan 48357
Email: clerk@highlandtwp.org
Phone: (248) 887-3791 Extension 5

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda
 - Approve:
 - a) November 8, 2021 Board of Trustees Meeting Minutes
 - b) List of Bills dated November 18, 2021, and December 2, 2021 plus correction and additions
 - c) Michigan Municipal Risk Management Authority Insurance Renewal
 - d) Board Approval for Grant Application – Fire Department
 - e) ZBA Appointments
 - Receive and File:
 - Building Department Report – October and November 2021
 - Financial Report – October 2021
 - Fire Department Report – October 2021
 - Library Board Minutes – October 5, 2021
 - Library Director’s Report – November 2021
 - Sheriff’s Department – November 2021
 - Treasurer’s Report – October 2021
 - HVYBSL Financial Statements
6. Announcements and Information Inquiry:
 - a) Highland Township Offices will be closed on Friday, December 24th, and Monday, December 27th, for the Christmas Holiday and Friday, December 31st and Monday, January 3rd for the New Year’s Holiday
 - b) December 13th Tree Lighting at Veterans Park
7. Public Comment
8. Presentation:
 - a) Highland Downtown Development Authority Informational Meeting
9. Pending Business:
 - a) Six Rivers Land Conservancy Agreement
10. New Business:
 - a) Introduce Zoning Amendment Z-024 to rezone Parcel 11-34-326-002 (Vacant Parcel) from current zoning of OS, Office Service District to RM, Multiple Family Residential District with offer of conditions to restrict development to two single family detached homes. Applicant and Property Owner: 2675 Highland Holdings, LLC
 - b) 2022 Blue Cross Blue Shield Renewal
 - c) Oakland County 2022-2024 Law Enforcement Services Agreement with Highland Township
 - d) Activity Center Staffing
 - e) Hazardous Waste Day 2022
 - f) Resolution 21-22 American Aggregates of Michigan, Inc. Application for Early Termination of Farmland Development Rights Agreement
 - g) Resolution 21-23 to Approve Bank Depositories for 2022
 - h) Resolution 21-24 Approving Opting-In to the National Opioid Litigation Settlement
 - i) Budget Amendment – Fire Payroll
 - j) Budget Amendment - Fire Capital
11. Adjourn

1. Call Meeting to Order

Time: _____

Number of Visitors: _____

2. Pledge of Allegiance

Township Board Meeting Roll

Date: December 6, 2021

Present

Absent

Board Member

Rick A. Hamill

Tami Flowers

Jenny Frederick

Judy Cooper

Brian Howe

Beth Lewis

Joseph Salvia

Start Time: _____ End Time: _____

4. Approval of Agenda

5a. Consent Agenda Approval

- a) November 8, 2021 Board of Trustees Meeting Minutes
- b) List of Bills dated November 18, 2021, and December 2, 2021 plus correction and additions
- c) Michigan Municipal Risk Management Authority Insurance Renewal
- d) Board Approval for Grant Application – Fire Department
- e) ZBA Appointments

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
November 8, 2021 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Judy Cooper, Trustee
Brian Howe, Trustee – arrived at 7:03 p.m.
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Ken Chapman, Fire Chief
Lisa Hamameh, Township Attorney
Joellen Shortley, Attorney
Matt Snyder, Lieutenant OCSO

Visitors: 13

Approval of Agenda:

Mrs. Cooper moved to approve the agenda as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

Consent Agenda Approval:

- a) October 18, 2021 Board of Trustees Budget Workshop Meeting Minutes
- b) List of Bills dated November 4, 2021
- c) 2022 Holidays and Meeting Schedule
- d) Resolution 21-19 2021 Winter Tax Roll Assessments
- e) Budget Amendment – DDA

Receive and File:

Adult Activity Center Report – September 2021
Advisory Council Meeting Minutes September 8, 2021
Building Department Report – August and September 2021
Financial Report – September 2021
Fire Department Report – September 2021
Library Board Minutes – September 7, 2021
Library Director's Report – October 5, 2021
Ordinance Department Enforcement – October 2021
Ordinance Department Inspections – October 2021
Sheriff's Department Report – October 2021
Treasurer's Report – September 2021

Mrs. Cooper moved to approve the consent agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

Announcements and Information Inquiry:

- a) Highland Township Offices will be closed Thursday, November 11th for Veteran's Day. Ceremony at Veteran's Park at 11:00 a.m. Veteran's Recognition Ceremony on November 9, 2021 at Lakeland High School and Friday, November 12th at Milford High School.
- b) Highland Township Offices will be closed on November 25 and 26, 2021 in observance of the Thanksgiving Holiday.
- c) November 27, 2021 is Small Business Saturday
- d) November 30, 2021 is Ladies Night Out in Downtown Highland
- e) December 1-31, 2021 - Festival of Trees
- f) December 13th Tree Lighting at Veterans Park
- g) Proclamation for Jude Halloran's Retirement

Proclamation was read for Jude Halloran in recognition of her contributions to Highland Township.

Public Comment:

Question regarding solar installation for new township hall, water testing, and Community Sharing topsoil. Sixteenth year for Joe Salvia managing the Detroit Veteran's Day Parade. Highland Activity Center has a zoom presentation Lady Spies of the War scheduled for tomorrow. Financial Update from Treasurer. Introduction of Devin Cox from EntryPoint Networks who will be addressing the Broadband item later in the agenda.

Public Hearing:

a) 2022 Highland Township Budget

Public hearing regarding the 2022 Budget was open at 6:46 p.m. The public hearing was closed at 6:47 p.m. There was no public comment.

b) Community Development Block Grant Funds 2022 Application

Public hearing regarding the Community Development Block Grant Funds 2022 Application was open at 6:47 p.m. The public hearing was closed at 6:48 p.m. There was no public comment.

Pending Business:

a) Resolution 21-21 for the Establishment of a Post-Employment Medical Expense Reimbursement Plan

Mr. Hamill moved to approve Resolution 21-21 for the Establishment of a Post-Employment Medical Expense Reimbursement Plan for IAFF as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

New Business:

a) Approval of 2022 Township Budget

Mrs. Cooper moved to approve the proposed 2022 Township Budget as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

b) Resolution 21-16 2022 General Appropriations Act

Mr. Hamill moved to approve Resolution 21-16 2022 General Appropriations Act as presented. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

c) Resolution 21-17 to Opt-Out of PA 152 of 2011

Mr. Hamill moved to approve Resolution 21-17 to Opt-Out of PA 152 of 2011 as presented. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

d) Resolution 21-20 CDBG 2022 Application.

Mr. Hamill moved to approve Resolution 21-20 CDBG 2022 Application as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Mr. Hamill moved to approve the amount of \$21,449 of CDBG Funds for Senior Centers. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Ms. Frederick moved to approve the amount of \$3,063 of CDBG Funds for Transportation. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Mr. Hamill moved to approve the amount of \$3,063 of CDBG Funds for services of victims of domestic violence/Haven. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Mr. Hamill moved to approve the amount of \$3,063 for Senior Services/Meals on Wheels. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

e) License Agreement for Use, Scheduling, Operation, and Maintenance of Duck Lake Baseball Fields

Mr. Hamill moved to approve the License Agreement for Use, Scheduling, Operation, and Maintenance of Duck Lake Baseball Fields as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

f) Resolution #21-18 Performance Resolution for Michigan Department of Transportation

Mr. Hamill moved to approve Resolution #21-18 Performance Resolution for Michigan Department of Transportation as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

g) Revised Proposed Amendment/Extension of Site Lease Agreement for SBA Cell Tower

Mr. Hamill moved to approve the Revised Proposed Amendment/Extension of Site Lease Agreement for SBA Cell Tower as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

h) Budget Amendment-Building Inspectors and Cemetery Maintenance

Mr. Hamill moved to approve the Budget Amendment-Building Inspectors and Cemetery Maintenance as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

i) Budget Amendment-Fire Capital Construction in Process ST2

Mr. Hamill moved to approve the Budget Amendment-Fire Capital Construction in Process Station 2 as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

j) Proposal for Development of Highland Township Broadband Master Plan

Mr. Hamill moved to set aside the Board Purchasing Policy to allow Highland Township to proceed with the development of the Highland Township Broadband Master Plan. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Mr. Hamill moved to approve the Proposal for the Highland Township Broadband Master Plan submitted by EntryPoint LLC. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

k) Budget Amendment – Broadband Master Plan

Mr. Hamill moved to approve the Budget Amendment – Broadband Master Plan as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Adjourn:

Supervisor Hamill adjourned the meeting at 8:10 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor

UNAPPROVED

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-072.000 COUNTY OF OAKLAND					
1159	TREASURER	101-RIDGEWOOD-OAK CTY	OCT 2021	11/08/2021	196.50
1159	TREASURER	101-HIGHLAND HILLS OAK CTY	OCT 21	11/10/2021	53.00
1159	TREASURER	101-HIGHLAND GREENS-OAK CTY	OCT2021	11/08/2021	295.00
101-000-075.000 HURON VALLEY SCHOOLS					
1159	TREASURER	101-RIDGEWOOD-HVS	OCT 2021	11/08/2021	786.00
1159	TREASURER	101-HIGHLAND HILLS HVS	OCT 21	11/10/2021	212.00
1159	TREASURER	101-HIGHLAND GREENS-HVS	OCT2021	11/08/2021	1,180.00
101-000-202.001 ESCROW BONDS&ENG. FEES PAYABLE					
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B21-00889	11/02/2021	250.00
5411	ARANEAE INC.	101-ESCROW/BUILDING	B19-00455	11/03/2021	100.00
5411	ARANEAE INC.	101-ESCROW/BUILDING	B19-00456	11/03/2021	100.00
5411	ARANEAE INC.	101-ESCROW/BUILDING	B19-00457	11/03/2021	100.00
5411	ARANEAE INC.	101-ESCROW/BUILDING	B19-00458	11/03/2021	100.00
5411	ARANEAE INC.	101-ESCROW/BUILDING	B19-00459	11/03/2021	100.00
5411	ARANEAE INC.	101-ESCROW/BUILDING	B19-00466	11/03/2021	120.00
5411	ARANEAE INC.	101-ESCROW/BUILDING	B19-00467	11/03/2021	120.00
5411	ARANEAE INC.	101-ESCROW/BUILDING	B20-00014	11/03/2021	100.00
8092	BENESTAD, KRISTOPHER	101-ESCROW/BUILDING	B20-00010	11/03/2021	500.00
8092	BENESTAD, KRISTOPHER	101-INSPECTION FEE	B20-00010	11/03/2021	38.00-
8092	BENESTAD, KRISTOPHER	101-INSPECTION FEE	B20-00010	11/03/2021	38.00-
8188	BRIAN, CATHY	101-ESCROW/BUILDING	B20-00551	11/01/2021	25.00
8407	COOPER, JOAN	101-ESCROW/BUILDING	B21-00858	11/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00928	11/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00929	11/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00930	11/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00931	11/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00944	11/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00945	11/03/2021	125.00
5917	HANSON'S WINDOW & CONST.	101-ESCROW/BUILDING	B21-00822	11/02/2021	125.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00010	11/03/2021	38.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00010	11/03/2021	38.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00538	11/02/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00538	11/02/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00538	11/02/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00735	11/02/2021	57.00
9279	HINSBERG, JAMES	101-ESCROW/BUILDING	B21-00983	11/03/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00273	11/03/2021	250.00
5827	HSI	101-ESCROW/BUILDING	B21-00382	11/02/2021	250.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
2284	HUBBELL ROTH & CLARK INC.	101-WEST SIDE PLAZA-CONSTR OBSERV	0188110	06/01/2021	116.06
2284	HUBBELL ROTH & CLARK INC.	101-WEST SIDE PLAZA-CONSTR OBSERV	0188762	06/23/2021	1,134.77
2284	HUBBELL ROTH & CLARK INC.	101-NEPTECH ADDITION STUDY PLAN REVIEW	0188764	06/23/2021	281.30
7265	LEMKE, TERRY	101-ESCROW/BUILDING	B21-00186	11/02/2021	500.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00538	11/02/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00538	11/02/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00538	11/02/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00538	11/02/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00672	11/02/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00709	11/02/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00732	11/02/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00735	11/02/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00735	11/02/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00871	11/02/2021	250.00
6312	ROOF RITE INC	101-ESCROW/BUILDING	B21-00967	11/02/2021	250.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00875	11/03/2021	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00876	11/03/2021	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00877	11/03/2021	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00898	11/03/2021	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00901	11/03/2021	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00902	11/03/2021	125.00
101-000-491.000	BUILDING PERMITS				
5827	HSI	101-REFUND OF PERMIT FEES	PMH21-0047	11/03/2021	173.00
101-000-491.001	HEATING PERMITS				
5827	HSI	101-REFUND OF PERMIT FEES	PM21-0159	11/03/2021	61.60
101-000-491.002	PLUMBING PERMITS				
5827	HSI	101-REFUND OF PERMIT FEES	PP21-0088	11/03/2021	53.60
101-000-491.003	ELECTRICAL PERMITS				
8290	ARI	101-REFUND OF PERMIT FEES	PE21-0269	11/03/2021	61.60
101-000-676.018	ELECTION REIMBURSEMENT				
1521	CHASE CARDMEMBER SERVICE	101-FOOD FOR ELECTION WORKERS	10/09/21-11/08/21	11/08/2021	375.58
Total :					11,220.01
CLERK					
101-215-730.000	CLERK: ELECTION EXPENSES SUPPL				
1521	CHASE CARDMEMBER SERVICE	101-ROLLING ELECTION TROLLEY	10/09/21-11/08/21	11/08/2021	616.71
101-215-820.000	CLERK: DUES/ED/TRAVEL				
1370	OAKLAND CO. CLERKS ASSOC.	101-QTRLY. MTG. - FLOWERS,MECKLENBORG& KABALK	11152021	11/15/2021	105.00
101-215-957.000	CLERK: ELECT EXP TO BE REIMBUR				
7550	CHURCH OF THE HOLY SPIRIT	101-ELECTION ROOM RENTAL	Nov-21	11/03/2021	100.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
3152	KOPACKI, KRIS	101-MOVE ELECTION ITEMS TO TWP/PRECINCTS-REMO	965	11/07/2021	1,035.00
9221	MECKLENBORG, PAMELA	101-MILEAGE/SNACKS FOR ELECTION	11152021	11/15/2021	102.11
6208	UNITED METHODIST CHURCH	101-ELECTION ROOM RENTAL	Nov-21	11/03/2021	100.00
Total CLERK:					2,058.82
GENERAL GOVERNMENT					
101-261-728.000 GEN GOV: OFFICE SUPPLIES					
8253	AMAZON CAPITAL SERVICES	101-FOLDING TABLE	1RJ4-7TJF-31RC	11/01/2021	67.85
8253	AMAZON CAPITAL SERVICES	101-RETURN TABLE	1WG7-R3MC-6TJ9	11/01/2021	67.85-
1521	CHASE CARDMEMBER SERVICE	101-TABLE	10/09/21-11/08/21	11/08/2021	61.25
1642	PETER'S TRUE VALUE HARDWARE	101-KEY IDENTIFIER	K60061	11/01/2021	8.95
1002	QUILL CORPORATION	101-PAPER/DESK CALENDARS	20585638	10/28/2021	50.97
101-261-804.000 GEN GOV: LEGAL SERVICES					
8409	HALLAHAN & ASSOCIATES PC	101-LEGAL-ASSESSING	19021	11/01/2021	704.14
1407	SEGLUND GABE PAWLAK & GROTH PLC	101-PROSECUTION MATTERS	51671	10/29/2021	3,002.00
101-261-821.000 GEN GOV: MEMBER FEES					
1521	CHASE CARDMEMBER SERVICE	101-OAK PRESS	10/09/21-11/08/21	11/08/2021	17.90
101-261-850.001 GEN GOV: PHONE SERVICE					
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X111	11/06/2021	23.78
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X111	11/06/2021	47.05
101-261-900.001 GEN GOV: ADVERTISING					
9077	21ST CENTURY MEDIA-MICHIGAN	101-BID ADVERTISEMENT ACCT540287	2238398	10/15/2021	611.39
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT HIGHLAND BUDGET	34215	11/03/2021	280.50
6278	TECHNOLOGY GALLERY LLC	101-DIGITAL SIGN MAINTENANCE	INV-131	11/01/2021	400.00
101-261-920.000 GEN GOV: UTILITIES					
1005	DTE ENERGY	101- STREETLIGHTS 9100-4056-3462	200073247832	11/01/2021	4,093.36
101-261-936.000 GEN GOV: TOWNSHIP MAINTENANCE					
8253	AMAZON CAPITAL SERVICES	101-MAGNETIC VENT COVERS	1RJ4-7TJF-31RC	11/01/2021	31.58
8253	AMAZON CAPITAL SERVICES	101-BATHROOM SIGN	1RJ4-7TJF-31RC	11/01/2021	10.95
1521	CHASE CARDMEMBER SERVICE	101-HEATERS	10/09/21-11/08/21	11/08/2021	315.60
2382	J.W. FIELD SEPTIC SERVICES	101-PUMP SEPTIC TANK	25052	11/10/2021	550.00
101-261-937.000 GEN GOV: VEHICLE OP MAINT					
1918	BERT OIL LLC	101-CREDIT	063021	06/30/2021	11.20-
1918	BERT OIL LLC	101-CREDIT	103121	10/31/2021	7.30-
1918	BERT OIL LLC	101- VEHICLE OIL CHANGE FORD F150 '15	163707	10/19/2021	72.98
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	1729	10/31/2021	7.00
101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT					
1521	CHASE CARDMEMBER SERVICE	101-ADOBE/ZOOM	10/09/21-11/08/21	11/08/2021	100.68
1521	CHASE CARDMEMBER SERVICE	101-ICLOUD	10/09/21-11/08/21	11/08/2021	2.99

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-261-971.003 GEN GOV: COMPUTER SOFTWARE					
1521	CHASE CARDMEMBER SERVICE	101-MAILCHIMP	10/09/21-11/08/21	11/08/2021	40.98
Total GENERAL GOVERNMENT:					10,415.55
GENERAL GOVERNMENT PERSONNEL B					
101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS					
1057	AMERICAN FAMILY LIFE ASSUR.	101-AFLAC INSURANCE-TWP.	095599	11/12/2021	151.44
1057	AMERICAN FAMILY LIFE ASSUR.	101-AFLAC INSURANCE-LIBRARY	095599	11/12/2021	5.60
1057	AMERICAN FAMILY LIFE ASSUR.	101-AFLAC INSURANCE-ACT. CTR.	095599	11/12/2021	138.19
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE	213130030617	11/09/2021	1,038.91
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	213130030617	11/09/2021	7,286.89
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ORDINANCE	213130030617	11/09/2021	265.70
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ACT. CTR.	213130030617	11/09/2021	738.24
9116	COLONIAL LIFE PREMIUM PROCESSING	101-PREMIUM BCN-E4485801	44858011013165	10/13/2021	136.68
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP.	12/01/21-12/31/21	11/05/2021	1,166.52
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-IN HOUSE	12/01/21-12/31/21	11/05/2021	392.48
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL	12/01/21-12/31/21	11/05/2021	21.18
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ACT. CTR.	12/01/21-12/31/21	11/05/2021	84.80
Total GENERAL GOVERNMENT PERSONNEL B:					11,426.63
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	10/27/21-11/9/21	11/09/2021	1,190.38
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	10/27/21-11/9/21	11/09/2021	2,059.89
9168	LUTTMAN, ROBERT J.	101-INSPECTIONS	10/27/21-11/9/21	11/09/2021	1,802.01
Total BUILDING:					5,052.28
SOCIAL SERVICES					
101-670-705.000 SOC SERV: CROSSING GUARDS					
8253	AMAZON CAPITAL SERVICES	101-WHISTLES FOR CROSSING GUARDS	1RJ4-7TJF-31RC	11/01/2021	6.99
8253	AMAZON CAPITAL SERVICES	101-ROOF TOP STROBE LIGHTS FOR CROSSING GUARD	1RJ4-7TJF-31RC	11/01/2021	95.97
1521	CHASE CARDMEMBER SERVICE	101-LED SIGN	10/09/21-11/08/21	11/08/2021	213.86
Total SOCIAL SERVICES:					316.82
SENIOR CENTER					
101-672-850.001 ACTIVITY CTR: INTERNET SERVICE					
2216	COMCAST	101-ACT CTR -UNRETURNED EQUIPMENT	12022021 0160458	11/01/2021	120.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
2216	COMCAST	101-ACT CTR 153 N MILFORD RD 0160458	12022021 0160458	11/01/2021	224.23
101-672-940.000 ACTIVITY CTR: RENT EXPENSE					
8349	HIGHLAND HOLDING LLC	101-RENT 153 N. MILFORD RD STE 103-ACTIVITY CTR	DEC 2021	11/15/2021	1,500.00
Total SENIOR CENTER:					1,844.23
PLANNING & ORDINANCE					
101-701-820.000 PLNG: DUES/ED/TRAVEL					
1521	CHASE CARDMEMBER SERVICE	101-APA CONFERENCE-BURKHART	10/09/21-11/08/21	11/08/2021	210.00
101-701-825.002 PLNG: CERTIFICATION					
1521	CHASE CARDMEMBER SERVICE	101-UVS CERTIFICATION-CORWIN	10/09/21-11/08/21	11/08/2021	25.00
Total PLANNING & ORDINANCE:					235.00
ZONING BOARD OF APPEALS (ZBA)					
101-702-900.000 ZBA: ADVERTISING					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-ZBA	33763	08/25/2021	293.25
Total ZONING BOARD OF APPEALS (ZBA):					293.25
PLANNING COMMISSION					
101-703-900.000 PLNG COMM: ADVERTISING/PRTG					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-PLNG COMM	34216	11/03/2021	484.50
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-PLNG COMM	34217	11/03/2021	484.50
Total PLANNING COMMISSION:					969.00
PARKS					
101-751-729.003 PARKS: DUCK LAKE PINES					
2126	FREEDOM WORK OPPORTUNITIES	101-LAWN MAINTENANCE-DUCK LAKE	3090	10/31/2021	600.00
101-751-935.000 PARKS: MAINTENANCE					
1309	BRENDEL'S SEPTIC TANK SER LLC	101-MONTHLY RENTAL-HICKORY RIDGE PARK	199692	11/06/2021	100.00
1309	BRENDEL'S SEPTIC TANK SER LLC	101-MONTHLY RENTAL-DUCK LAKE PINES	199693	11/06/2021	185.00
1309	BRENDEL'S SEPTIC TANK SER LLC	101-CHILL AT THE MILL-PARK EXPENSE	199694	11/06/2021	120.00
Total PARKS:					1,005.00
Total GENERAL FUND:					44,836.59
FIRE FUND					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
206-000-638.000	EMS TRANSPORT				
2631	STAR EMS	206-EMS BILLING SERVICE FEE	09-21-001H	10/20/2021	470.37
Total :					470.37
FIRE					
206-336-713.001	FIRE:HEALTH/DENTAL/LIFE/DISINS				
1057	AMERICAN FAMILY LIFE ASSUR.	206-AFLAC INSURANCE-FIRE	095599	11/12/2021	305.24
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE	213130030617	11/09/2021	4,134.45
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE CHIEF	12/01/21-12/31/21	11/05/2021	153.84
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE	12/01/21-12/31/21	11/05/2021	21.18
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE	12/01/21-12/31/21	11/05/2021	631.04
206-336-722.010	FIRE: INSTRUCTOR TRAINING				
1521	CHASE CARDMEMBER SERVICE	206-FIRE INSTRUCTION CLASS	10/09/21-11/08/21	11/08/2021	298.32
206-336-727.000	FIRE: SUPPLIES				
1521	CHASE CARDMEMBER SERVICE	206-BINDERS/KEY TAGS	10/09/21-11/08/21	11/08/2021	41.97
9208	HIGHLAND SUPPLY INC.	206-STATION SUPPLIES	SO595	11/08/2021	84.00
1461	STAPLES CREDIT PLAN	206-CHAIRS PADS	2904464551	08/15/2021	155.44
206-336-731.000	FIRE: MEDICAL SUPPLIES				
2343	J & B MEDICAL SUPPLY INC.	206-EMS SUPPLIES	7826623	11/05/2021	77.84
2343	J & B MEDICAL SUPPLY INC.	206-EMS SUPPLIES	7841774	11/10/2021	378.00
1132	LINDE GAS & EQUIPMENT INC	206- MEDICAL OXYGEN	66598232	10/16/2021	192.87
1132	LINDE GAS & EQUIPMENT INC	206-MEDICAL OXYGEN	66742674	10/22/2021	14.92
206-336-732.000	FIRE: UNIFORMS				
9121	ALLIE BROTHERS	206-LT RUSSELL - CLASS A UNIFORM	84966	11/03/2021	615.68
206-336-806.001	FIRE: COMPUTERS/SOFTWARE				
1521	CHASE CARDMEMBER SERVICE	206-GOOGLE SUITES	10/09/21-11/08/21	11/08/2021	396.00
8175	ICARE REPAIR MILFORD	206-IPAD REPAIR (R211)	1975	11/05/2021	71.99
206-336-809.000	FIRE: SOFTWARE MAINTENANCE				
1521	CHASE CARDMEMBER SERVICE	206-ACTIVE 911	10/09/21-11/08/21	11/08/2021	3.80
206-336-820.000	FIRE: DUES & EDUCATION				
9206	MICHIGAN ASSOC. OF FIRE CHIEFS	206-2022 MEMBERSHIP DUES	03581	09/21/2021	125.00
206-336-851.000	FIRE: RADIO COMMUNICATIONS				
1029	OAKLAND COUNTY	206-DISPATCH SERVICES	shf0006806	10/27/2021	3,886.94
206-336-920.000	FIRE: PUBLIC UTILITIES				
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X111	11/06/2021	187.02
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X111	11/06/2021	23.78
2216	COMCAST	206-1600 W HIGHLAND FS #1 0160011	12152021 0160011	11/12/2021	124.61
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	11112021 66207	11/12/2021	181.67

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
206-336-930.000 FIRE: VEHICLE REPAIR					
9284	GRABOWSKI, ADAM	206-2014 F450 (R211) OIL LEAK	11/10/21	11/10/2021	363.95
1102	HALT FIRE INC.	206-MISC VEHICLE MAINTENANCE	445476	10/18/2021	20.65
1029	OAKLAND COUNTY	206-2019 DODGE (C1) BUMPER LIGHT REPAIR	MTP0000559	11/01/2021	248.15
206-336-936.000 FIRE: BLDG MAINT/REPAIR					
1021	GILL-ROY'S HARDWARE	206-FS1 GARDEN HOSE REEL	2110-828460	10/31/2021	50.99
1541	HOME DEPOT CREDIT SERVICES	206-OFFICE CHAIR MATS	571114	10/19/2021	83.70
1541	HOME DEPOT CREDIT SERVICES	206-STORAGE SHELVING-FS1	718164	10/19/2021	249.99
8257	PARTNR HAUS	206-FS1 STORAGE BALANCE	2803	11/09/2021	590.91
1642	PETER'S TRUE VALUE HARDWARE	206-GARDEN HOSE NOZZLES	K60043	10/31/2021	19.98
6338	TRI-COUNTY SUPPLY INC.	206-CREDIT	303761	11/01/2021	19.15-
206-336-937.000 FIRE: EQUIP MAINT					
6345	WITMER PUBLIC SAFETY GROUP INC	206-LANYARD FOR TIC	2132472	05/27/2021	29.99
6345	WITMER PUBLIC SAFETY GROUP INC	206-FREIGHT	2132472	05/27/2021	31.99
206-336-967.000 FIRE: NEW PROJECTS					
9205	DIGICOM GLOBAL INC.	206-PAGER AMP FOR FS1	6064	10/28/2021	154.00
6338	TRI-COUNTY SUPPLY INC.	206-FS1 TRUCK WASH DISPENSER	302991	10/25/2021	398.25
Total FIRE:					14,329.00
Total FIRE FUND:					14,799.37
POLICE FUND					
POLICE					
207-301-807.000 POLICE: OAKLAND CO SHER CONT					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT	shf0006806	10/27/2021	229,431.75
207-301-807.004 POLICE: OVERTIME					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T.	shf0006806	10/27/2021	3,141.39
207-301-935.000 POLICE: SHERIFF'S MAINT					
1839	ABSOPURE WATER CO.	207-5GALLON WATER	88106729	10/04/2021	24.25
207-301-971.002 POLICE: BUILDING REN					
7943	LINDHOUT ASSOCIATES ARCHITECTS	207-CONSTRUCTION ADMINISTRATION	2021-1102	11/01/2021	700.50
8388	THE SUMMIT COMPANY	207-REMODEL SUB-STATION	6840	10/30/2021	35,456.94
Total POLICE:					268,754.83
Total POLICE FUND:					268,754.83
CAPITAL IMPROVEMENT FUND					
GENERAL GOVERNMENT					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
401-261-971.001 TOWNSHIP IMPROVEMENTS					
8166	BOSS ENGINEERING	401-CONSTRUCTION DOCS-205 N JOHN	136081	11/09/2021	235.39
7943	LINDHOUT ASSOCIATES ARCHITECTS	401-CONSTRUCTION ADMINISTRATION	2021-1104	11/01/2021	7,366.91
8388	THE SUMMIT COMPANY	401-TOWNSHIP BLDG CONSTRUCTION	6839	10/30/2021	387,203.81
401-261-971.020 250 W LIVINGSTON IMPROVEMENTS					
1021	GILL-ROY'S HARDWARE	401-250 W LIVINGSTON DIGITAL THERMOSTAT	2111-830587	11/01/2021	28.59
1541	HOME DEPOT CREDIT SERVICES	401-250 W LIVINGSTON IMPROVEMENTS-THERMOSTAT	3522549	10/26/2021	28.86
1541	HOME DEPOT CREDIT SERVICES	401-250 W LIVINGSTON IMPROVEMENTS-BASEBOARD H	3522549	10/26/2021	57.68
Total GENERAL GOVERNMENT:					394,921.24
Total CAPITAL IMPROVEMENT FUND:					394,921.24
FIRE CAPITAL FUND					
FIRE					
402-336-971.003 CONSTR IN PROCESS FIRE MIL ST1					
2284	HUBBELL ROTH & CLARK INC.	402-FIRE STATION 1 WATER MAIN	0188111	06/01/2021	3,975.64
2284	HUBBELL ROTH & CLARK INC.	402-FIRE STATION 1 WATER MAIN	0188763	06/23/2021	571.04
402-336-971.004 CONSTR IN PROCESS FIRE MIL ST2					
2284	HUBBELL ROTH & CLARK INC.	402-FIRE STATION 2 STUDY PLAN REVIEW	0186157	03/04/2021	275.50
Total FIRE:					4,822.18
Total FIRE CAPITAL FUND:					4,822.18
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-808.000 DDA: CONSULTANT CASSIE BLASCYK					
9249	BLASCYK, CASSIE R.	494-MONTHLY CONSULTATION FEE	410	11/01/2021	600.00
494-729-820.000 DDA: DUES/ED/TRAVEL					
9249	BLASCYK, CASSIE R.	494-REIMBURSE FOR MILEAGE TO PICK UP BULBS	410	11/01/2021	21.28
1521	CHASE CARDMEMBER SERVICE	494-MDA CONFERENCE	10/09/21-11/08/21	11/08/2021	195.00
494-729-880.003 DDA: DESIGN					
2262	BRIEN'S SERVICES INC.	494-FALL CLEANUP	41121	11/04/2021	910.00
1521	CHASE CARDMEMBER SERVICE	494-BULBS	10/09/21-11/08/21	11/08/2021	460.64
7890	LECLERC DISPLAY CO	494-TREE/HOLIDAY LIGHT DISPLAY	2119	08/10/2021	3,453.00
7890	LECLERC DISPLAY CO	494-HOLIDAY LIGHT DISPLAY	2120	10/23/2021	1,740.00
494-729-900.000 DDA: ADVERTISING/PRINTING					
1521	CHASE CARDMEMBER SERVICE	494-CONSTANT CONTACT	10/09/21-11/08/21	11/08/2021	45.00
494-729-900.001 DDA: FUNDRAISER EXPENSE					
1521	CHASE CARDMEMBER SERVICE	494-XMAS LIGHTS	10/09/21-11/08/21	11/08/2021	213.95

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total DOWNTOWN DEVELOPMENT AUTHORITY:					7,638.87
Total DOWNTOWN DEVELOPMENT FUND:					7,638.87
HIGHLAND ADVISORY COUNCIL					
GENERAL GOVERNMENT					
702-261-729.000 HAAC: DEDUCTIONS					
8313	TRAVELING TRAINERS, THE	702-EXERCISE CLASS	11082021	11/08/2021	1,280.00
Total GENERAL GOVERNMENT:					1,280.00
Total HIGHLAND ADVISORY COUNCIL:					1,280.00
CURRENT TAX COLLECT					
703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE					
4268	CORELOGIC	703-TAX REFUND	11-09-430-014	11/05/2021	825.30
8408	HULINGS, NORMAN AND JUNE	703-TAX REFUND	11-11-151-016	11/05/2021	1,835.85
Total :					2,661.15
Total CURRENT TAX COLLECT:					2,661.15
TAGGETT LAKE ASSOC					
TRUST & AGENCY ADMIN					
766-255-956.000 TAGGETT LAKE: DEDUCTIONS					
1005	DTE ENERGY	766-4061 TAGGETT LAKE 910008280281	11112021 80281	11/12/2021	9.40
Total TRUST & AGENCY ADMIN:					9.40
Total TAGGETT LAKE ASSOC:					9.40
KELLOGG LAKE ASSOC					
TRUST & AGENCY ADMIN					
767-255-956.000 KELLOGG LAKE: DEDUCTIONS					
1005	DTE ENERGY	767-KELLOGG/4061 TAGGETT LAKE 910008280281	11112021 80281	11/12/2021	5.51
Total TRUST & AGENCY ADMIN:					5.51

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total KELLOGG LAKE ASSOC:					5.51
CHARLICK LAKE ASSOC					
TRUST & AGENCY ADMIN					
768-255-956.000 CHARLICK LAKE: DEDUCTIONS					
1005	DTE ENERGY	768-3938 LOCH DR 910008280414	11112021 80414	11/12/2021	14.91
Total TRUST & AGENCY ADMIN:					14.91
Total CHARLICK LAKE ASSOC:					14.91
WOODRUFF LAKE ASSOC					
TRUST & AGENCY ADMIN					
769-255-956.000 WOODRUFF LAKE: DEDUCTIONS					
1005	DTE ENERGY	769-877 WOODRUFF LK 910008280547	11112021 80547	11/12/2021	14.91
Total TRUST & AGENCY ADMIN:					14.91
Total WOODRUFF LAKE ASSOC:					14.91
WHITE LAKE IMPROVEMENT					
TRUST & AGENCY ADMIN					
770-255-956.000 WHITE LAKE: DEDUCTIONS					
1029	OAKLAND COUNTY	770-WHITE LAKE PATROL	shf0006806	10/27/2021	2,082.59
Total TRUST & AGENCY ADMIN:					2,082.59
Total WHITE LAKE IMPROVEMENT:					2,082.59
PENNINSULA LAKE					
TRUST & AGENCY ADMIN					
774-255-956.000 PENINSULA LAKE: DEDUCTIONS					
9023	PLM LAKE & LAND MANAGEMENT CORP	774-PENINS. LAKE PERMIT FEE	E19586	11/05/2021	400.00
Total TRUST & AGENCY ADMIN:					400.00
Total PENNINSULA LAKE:					400.00
Grand Totals:					742,241.55

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
ASSESSOR					
101-257-720.000 ASSESSING: CONTRACTUAL SVCS					
9278	KCI	101-2021 PERSONAL PROPERTY STATEMENT AND FORM	10142021	10/14/2021	66.60
Total ASSESSOR:					66.60
GENERAL GOVERNMENT					
101-261-850.000 GEN GOV: FIBER-OTHER COMMUNICA					
7660	CROWN CASTLE FIBER LLC	101-205 JOHN ST. FIBER NETWORKS	967019	11/01/2021	823.00
Total GENERAL GOVERNMENT:					823.00
PLANNING & ORDINANCE					
101-701-801.000 PLNG: CONSULTANT PROF.					
2240	CARLISLE WORTMAN ASSOC. INC.	101-PINE BLUFFS UPDATES	2163064	11/01/2021	1,020.00
2240	CARLISLE WORTMAN ASSOC. INC.	101-MONTHLY RETAINER	2163065	11/12/2021	800.00
2240	CARLISLE WORTMAN ASSOC. INC.	101-CONSULTATION-CONTRACT WORK	2163066	11/12/2021	3,600.00
Total PLANNING & ORDINANCE:					5,420.00
Total GENERAL FUND:					6,309.60
Grand Totals:					6,309.60

Total GENERAL FUND:	51,146.19
Total FIRE FUND:	14,799.37
Total POLICE FUND:	268,754.83
Total CAPITAL IMPROVEMENT FUND:	394,921.24
Total FIRE CAPITAL FUND:	4,822.18
Total DOWNTOWN DEVELOPMENT FUND:	7,638.87
Total HIGHLAND ADVISORY COUNCIL:	1,280.00
Total CURRENT TAX COLLECT:	2,661.15
Total TAGGETT LAKE ASSOC:	9.40
Total KELLOGG LAKE ASSOC:	5.51
Total CHARLICK LAKE ASSOC:	14.91
Total WOODRUFF LAKE ASSOC:	14.91
Total WHITE LAKE IMPROVEMENT:	2,082.59
Total PENNINSULA LAKE:	400.00
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Grand Totals:	748,551.15
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Payroll and Hand Checks November 18, 2021 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT)	\$	18,992.37
General/Fire Payroll 11/12/2021	\$	58,114.02
Payroll Taxes (FICA & FWT)	\$	3,780.97
Supplemental Fire PR 11/5/2021	\$	11,041.04
HC-Election Pay 11/08/2021	\$	11,670.50
Equitable - Deferred Comp.	\$	1,350.00
ICMA - Deferred Comp.	\$	1,542.36
Flexible Savings Account	\$	661.69
Garnishments	\$	300.00
Highland Firefighters Assn		
Highland Firefighters Union Dues-Full-Time	\$	350.00
Highland Firefighters Union Dues-Part-Time	\$	560.00
OPEB Monthly Transfer	\$	166.67
11/30/2021 DDA LOAN-Monthly	\$	3,771.83

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-202.001 ESCROW BONDS&ENG. FEES PAYABLE					
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00932	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00933	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00935	11/24/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00937	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00947	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00948	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00949	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00950	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00951	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00952	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00953	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00957	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00958	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00959	11/22/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00960	11/22/2021	125.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00634	11/22/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00634	11/22/2021	57.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B20-00634	11/22/2021	193.00
8412	MATTINGLY, KYLE	101-ESCROW/BUILDING	B20-00634	11/22/2021	2,075.00
8412	MATTINGLY, KYLE	101-REFUSE FEE	B20-00634	11/22/2021	193.00-
8412	MATTINGLY, KYLE	101-REINSPECTION FEE	B20-00634	11/22/2021	57.00-
8412	MATTINGLY, KYLE	101-REINSPECTION FEE	B20-00634	11/22/2021	57.00-
101-000-231.002 STATE W/H					
1106	STATE OF MICHIGAN	101-STATE W/H 38-6026891 SUW MONTHLY/QUARTERLY	NOVEMBER 2021	11/22/2021	7,162.33
Total :					11,112.33
CLERK					
101-215-820.000 CLERK: DUES/ED/TRAVEL					
1274	MICH ASSOC OF MUNICIPAL CLERKS	101-2022 MEMBERSHIP-MECKLENBORG	2022 MEMBERSHI	11/17/2021	60.00
1274	MICH ASSOC OF MUNICIPAL CLERKS	101-2022 MEMBERSHIP-FLOWERS	2022MEMBERSHIP	11/17/2021	60.00
101-215-957.000 CLERK: ELECT EXP TO BE REIMBUR					
2316	ELECTION SOURCE	101-ELECTION TESTING	21-3350	10/25/2021	2,960.00
Total CLERK:					3,080.00
TREASURER					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-253-820.000 TREAS: DUES/ED/TRAVEL					
6381	OAK COUNTY TREASURERS ASSOC	101-HOLIDAY LUNCHEON-GENSON	11292021	11/29/2021	35.00
6381	OAK COUNTY TREASURERS ASSOC	101-HOLIDAY LUNCHEON-FREDERICK	11292021	11/29/2021	35.00
6381	OAK COUNTY TREASURERS ASSOC	101-DUES-GENSON	2022 DUES	11/29/2021	20.00
6381	OAK COUNTY TREASURERS ASSOC	101-DUES-FREDERICK	DUES 2022	11/29/2021	20.00
Total TREASURER:					110.00
GENERAL GOVERNMENT					
101-261-728.000 GEN GOV: OFFICE SUPPLIES					
2541	STAPLES	101-POST ITS/BINDER CLIPS/STAPLER/PENS/TAPE/CALE	3490648971	10/18/2021	227.94
2541	STAPLES	101-INK/FOLDERS/TONER/ADDING TAPE	3492666273	11/08/2021	233.21
101-261-760.000 GEN GOV: MISC. GRANT EXPENSE					
2671	SIX RIVERS LAND CONSERVANCY	101-2021 CONTRIB PHRAGMITES TREATMENT	11112021	11/11/2021	812.00
101-261-804.000 GEN GOV: LEGAL SERVICES					
1114	ROSATI SCHULTZ JOPPICH ET AL	101-SIX RIVERS	1076447	11/11/2021	783.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-SBA LEASE	1076447	11/11/2021	507.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-HURON VALLEY SCHOOLS	1076447	11/11/2021	58.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-ORDINANCE	1076447	11/11/2021	29.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-REVIEW AGENDA	1076447	11/11/2021	43.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-BASEBALL FIELDS	1076447	11/11/2021	145.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP	1076447	11/11/2021	43.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEETING ATTENDANCE REMOTELY	1076447	11/11/2021	87.00
101-261-805.000 GEN GOV: AUDITING					
1014	PLANTE & MORAN PLLC	101-CHART OF ACCOUNTS/ARPA	2059029	10/14/2021	1,200.00
101-261-850.001 GEN GOV: PHONE SERVICE					
9090	NET EXPRESS VOIP	101-PHONE SERVICE-TWP	429211123	11/23/2021	218.27
2652	SPRINT	101-CELL PHONES - TWP.	337192515-237	10/23/2021	126.52
101-261-900.000 GEN GOV: TAX BILL PRINTING					
1045	ALLEGRA PRINT & IMAG HIGHLAND	101-WINTER NEWSLETTER	71420	11/18/2021	960.75
101-261-900.001 GEN GOV: ADVERTISING					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT HIGHLAND TOWNSHIP	34285	11/17/2021	127.50
101-261-920.000 GEN GOV: UTILITIES					
1005	DTE ENERGY	101-935 S. HICKORY RDG TRL 910008266330	11122021 66330	11/17/2021	14.91
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	11122021 66959	11/15/2021	36.08
1005	DTE ENERGY	101-250 W LIVINGSTON RD 910008267072	11122021 67072	11/15/2021	457.41
1005	DTE ENERGY	101-205 N. JOHN BLDG R 910008267791	11122021 67791	11/17/2021	15.22
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	11122021 80786	11/15/2021	56.95
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	11122021 80885	11/15/2021	52.49
101-261-936.000 GEN GOV: TOWNSHIP MAINTENANCE					
2596	FIVE STAR ACE	101-LIGHTS	26910	11/15/2021	9.99

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
2126	FREEDOM WORK OPPORTUNITIES	101-LAWN MAINTENANCE	3098	11/29/2021	2,092.00
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - TWP	2330410	11/15/2021	94.35
6300	S&D SEASONAL SERVICES	101-MOWING	29267	11/04/2021	484.00
9240	SIMPLIFILE	101-FILING FEE HVSD PROP MAINT	15003958350	11/15/2021	33.00
101-261-959.000	GEN GOV: METRO AUTHORITY EXP				
2158	ROAD COMMISSION FOR O.C.	101-TRAFFIC SIGNAL MAINT.	2825	11/16/2021	44.18
Total GENERAL GOVERNMENT:					8,993.27
GENERAL GOVERNMENT PERSONNEL B					
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN				
1350	EQUITABLE RETIREMENT	101-DEF CONTR 4TH QTR-ACT CTR PLAN ID 652977	6076743	11/29/2021	1,718.44
1350	EQUITABLE RETIREMENT	101-DEF CONTR 4TH QTR-IN-HOUSE PLAN ID 652977	6076743	11/29/2021	6,697.58
1350	EQUITABLE RETIREMENT	101-DEF CONTR 4TH QTR-TWP PLAN ID 652977	6076743	11/29/2021	5,089.50
1731	LINCOLN FINANCIAL GROUP	101-DEFINED CONTRIB- BURKHART W41875030	4TH QTR 2021	11/22/2021	42.59
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS				
9116	COLONIAL LIFE PREMIUM PROCESSING	101-PREMIUM BCN-E4485801	44858011113310	11/13/2021	136.68
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR3 LIBRARY	001279029705	11/15/2021	42.90
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR1 ACT CTR	001279029705	11/15/2021	61.33
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 IN-HOUSE	001279029705	11/15/2021	153.71
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 TWP	001279029705	11/15/2021	723.42
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. ORDINANCE OFFICER BR1	001279029705	11/15/2021	33.52
Total GENERAL GOVERNMENT PERSONNEL B:					14,699.67
BUILDING					
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG				
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	11/10/21-11/23/21	11/22/2021	887.26
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	11/10/21-11/22/21	11/22/2021	1,626.39
9168	LUTTMAN, ROBERT J.	101-INSPECTIONS	11/10/21-11/22/21	11/22/2021	1,941.27
Total BUILDING:					4,454.92
CEMETERY					
101-567-935.000	CEMETERY: SEXTON				
1127	HURON CEMETERY MAINTENANCE	101-CEMETERY MAINTENANCE	DEC 2021	11/22/2021	3,434.00
Total CEMETERY:					3,434.00
SOCIAL SERVICES					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS				
3152	KOPACKI, KRIS	101-INSTALL BANNERS/WREATHS/GARLAND TOWN CTR	967	11/26/2021	575.00
Total SOCIAL SERVICES:					575.00
SENIOR CENTER					
101-672-850.000	ACTIVITY CTR: PHONE SERVICE				
9090	NET EXPRESS VOIP	101-PHONE SERVICE-ACT CTR	429211123	11/23/2021	52.50
2652	SPRINT	101-CELL PHONE-ACT. CTR.	337192515-237	10/23/2021	37.27
101-672-850.002	ANNEX: INTERNET SERVICE				
2216	COMCAST	101-ANNEX 8529 10 157 0100876	01082022 0100876	11/26/2021	326.57
101-672-920.000	ACTIVITY CTR: UTILITIES				
1375	CONSUMERS ENERGY	101-209 N JOHN ST ACTIVITY CENTER	601012780616	10/25/2021	94.60
1005	DTE ENERGY	101-153 N MILFORD RD-ACT CTR 920034151463	11122021 51463	11/15/2021	86.15
101-672-920.002	ANNEX: UTILITIES				
1005	DTE ENERGY	101-205 W. LIVINGSTON RD-ANNEX 910008280133	11122021 80133	11/15/2021	319.97
101-672-936.000	ACTIVITY CTR: BUILDING MAINT				
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ACTIVITY CTR.	88106730	10/04/2021	15.20
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - ACTIVITY CENTER	2330412	11/15/2021	10.00
101-672-936.002	ANNEX: BUILDING MAINT				
9254	PRECISION TREE AND SHRUB SVCS INC.	101-PRUNING-ANNEX	6548	11/18/2021	595.00
101-672-940.000	ACTIVITY CTR: RENT EXPENSE				
8349	HIGHLAND HOLDING LLC	101-RENT 153 N. MILFORD RD STE 103-ACTIVITY CTR	JAN 2022	11/22/2021	1,500.00
Total SENIOR CENTER:					3,037.26
ZONING BOARD OF APPEALS (ZBA)					
101-702-900.000	ZBA: ADVERTISING				
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-ZBA	34274	11/10/2021	369.75
Total ZONING BOARD OF APPEALS (ZBA):					369.75
PARKS					
101-751-920.000	PARKS: UTILITIES				
1005	DTE ENERGY	101-333 N. MILFORD RD 910008267551	11122021 67551	11/15/2021	48.94
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	11122021 67940	11/15/2021	336.53
1005	DTE ENERGY	101-3800 N. HICKORY RDG-PARK-910008266587	11152021 66587	11/17/2021	32.31
1140	O.C.W.R.C.	101-WATER-HIGHLAND STATION 333 MILFORD RD	11092021 43476-00	11/09/2021	347.08
101-751-935.000	PARKS: MAINTENANCE				
2126	FREEDOM WORK OPPORTUNITIES	101-PARK LAWN MAINTENANCE	3098	11/29/2021	696.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total PARKS:					1,460.86
Total GENERAL FUND:					51,327.06
FIRE FUND					
206-000-627.000 RENTAL INSPECTIONS					
8413	BEVIER, BRUCE	206-RENTAL INSPECTION REFUND	11082021	11/08/2021	150.00
206-000-638.000 EMS TRANSPORT					
2631	STAR EMS	206-EMS BILLING SERVICE FEE	10-21-001H	11/23/2021	1,226.80
Total :					1,376.80
FIRE					
206-336-713.001 FIRE:HEALTH/DENTAL/LIFE/DISINS					
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR2 PD. ON CALL	001279029705	11/15/2021	174.90
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR1 F-T FIRE	001279029705	11/15/2021	419.63
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. CHIEF BR1	001279029705	11/15/2021	83.10
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. FIRE MARSHAL BR1	001279029705	11/15/2021	33.52
206-336-851.000 FIRE: RADIO COMMUNICATIONS					
2490	FRONTIER	206-DISPATCH LINE 616-001-6196-011603-5	11192021 011603-5	11/20/2021	59.84
206-336-920.000 FIRE: PUBLIC UTILITIES					
2216	COMCAST	206-ST#3 852910157 0115262	01022022 0115262	12/11/2021	56.07
2216	COMCAST	206-ST#2 852910157 0115288	12292021 0115288	11/16/2021	131.57
1005	DTE ENERGY	206-ST#2 3570 N. DUCK LAKE RD 910008267205	11152021 67205	11/17/2021	113.56
1005	DTE ENERGY	206-1600 W HIGHLAND RD 920020305909	11192021 05909	11/22/2021	1,741.27
9090	NET EXPRESS VOIP	206-VOIP MONTHLY	1605211123	11/23/2021	110.45
2652	SPRINT	206-CELL PHONES - FIRE	337192515-237	10/23/2021	131.68
206-336-930.000 FIRE: VEHICLE REPAIR					
2287	UPS STORE - 2655, THE	206-UPS SHIPPING	10	10/21/2021	27.65
206-336-936.000 FIRE: BLDG MAINT/REPAIR					
2596	FIVE STAR ACE	206-FS1 MOUNTING NEEDS	26868	11/04/2021	.25
Total FIRE:					3,083.49
Total FIRE FUND:					4,460.29
POLICE FUND					
POLICE					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
207-301-920.000 POLICE: UTILITIES					
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	11122021 66454	11/15/2021	376.14
207-301-935.000 POLICE: SHERIFF'S MAINT					
1839	ABSOPURE WATER CO.	207-COOLER	58986834	10/31/2021	4.00
Total POLICE:					380.14
Total POLICE FUND:					380.14
CAPITAL IMPROVEMENT FUND					
GENERAL GOVERNMENT					
401-261-971.001 TOWNSHIP IMPROVEMENTS					
1005	DTE ENERGY	401-205 N JOHN ST 910008280059	11122021 80059	11/15/2021	478.21
1114	ROSATI SCHULTZ JOPPICH ET AL	401-SUMMIT DOCUMENTS	1076447	11/11/2021	58.00
401-261-971.012 TOWNSHIP RELOCATION EXPENSES					
8340	CAPITAL ALLIANCE CORP	401-STORAGE CONTAINER	367161	11/04/2021	100.00
401-261-971.020 250 W LIVINGSTON IMPROVEMENTS					
2694	GOYETTE MECHANICAL	401-250 W. LIVINGSTON GAS HEATERS	910094325	11/19/2021	972.73
Total GENERAL GOVERNMENT:					1,608.94
Total CAPITAL IMPROVEMENT FUND:					1,608.94
DOWNTOWN DEVELOPMENT FUND					
494-000-677.001 DDA EVENTS FUND					
1564	DUKES OF HIGHLAND RESTAURANT, THE	494-UNITY DOLLARS	11032021	11/03/2021	30.00
Total :					30.00
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-820.000 DDA: DUES/ED/TRAVEL					
1364	MICHIGAN DOWNTOWN ASSOCIATION	494-MEMBERSHIP DUES	2866	11/18/2021	300.00
494-729-880.001 DDA: PROMOTIONS					
1013	ABC PRINTING INC	494-TREE LIGHTING/HOLIDAY DECORATING CONTEST	43246	11/17/2021	35.00
2413	GUERRA, MARIO	494-TREE LIGHTING	2021-30	11/23/2021	350.00
494-729-880.002 DDA: ECONOMIC RESTRUCTURING					
1013	ABC PRINTING INC	494-LAWN SIGNS/LADIES NIGHT	43202	11/09/2021	182.00
1013	ABC PRINTING INC	494- FLYERS & POSTERS LADIES NIGHT OUT	43240	11/15/2021	133.50
1013	ABC PRINTING INC	494-LADIES NIGHT OUT/SHOP SMALL BUSINESS	43246	11/17/2021	35.00
7826	THE LIFT AT STS	494-ER/SPIRIT ON MAIN GENISYS/MSOC GRANT	2021-31	11/23/2021	2,500.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
494-729-880.003 DDA: DESIGN					
1013	ABC PRINTING INC	494-HISTORICAL BUILDING SIGNS	43192	10/14/2021	955.50
3152	KOPACKI, KRIS	494-WATER FLOWER GARDENS	949	11/18/2021	495.00
3152	KOPACKI, KRIS	494-WATER FLOWER GARDENS	952	09/13/2021	330.00
494-729-920.000 DDA: RENT/ UTILITIES					
9090	NET EXPRESS VOIP	494-PHONE SERVICE DDA	429211123	11/23/2021	5.52
494-729-935.000 DDA: MAINTENANCE FOUR CORNERS					
3152	KOPACKI, KRIS	494-REMOVE/STORE/DISPOSE FALL DISPLAYS AND SIGN	966	11/07/2021	300.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:					5,621.52
Total DOWNTOWN DEVELOPMENT FUND:					5,651.52
HIGHLAND ADVISORY COUNCIL					
GENERAL GOVERNMENT					
702-261-729.000 HAAC: DEDUCTIONS					
1410	GORDON FOOD SERVICE INC.	702-FOOD SUPPLIES	758189961	10/26/2021	90.00
Total GENERAL GOVERNMENT:					90.00
Total HIGHLAND ADVISORY COUNCIL:					90.00
CURRENT TAX COLLECT					
703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE					
4268	CORELOGIC CENTRALIZED REFUNDS	703-TAX REFUND	11-10-452-009	11/17/2021	2,342.71
4268	CORELOGIC CENTRALIZED REFUNDS	703-TAX REFUND	11-22-277-009	11/17/2021	2,861.64
8411	SILK ABSTRACT COMPANY	703-TAX REFUND	11-21-303-003	11/17/2021	305.06
Total :					5,509.41
Total CURRENT TAX COLLECT:					5,509.41
POST-RETIREMENT BENEFITS					
GENERAL GOVERNMENT PERSONNEL B					
737-279-719.000 RETIREE OPEB EXPENSE					
1958	AmWINS GROUP BENEFITS INC.	737-RETIREE HEALTH PREMIUMS	7097126	11/18/2021	450.00
2499	GIBSON, WANDA SUE	737-RETIREE HEALTH REIMBURSEMENT	DEC 2021	11/22/2021	202.59
1181	KILEY, JUDITH A.	737-RETIREE HEALTH REIMBURSEMENT	DEC 2021	11/22/2021	200.00
1536	MCDONELL, MARY L.	737-RETIREE HEALTH BUYOUT	11292021	11/29/2021	2,000.00
1048	OLSON, GAYLE	737-RETIREE HEALTH BUYOUT	11292021	11/29/2021	2,000.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
9095	PATTERSON, BRIDGET	737-RETIREE HEALTH REIMBURSEMENT	DEC 2021	11/29/2021	202.63
9095	PATTERSON, BRIDGET	737-RETIREE HEALTH REIMBURSEMENT	NOV 2021	11/22/2021	202.63
1311	PILCHOWSKI, PATRICIA	737-RETIREE HEALTH BUYOUT	11292021	11/29/2021	2,000.00
1206	REGAN, RITA	737-RETIREE HEALTH REIMBURSEMENT	DEC 2021	11/22/2021	380.89
1232	SIMPSON, NANCY	737-RETIREE HEALTH BUYOUT	11292021	11/29/2021	2,000.00
1373	WAGNER, PATRICIA G.	737-RETIREE HEALTH REIMBURSEMENT	NOV 2021B	11/22/2021	213.54
1497	WEINBURGER, JOSEPH F.	737-RETIREE HEALTH REIMBURSEMENT	DEC 2021	11/22/2021	401.85
Total GENERAL GOVERNMENT PERSONNEL B:					10,254.13
Total POST-RETIREMENT BENEFITS:					10,254.13
DUCK LAKE ASSOC					
TRUST & AGENCY ADMIN					
764-255-956.000 DUCK LAKE: DEDUCTIONS					
1081	AQUA-WEED CONTROL INC.	764-EGLE PERMIT FEE	12042021	12/04/2021	1,530.00
1005	DTE ENERGY	764-3378 KINGSWAY DR 9200093 91144	11122021 91144	11/15/2021	393.82
1005	DTE ENERGY	764-2014 JACKSON BLVD IRRIGATION 920009307439	11152021 07439	11/17/2021	393.14
1005	DTE ENERGY	764- 3261 RAMADA DR IRRIGATION 920009313643	11152021 13643	11/17/2021	676.75
1005	DTE ENERGY	764-2165 DAVISTA DR IRRIGATION 920009313650	11152021 13650	11/17/2021	752.55
1005	DTE ENERGY	764-2000 LAKE CT IRRIGATION 920009313668	11152021 13668	11/17/2021	1,083.14
1005	DTE ENERGY	764-1425 BAY RDG IRRIGATION 920009143164	11152021 43164	11/17/2021	755.78
1005	DTE ENERGY	764-1590 WHITE LK RD IRRIGATION 9200 111 75436	11152021 75436	11/17/2021	126.66
Total TRUST & AGENCY ADMIN:					5,711.84
Total DUCK LAKE ASSOC:					5,711.84
KELLOGG LAKE ASSOC					
TRUST & AGENCY ADMIN					
767-255-956.000 KELLOGG LAKE: DEDUCTIONS					
9148	STATE OF MICHIGAN	767-2022 PERMIT FEE-KELLOGG LAKE	E19538	11/05/2021	800.00
Total TRUST & AGENCY ADMIN:					800.00
Total KELLOGG LAKE ASSOC:					800.00
Grand Totals:					85,793.33

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
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Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
ASSESSOR					
101-257-720.000 ASSESSING: CONTRACTUAL SVCS					
9278	WAYNE COUNTY APPRAISAL LLC	101-MONTHLY ASSESSING CONTRACT FEE	DEC 2021	11/22/2021	9,724.00
Total ASSESSOR:					9,724.00
GENERAL GOVERNMENT PERSONNEL B					
101-279-711.000 GGP: DEFINED CONTRIBUTION PLAN					
1502	VANTAGEPOINT TRANSFER AGENTS-109785	101-DEF CONTR 4TH QTR-TWP PLAN # 109785	648146	11/29/2021	12,403.78
Total GENERAL GOVERNMENT PERSONNEL B:					12,403.78
Total GENERAL FUND:					22,127.78
FIRE FUND					
FIRE					
206-336-711.001 FIRE:DEFINED CONTRIBUTION F-T					
1502	VANTAGEPOINT TRANSFER AGENTS-109785	206-DEF CONTR 4TH QTR- PLAN # 109785	648146	11/29/2021	5,514.75
Total FIRE:					5,514.75
Total FIRE FUND:					5,514.75
REFUSE FUND					
REFUSE					
227-526-801.000 REFUSE: CONTRACTOR					
2676	GFL ENVIRONMENTAL USA	227-MONTHLY CONTRACT-DECEMBER	52551279	12/01/2021	87,590.23
Total REFUSE:					87,590.23
Total REFUSE FUND:					87,590.23
Grand Totals:					115,232.76

Total GENERAL FUND:	73,454.84
Total FIRE FUND:	9,975.04
Total POLICE FUND:	380.14
Total REFUSE FUND:	87,590.23
Total CAPITAL IMPROVEMENT FUND:	1,608.94
Total DOWNTOWN DEVELOPMENT FUND:	5,651.52
Total HIGHLAND ADVISORY COUNCIL:	90.00
Total CURRENT TAX COLLECT:	5,509.41
Total POST-RETIREMENT BENEFITS:	10,254.13
Total DUCK LAKE ASSOC:	5,711.84
Total KELLOGG LAKE ASSOC:	800.00
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Grand Totals:	201,026.09
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Payroll and Hand Checks December 2, 2021 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT)	\$	18,757.98
General/Fire Payroll 11/24/2021	\$	58,114.02
Equitable - Deferred Comp.	\$	1,250.00
ICMA - Deferred Comp.	\$	1,525.52
Flexible Savings Account	\$	556.69
Garnishments	\$	300.00
Highland Firefighters Assn	\$	1,260.50
Highland Firefighters Union Dues-Full-Time		
Highland Firefighters Union Dues-Part-Time		
OPEB Monthly Transfer	\$	166.67
12/31/2021 DDA LOAN-Monthly	\$	3,771.83

Correction to the additions to the LOB's dated 12/02/21:

Consumers Energy Fund 101 for \$425.54 CORRECTED amount is \$330.94

I am sorry for any confusion. If you have any questions. Please don't hesitate to contact me.

Thank you,

Renee Bowen

Assistant Bookkeeper

248-887-3791 ext. 140

248-889-0988 Fax

Bowenr@highlandtwp.org

The following need to be added to the List of Bills dated 12/2/2021:

1. Purchase Power Fund 101 for \$1000.00, postage machine
2. Freedom Works Fund 101 for \$600.00, Duck Lk lawn maintenance
3. Consumers Energy Fund 101 for \$48.96
4. Consumers Energy Fund 101 for \$220.40
5. Consumers Energy Fund 101 for \$425.54
6. Consumers Energy Fund 101 for \$493.65
7. Consumers Energy Fund 206 for \$157.46
8. Consumers Energy Fund 206 for \$165.99
9. Consumers Energy Fund 206 for \$577.37
10. Applied Imaging Fund 206 for \$147.67
11. Consumers Energy Fund 207 for \$188.94
12. Mike Ennis Fund 401 for \$150.00, demo walls

These particular invoices were not available prior to the completion of the LOB's and only just recently became available and need to be added upon request or to avoid fees.

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY COVERAGE PROPOSAL

Member:	Charter Township of Highland	Proposal No: Q000013359
Date of Original Membership:	May 1, 1985	
Proposal Effective Dates:	January 01, 2022 To January 01, 2023	
Member Representative:	Amy LaVoie	Telephone #: (248) 887-3791
Regional Risk Manager:	Ibex Insurance Agency	Telephone #: (248) 538-0470

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. **Charter Township of Highland** (hereinafter "Member") is eligible to be a Member of MMRMA. **Charter Township of Highland** agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

Charter Township of Highland is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

Charter Township of Highland is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). **Charter Township of Highland's** SIR and deductibles are as follows:

Table I
Member Deductibles and Self Insured Retentions

COVERAGE	DEDUCTIBLE	SELF INSURED RETENTION
Liability	N/A	State Pool Member
Vehicle Physical Damage	\$250 Per Vehicle	State Pool Member
Fire/EMS Replacement Cost	\$1,000 Per Occurrence	N/A
Property and Crime	\$1,000 Per Occurrence	N/A
Sewage System Overflow	N/A	N/A

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

The **Charter Township of Highland** is afforded all coverages provided by MMRMA, except as listed below:

1. Sewage System Overflow
2. Specialized Emergency Response Expense Recovery Coverage
- 3.
- 4.

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

Charter Township of Highland agrees to maintain the Required Minimum Balance as defined in the Member Financial Responsibilities section of the MMRMA Governance Manual. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

C. MMRMA Obligations - Payments and Limits of Coverage

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

Table II
Limits of Coverage

Liability and Motor Vehicle Physical Damage	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Liability	5,000,000	N/A	N/A	N/A
2 Judicial Tenure	N/A	N/A	N/A	N/A
3 Sewage System Overflows	0	N/A	0	N/A
4 Volunteer Medical Payments	25,000	N/A	N/A	N/A
5 First Aid	2,000	N/A	N/A	N/A
6 Vehicle Physical Damage	1,500,000	N/A	N/A	N/A
7 Uninsured/Underinsured Motorist Coverage (per person)	100,000	N/A	N/A	N/A
Uninsured/Underinsured Motorist Coverage (per occurrence)	250,000	N/A	N/A	N/A
8 Michigan No-Fault	Per Statute	N/A	N/A	N/A
9 Terrorism	5,000,000	N/A	N/A	5,000,000

Property and Crime	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Buildings and Personal Property	18,135,196	350,000,000	N/A	N/A
2 Personal Property in Transit	2,000,000	N/A	N/A	N/A
3 Unreported Property	5,000,000	N/A	N/A	N/A
4 Member's Newly Acquired or Constructed Property	10,000,000	N/A	N/A	N/A
5 Fine Arts	2,000,000	N/A	N/A	N/A
6 Debris Removal (25% of Insured direct loss plus)	25,000	N/A	N/A	N/A
7 Money and Securities	1,000,000	N/A	N/A	N/A
8 Accounts Receivable	2,000,000	N/A	N/A	N/A
9 Fire Protection Vehicles, Emergency Vehicles, and Mobile Equipment (Per Unit)	5,000,000	10,000,000	N/A	N/A
10 Fire and Emergency Vehicle Rental (12 week limit)	1,000 per week	N/A	N/A	N/A
11 Structures Other Than a Building	15,000,000	N/A	N/A	N/A
12 Dam/Dam Structures/Lake Level Controls	0	N/A	N/A	N/A
13 Transformers	0	N/A	N/A	N/A
14 Storm or Sanitary Sewer Back-Up	1,000,000	N/A	N/A	N/A
15 Marine Property	1,000,000	N/A	N/A	N/A
16 Other Covered Property	10,000	N/A	N/A	N/A
17 Income and Extra Expense	5,000,000	N/A	N/A	N/A
18 Blanket Employee Fidelity	1,000,000	N/A	N/A	N/A
19 Faithful Performance	Per Statute	N/A	N/A	N/A
20 Earthquake	5,000,000	N/A	5,000,000	100,000,000
21 Flood	5,000,000	N/A	5,000,000	100,000,000
22 Terrorism	50,000,000	50,000,000	N/A	N/A

Table III

Network and Information Security Liability, Media Injury Liability, Network Security Loss, Breach Mitigation Expense, PCI Assessments, Social Engineering Loss, Reward Coverage, Telecommunications Fraud Reimbursement.				
	Limits of Coverage Per Occurrence/Claim	Deductible Per Occurrence/Claim		Retroactive Date
	\$5,000,000			
Coverage A Network and Information Security Liability: Regulatory Fines:	Each Claim Included in limit above Each Claim Included in limit above	\$25,000	Each Claim	7/1/2013
Coverage B Media Injury Liability	Each Claim Included in limit above	\$25,000	Each Claim	7/1/2013
Coverage C Network Security Loss Network Security Business Interruption Loss:	Each Unauthorized Access Included in limit above Each Business Interruption Loss Included in limit above	\$25,000	Each Unauthorized Access Retention Period of 72 hours of Business Interruption Loss	Occurrence
Coverage D Breach Mitigation Expense:	Each Unintentional Data Compromise Included in limit above	\$25,000	Each Unintentional Data Compromise	Occurrence
Coverage E PCI Assessments:	Each Payment Card Breach \$1,000,000 Occ./\$1,000,000 Agg. Included in limit above	\$25,000	Each Payment Card Breach	Occurrence
Coverage F Social Engineering Loss:	Each Social Engineering Incident \$100,000 Occ./\$100,000 Agg. Included in limit above	\$25,000	Each Social Engineering Incident	Occurrence
Coverage G Reward Coverage	Maximum of 50% of the Covered Claim or Loss; up to \$25,000 Included in Limit above		Not Applicable	Occurrence
Coverage H Telecommunications Fraud Reimbursement	\$25,000 Included in limit above		Not Applicable	Occurrence

Annual Aggregate Limit of Liability

Member Aggregate	All Members Aggregate
\$5,000,000	\$25,000,000

The total liability of MMRMA shall not exceed \$5,000,000 per Member Aggregate Limit of Liability for coverages A, B, C, D, E, F, G, and H, in any Coverage Period.

The total Liability of MMRMA and MCCRMA shall not exceed \$25,000,000 for All Members Combined Aggregate Limit of Liability for coverages A, B, C, D, E, F, G, and H, in any Coverage Period.

It is the intent of MMRMA that the coverage afforded under the Subjects of Coverage be mutually exclusive. If however, it is determined that more than one Subject of Coverage applies to one coverage event ensuing from a common nexus of fact, circumstance, situation, event, transaction, or cause, then the largest of the applicable Deductibles for the Subjects of Coverage will apply.

Table IV
Specialized Emergency Response Expense Recovery Coverage
Limits of Coverage

Specialized Emergency Response Expense Recovery	Limits of Coverage per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
	N/A	N/A	N/A	N/A

Table V
Specialized Emergency Response Expense Recovery Coverage
Deductibles

Specialized Emergency Response Expense Recovery	Deductible per Occurrence
	Member
	N/A

D. Contribution for MMRMA Participation

Charter Township of Highland

Period: January 01, 2022 To January 01, 2023

Coverages per Member Coverage Overview: \$111,104

TOTAL ANNUAL CONTRIBUTIONS: \$111,104

E. List of Addenda

This document is for the purpose of quotation only and does not bind coverage in the Michigan Municipal Risk Management Authority, unless accepted and signed by both the authorized Member Representative and MMRMA Representative below.

**Accepted By:
Charter Township of Highland**

**Proposal No:
Q000013359**

MMRMA



Member Representative

MMRMA Representative

Date

10-8-2021
Date

**MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY
PROPERTY AND CRIME DOCUMENT**

**SECTION 2
COVERED PROPERTY:
MEMBER BUILDINGS AND PERSONAL PROPERTY**

A. MEMBER'S BUILDING

Member building means an existing structure roofed and walled on file with MMRMA and includes the following if attached to the building or within 1,000 feet of the building:

1. Incomplete additions and all component parts;
2. Permanently installed fixtures, machinery and equipment; and
3. Indoor and outdoor equipment, signs, fixtures and personal property used to maintain or service the building.
4. Building does not mean:
 - g. Electrical poles, power lines and transformers; or

A. MEMBER'S BUILDING

Member building means an existing structure roofed and walled on file with MMRMA and includes the following if attached to the building or within 1,000 feet of the building:

4. Building does not mean:
 - e. Foundations or supports below the surface of the lowest floor or basement;
 - f. Underground pipes, flues, drains and appurtenances thereto;
 - g. Electrical poles, power lines, transformers; or

D. MEMBER'S PERSONAL PROPERTY AT ANY LOCATION

1. Personal property means the Member's property other than **real estate** in which the Member has an insurable interest. Personal property also includes:
 - a. The Member's interest in labor, materials and services furnished or arranged by the Member on personal property of others; and
 - b. The Member's improvements and betterments to buildings and glass in structures not owned by the Member.
2. Personal property does not mean:
 - l. Electrical poles, power lines and transformers;

D. MEMBER'S PERSONAL PROPERTY AT ANY LOCATION

1. Personal property means the Member's property other than **real estate** in which the Member has an insurable interest. Personal property also includes:
 - a. The Member's interest in labor, materials and services furnished or arranged by the Member on personal property of others; and
 - b. The Member's improvements and betterments to buildings and glass in structures not owned by the Member.
2. Personal property does not mean:
 - l. Electrical poles, power lines, transformers;
 - m. Buildings, structures, or other real property; or
 - n. Personal property in transit.

**SECTION 3
ADDITIONAL COVERED PROPERTY AND LIMITS OF COVERAGE**

H. FIRE OR EMERGENCY VEHICLES

2. Each vehicle, and its maximum replacement value, must be on file with MMRMA.
3. If the Member actually replaces or repairs the vehicle, the most MMRMA will pay is either the actual replacement or repair cost, not to exceed the maximum replacement value for that specific vehicle on file with MMRMA. The most MMRMA will pay, per **occurrence**, is the limits of coverage for aggregate Fire or Emergency Vehicles stated in the Coverage Overview. If the Member does not replace or repair the vehicle, the most MMRMA will pay is the **actual cash value** of the vehicle immediately prior to the loss.

H. FIRE OR EMERGENCY VEHICLES

2. Each vehicle, and its maximum replacement value or **agreed amount**, must be on file with MMRMA.

Replacement valuation will apply only to Member Fire or Emergency vehicles with a model year that does not exceed fifteen (15) years at time of reporting. The most MMRMA will pay for any fire or emergency vehicle with a model year that exceeds fifteen (15) years is **agreed amount or actual cash value**.

3. If the Member actually replaces or repairs the vehicle, the most MMRMA will pay is either the actual replacement or repair cost, not to exceed the maximum replacement value or **agreed amount** for that specific vehicle on file with MMRMA. The most MMRMA will pay per **occurrence**, is the limits of coverage for aggregate Fire or Emergency Vehicles stated in the Coverage Overview. If the Member does not replace or repair the vehicle, the most MMRMA will pay is the **actual cash value** of the vehicle immediately prior to the loss.

J. STRUCTURES OTHER THAN A BUILDING

1. Structures other than a building means the Member's **real estate** that is not roofed and walled. It includes, by way of illustration but not limitation, the Member's dams, tunnels, and bridges. The items listed in Section 2A(4) of this Coverage Document are not Structures Other Than a Building.

J. STRUCTURES OTHER THAN A BUILDING

1. Structures other than a building means the Member's **real estate** that is not roofed and walled. It includes, by way of illustration but not limitation, the **Member's tunnels and bridges**. The items listed in Section 2A(4) of this Coverage Document are not Structures Other Than a Building.

N. TRANSFORMERS

1. Transformer means any device used to receive current at one voltage, and deliver the same current at a different voltage.
2. The most MMRMA will pay for loss or damage to the Member's transformers is the Member's actual loss up to \$2,500,000.
3. Member transformers with values excess of \$2,500,000 may be granted coverage, if reported and accepted by MMRMA prior to loss.
4. The following are excluded:
Any transformer attached to or a part of electrical poles or power lines.

O. DAMS AND INLAND LAKE LEVEL CONTROLS

1. MMRMA will pay for the actual cost to repair or replace any loss or damage to a covered property from a covered cause of loss subject to the limits of coverage for Member's Dams as stated below.
2. Dam means any artificial barrier including appurtenant works, that impounds, diverts, or is designed to impound or divert water or a combination of water and any other liquid or material in the water; that is or will be when complete 6 feet or more in height; and that has or will have an impounding capacity at design flood elevation of 5 surface acres or more. Appurtenant works means the structure and machinery incident to or annexed to a dam that is built to operate and maintain a dam, including spillways, either in a dam or separate from the dam; lower level outlet works; and water conduits such as tunnels, pipelines, or penstocks, located either through the dam or through the abutments of the dam.
3. Inland lake means a natural or artificial lake, pond, impoundment, or a part of one of those bodies of water. Inland lake does not include the Great Lakes or Lake St. Clair. A dam used to regulate or maintain the level of an inland lake means an artificial barrier, structure, or facility and appurtenant works.
4. Dam does not mean:
 - a. storage or processing tank or standpipe constructed of steel or concrete;
 - b. dikes, embankments including earthen or any other material; or
 - c. dug pond where there is no impoundment of water or waste materials containing water at levels above adjacent natural grade levels;
5. The most MMRMA will pay if the Member repairs or replaces the dam or inland lake level controls is the replacement cost provided by the Member and accepted by and on file with MMRMA up to a maximum of \$15,000,000 per occurrence. Member is not required to provide appraisal of inland lake level controls valued with a replacement cost less than \$250,000.
6. The most MMRMA will pay if Member does not provide replacement cost is the actual cash value or agreed amount provided by the Member and accepted by and on file with MMRMA of the dam or inland lake level controls immediately prior to loss or damage.

**SECTION 5
EXCLUSIONS FOR ALL COVERAGES PROVIDED IN THIS
COVERAGE DOCUMENT**

V. COMMUNICABLE DISEASE

The exclusion set forth in Paragraph 1 and 2 below applies to all coverage under all forms and endorsements that comprise this Coverage Document, including but not limited to forms or endorsements that cover property damage to buildings or personal property and forms or endorsements that cover business income, extra expense, rental value, or action of civil authority.

1. MMRMA will not pay for any loss, damage, liability, claim, cost, or expense of whatsoever nature, directly or indirectly caused by, contributed to by, resulting from, arising out of, or in connection with a Communicable Disease or the fear or threat (whether actual or perceived) of a Communicable Disease regardless of any other cause or event contributing concurrently or in any sequence thereto. As used herein, a Communicable Disease includes, but is not limited to, a virus, bacterium, pathogen, fungus, parasite, or other microorganism or any variation thereof, whether deemed living or not, that induces or is capable of inducing physical distress, illness, disease, or can cause or threaten damage to human health or human welfare.
2. MMRMA will not pay for loss or damage caused by, or in response to any pandemic or epidemic.
3. With respect to any loss or damage subject to the exclusion in Paragraph 1 and 2, above, such exclusion supersedes any exclusion relating to "pollutants."
4. The terms of the exclusion in Paragraph 1 and 2, above, or the inapplicability of this exclusion to a particular loss, do not serve to create coverage for any loss that would otherwise be excluded under this Coverage Document.

- W. Any coverage provided by the Michigan Municipal Risk Management Authority Data Breach and Privacy Liability Coverage Document, which is incorporated for this Exclusion only.

SECTION 10
DEFINITIONS - ALL COVERAGES

8. **POLLUTANTS**

means any solid, liquid, gaseous, or thermal irritant or contaminant, including by way of illustration but not limitation: smoke, vapor, soot, fumes, acids, alkalis, asbestos, chemicals, electromagnetic fields, lead, lead paint, radon, chlorofluorocarbons, organisms or micro-organisms including bacteria, fungus, molds or their spores or products, viruses or other pathogens, and waste. Waste includes materials to be recycled, reconditioned, or reclaimed

8. **POLLUTANTS**

means any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals, waste, perfluoroalkyl or polyfluoroalkyl substances, and any unhealthy or hazardous building materials (including but not limited to asbestos and lead products or materials containing lead). Waste includes materials to be recycled, reconditioned, or reclaimed. Pollutants also includes electromagnetic fields, lead, lead paint, radon, chlorofluorocarbons, organisms or microorganisms including bacteria, fungus, molds, or their spores or products, viruses, or other pathogens.

**MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY
LIABILITY AND MOTOR VEHICLE PHYSICAL DAMAGE
COVERAGE DOCUMENT**

**SECTION 2
EXCLUSIONS**

Coverage is not provided for any demand, notice, claim or **lawsuit** alleging **bodily injury**, property injury, **personal injury** or other subjects of coverage as set forth in Section 1 resulting directly, indirectly or consequentially from, in, or due to any of the following:

- X. Communicable Disease: This Exclusion shall apply to any loss, damage, liability, compensation, injury, sickness, disease, death, medical payment, defense cost, cost, expense, or any other amount incurred by or accruing, directly or indirectly, originating from, caused by, contributed to by, resulting from, arising out of, or in connection, or any nature whatsoever caused by, arising out of, related to, or resulting from, directly or indirectly, in whole or in part:
1. Any Communicable Disease or the fear or threat (whether actual or perceived) of a Communicable Disease regardless of any other cause or event contributing concurrently or in any sequence thereto. As used herein, a Communicable Disease includes, but is not limited to, a virus, bacterium, pathogen, fungus, parasite, or other microorganism or any variation thereof, whether deemed living or not, that induces or is capable of inducing physical distress, illness, disease, or can cause or threaten damage to human health or human welfare.
 2. Any action or inaction of any Member or any action or order of a governmental representative, authority, or agency undertaken to control, prevent, suppress, mitigate, test for, monitor, treat, or remediate the actual, suspected, or anticipated presence, existence, or transmission of any Communicable Disease; that actually or allegedly induces or is capable of inducing physical distress, illness, or disease.
 3. Any action or inaction of any Member or any action or order of a governmental representative, authority, or agency undertaken in response to any pandemic or epidemic.
 4. This Exclusion applies even if claims against any Member allege negligence or other wrongdoing in the:
 - a. supervising, hiring, employing, training, or monitoring of others that may be infected with and spread a communicable disease, or
 - b. failure to report disease to authorities.

The addition of this exclusion does not imply that other Coverage Document provisions do not also exclude coverage for loss, damage, liability, compensation, injury, sickness, disease, death, medical payment, defense cost, cost, expense, or any other amount incurred by or accruing, directly or indirectly, originating from, caused by, contributed to by, resulting from, arising out of, in connection, or any nature whatsoever, caused by, arising out of, related to, or resulting from, directly or indirectly, in whole or in part, any Communicable Disease.

- Y. Any coverage provided by the Michigan Municipal Risk Management Authority Data Breach and Privacy Liability Coverage Document, which is incorporated for this Exclusion only.

SECTION 4 DEFINITIONS

- A. The following meanings shall apply to all coverages in this Coverage Document.
13. **POLLUTANTS**
means any solid, liquid, gaseous, or thermal irritant or contaminant, including by way of illustration but not limitation: smoke, vapor, soot, fumes, acids, alkalis, asbestos, chemicals, electromagnetic fields, lead, lead paint, radon, chlorofluorocarbons, organisms or micro-organisms including bacteria, fungus, molds or their spores or products, viruses or other pathogens, and waste. Waste includes materials to be recycled, reconditioned, or reclaimed
13. **POLLUTANTS**
means any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals, waste, perfluoroalkyl or polyfluoroalkyl substances, and any unhealthy or hazardous building materials (including but not limited to asbestos and lead products or materials containing lead). Waste includes materials to be recycled, reconditioned, or reclaimed. Pollutants also includes electromagnetic fields, lead, lead paint, radon, chlorofluorocarbons, organisms or microorganisms including bacteria, fungus, molds, or their spores or products, viruses, or other pathogens.

Community:
Renewal period:

Highland Township
Jan 1, 2022 to Jan 1, 2023

	<u>Total Contribution</u>	<u>Property Totals</u>
Last Year	\$106,069	\$16,572,582
This Year	\$111,104	\$17,135,196
Total Change	\$5,035	\$562,614
% Change (+ -)	4.7%	3.4%

Notes:

New MMRMA property adjuster, Tracey Cool, tcool@mmrma.org

RCN addition w/ RC value of \$305K added effective 2-23-2021 w/ an additional charge of \$3,055 (not included in last year's premium)

\$5M in builders risk removed & building added. \$3.3 in builders risk remains (not rated on)

RAP Grant:

<u>Approved</u>	<u>Issued</u>	<u>Description</u>	<u>Amount</u>	<u>Comments</u>
8/29/06	12/18/06	Library security system	\$5,000	50% up to \$5,000
8/29/06	4/12/07	Duck Lk Pines	\$3,528	50% up to \$4,675
11/12/08	3/11/09	Safety Netting	\$1,315	50% up to \$1,315
5/24/2012	2/19/2013	Camera & Security Proj.	\$2,360	50% up to \$2,663
6/10/2013	9/12/2013	Digital Camera System	\$3,153	50% up to \$3,253
3/10/2017	3/28/2017	Digital Camera Security	\$1,194	50% up to \$1,194
			\$16,550	

	<u>Net Asset Distribution</u>	<u>Loss Fund Distribution</u>	<u>Total</u>	
2006 MMRMA Distribution:	\$4,053		\$4,053	
2007 MMRMA Distribution:	\$10,307		\$10,307	
2008 MMRMA Distribution:	\$18,438		\$18,438	
2010 MMRMA Distribution:	\$43,037		\$43,037	
2011 MMRMA Distribution:	\$71,233		\$71,233	
2012 MMRMA Distribution:	\$164,587		\$164,587	PK
2013 MMRMA Distribution:	\$82,109		\$82,109	PK
2014 MMRMA Distribution:	\$124,689		\$124,689	KD
2015 MMRMA Distribution:	\$168,528	\$3,455	\$171,983	PK
2016 MMRMA Distribution:	\$96,438	\$48,791	\$145,229	KE
2017 MMRMA Distribution:	\$37,388	\$3,418	\$40,806	PK
2018 MMRMA Distribution:	\$51,880	\$4,164	\$56,044	LZ
2019 MMRMA Distribution:	\$36,043	\$7,657	\$43,700	LZ
2020 MMRMA Distribution:	\$35,932	\$7,715	\$43,647	LZ
2021 MMRMA Distribution:	\$19,998	\$5,904	\$25,902	KE
	\$964,660	\$81,104	\$1,045,764	

NOTIFICATION OF GRANT/PROGRAM APPLICATION

Board Approval for Grant Applications and Renewals:

All applications for Grants or Programs must be approved, prior to application, by the Highland Township Board.

In order to submit your grant application for Board approval, please complete the following information and attach any additional paperwork and forward to the Highland Township Supervisors office.

The Township Board if approved will provide, depending on the requirements of the Grant; a simple Board Motion or Resolution.

Complete Name of Grant:	Assistance To Firefighter Grant (AFG)
Submitted by:	Ken Chapman
New Grant or Renewal?	New
Award Notification Received?	
Amount:	\$750,000
Fiscal Year:	2022
Duration (if more than one fiscal year)	
Name of Funding Source: (i.e. DNR)	FEMA
Federal, State or Local?	Federal
District Match Required? If yes please describe	5%
Board Resolution Required?	Yes for acceptance
Brief Description of Grant:	Federal grant to replace aging apparatus

DATE RECEIVED:



Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: December 2, 2021
Re: Zoning Board of Appeals Re-Appointments and New Appointment

I recommend that we re-appoint David Gerathy and Robert Hoffman to the ZBA for another three year term that will expire January 1, 2025. Michael Borg was appointed in 2021 and his term will expire in 2024.

Additionally, I recommend that we appoint Mary Michaels as an alternate member of the ZBA for a three year term expiring January 1, 2025. Ms. Michaels has served on the ZBA in the past and is familiar with the work.



5b. Receive and File:

Building Department Report – October and November 2021

Financial Report – October 2021

Fire Department Report – October 2021

Library Board Minutes – October 5, 2021

Library Director's Report – November 2021

Sheriff's Department – November 2021

Treasurer's Report – October 2021

HVYBSL Financial Statements

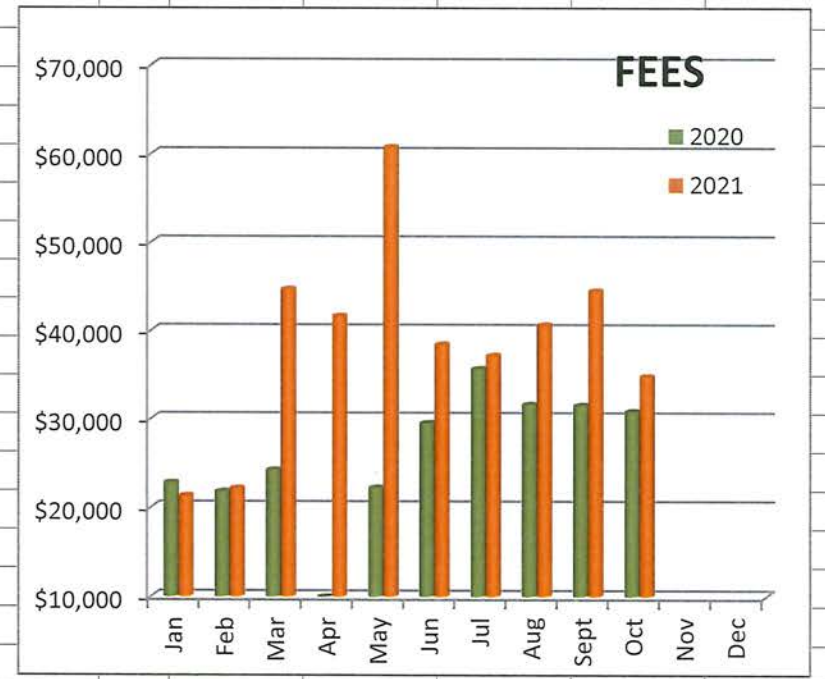
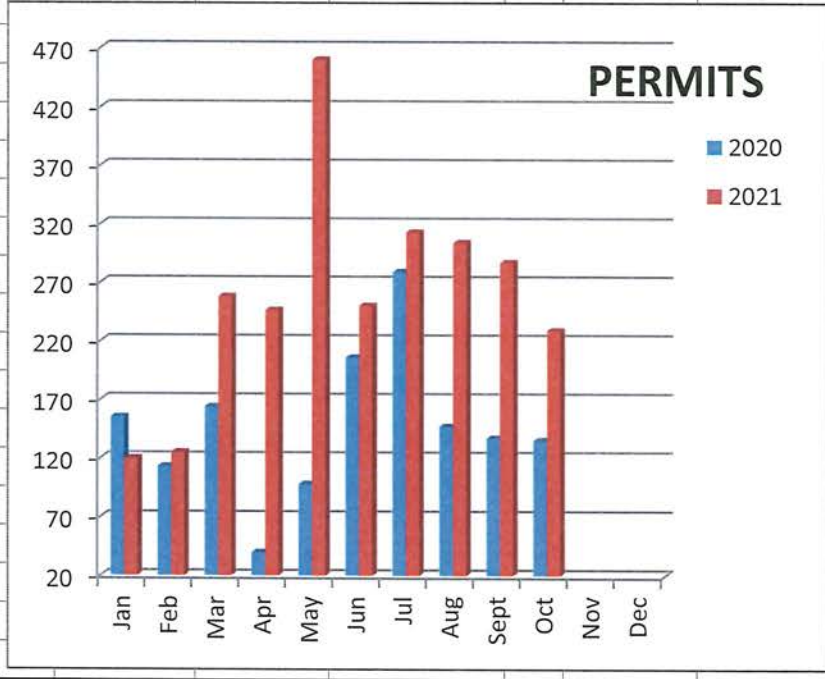
*HIGHLAND TOWNSHIP
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT
October 2021*

2020-2021 HIGHLAND TOWNSHIP BUILDING DEPARTMENT

2020	Permits	Fees	2021	Permits	Fees	Permits	Change	%	fee diff	fee % chg
Jan	155	\$22,773	Jan	120	\$21,320	January	-35	-23%	-\$1,453	-6.38%
Feb	113	\$21,803	Feb	125	\$22,152	February	12	11%	\$349	1.60%
Mar	164	\$24,218	Mar	258	\$44,679	March	94	57%	\$20,461	84.49%
Apr	40	\$5,304	Apr	246	\$41,644	April	206	515%	\$36,340	685.14%
May	98	\$22,216	May	460	\$60,794	May	362	369%	\$38,578	173.65%
Jun	206	\$29,551	Jun	250	\$38,471	June	44	21%	\$8,920	30.19%
Jul	279	\$35,676	Jul	313	\$37,184	July	34	12%	\$1,508	4.23%
Aug	147	\$31,656	Aug	304	\$40,638	August	157	107%	\$8,982	28.37%
Sept	137	\$31,532	Sept	287	\$44,481	September	150	109%	\$12,949	41.07%
Oct	135	\$30,853	Oct	229	\$34,798	October	94	70%	\$3,945	12.79%
Nov			Nov			November	0	#DIV/0!	\$0	#DIV/0!
Dec			Dec			December	0	#DIV/0!	\$0	#DIV/0!
Totals	1474	\$255,582	Totals	2592	\$386,161	Totals	1118	76%	\$130,580	51.09%



HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 10/1/2021 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Commercial, Renovations					
PB21-0676	560 W HIGHLAND RD	Schonsheck Inc	\$49800	\$373	
PB21-0727	510 CLYDE RD	DISH WIRELESS	\$25000	\$234	
PB21-0732	2260 S Milford Rd	RBF Construction Inc	\$20000	\$261	
PB21-0748	136 INVERNESS	ASHMARK CONSTRUCTION	\$500000	\$2788	
Commercial, Renovations			\$594800	\$3656	4
Deck					
PB21-0696	5871 JADA DR	Poli Construction	\$20000	\$174	
PB21-0709	1380 GREBE RD	GUSTAFSON, ERIC W	\$23000	\$189	
PB21-0731	5989 JADA DR	Coy Construction Inc	\$15500	\$151	
Deck			\$58500	\$514	3
Demolition					
PB21-0720	2142 N DUCK LAKE RD	Avripas Construction	\$0	\$162	
Demolition			\$0	\$162	1
Electrical					
PE21-0611	3651 LAKEVIEW DR	Robin Aire Htg &Clg	\$0	\$45	
PE21-0612	2112 S MILFORD RD	Lakes Electric	\$0	\$184	
PE21-0613	41 Ash Ave	Lite Electric	\$0	\$77	
PE21-0614	766 E WARDLOW RD	Don's Electrical Service Inc	\$0	\$84	
PE21-0615	150 Beech Ave	Capitol Supply & Service	\$0	\$69	
PE21-0616	124 Elm	Capitol Supply & Service	\$0	\$69	
PE21-0617	147 Beech Ave	Capitol Supply & Service	\$0	\$69	
PE21-0618	151 Beech Ave	Capitol Supply & Service	\$0	\$69	
PE21-0619	3410 MIDDLE RD	Synergy Electric LLC	\$0	\$155	
PE21-0620	923 N DUCK LAKE RD	Synergy Electric LLC	\$0	\$135	
PE21-0621	3270 N HICKORY RIDGE RD	GIARDINI, THOMAS	\$0	\$81	
PE21-0622	151 E RUGGLES ST	Rockafellow, Robert	\$0	\$142	
PE21-0623	3999 PRESIDENTIAL WAY	Bridgewood Electrical LLC	\$0	\$45	
PE21-0624	300 NAIRN CIR	Robin Aire Htg &Clg	\$0	\$63	
PE21-0625	5679 ZANDER LN	Oak Electric Service Inc	\$0	\$116	
PE21-0626	1698 TURTLE CRK	Power Home Solar LLC	\$0	\$152	
PE21-0627	1965 Percy Lane	JENNINGS, JOHN A	\$0	\$43	
PE21-0628	4555 STONEY ACRES LN	Robin Aire Htg &Clg	\$0	\$63	

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PE21-0629	1650 White Lk Rd	S & L Electric Inc	\$0	\$172	
PE21-0630	1885 LONE TREE RD	Churchill Electric	\$0	\$115	
PE21-0631	1595 CLYDE RD	Randazzo Mechanical (electrical	\$0	\$52	
PE21-0632	1785 MELODY LN	GRABOWSKI, JOSEPH A	\$0	\$160	
PE21-0633	1285 N LAKEVIEW LN	ZAHUL, MICHAEL	\$0	\$124	
PE21-0634	3285 W HIGHLAND RD	Corrigan Mechanical Contractor	\$0	\$58	
PE21-0635	1925 N DUCK LAKE RD	Newkirk Electric Assoc., Inc	\$0	\$161	
PE21-0636	2833 BLUE BRIAR TRL	Family Heating Co Inc	\$0	\$83	
PE21-0637	2730 WESTWIND DR	LJ Electric LLC	\$0	\$155	
PE21-0638	229 E Glengarry Ct	Lite Electric	\$0	\$77	
PE21-0639	2361 Mead	Lite Electric	\$0	\$77	
PE21-0640	29 Grant Dr	Lite Electric	\$0	\$77	
PE21-0641	2741 Loch Lomond	Lite Electric	\$0	\$77	
PE21-0642	289 Walnut	Lite Electric	\$0	\$77	
PE21-0643	4458 POMMORE DR	Oak Electric Service Inc	\$0	\$106	
PE21-0644	281 Walnut Ave	Capitol Supply & Service	\$0	\$69	
PE21-0645	279 Walnut	Capitol Supply & Service	\$0	\$69	
PE21-0646	274 Spruce	Capitol Supply & Service	\$0	\$69	
PE21-0647	280 Walnut	Capitol Supply & Service	\$0	\$69	
PE21-0648	277 Hemlock	Capitol Supply & Service	\$0	\$69	
PE21-0649	1608 JUNO DR	Mister Sparky	\$0	\$67	
PE21-0650	1349 LUDEAN DR	Berci Electric	\$0	\$136	
PE21-0651	5600 KNOBBY HL	Berci Electric	\$0	\$98	
PE21-0652	932 TROON	Family Heating Co Inc	\$0	\$52	
PE21-0653	2678 Mead Blvd	Lite Electric	\$0	\$77	
PE21-0654	496 INVERNESS	Landry and Sons Electrical	\$0	\$172	
PE21-0655	1830 N MILFORD	Electric Concepts Inc	\$0	\$123	
PE21-0656	3997 LOCH DR	Oak Electric Service Inc	\$0	\$106	
PE21-0657	77 W Grant	ARI	\$0	\$77	
PE21-0658	2483 Mead Blvd	ARI	\$0	\$77	
PE21-0659	3365 LAKEVIEW DR	E & J Electric	\$0	\$136	
PE21-0660	4990 HARVEY LAKE RD	CRG Electric LLC	\$0	\$131	
PE21-0661	2437 W Bruce	Lite Electric	\$0	\$77	
PE21-0662	238 Maple	Lite Electric	\$0	\$77	
PE21-0663	2340 Gibraltar Dr	Lite Electric	\$0	\$77	

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PE21-0664	2346 HUFF PL	Robin Aire Htg &Clg	\$0	\$63	
PE21-0665	377 MAPLEGROVE DR	Generator Supercenter	\$0	\$85	
PE21-0666	4190 WOODCOCK WAY	Family Heating Co Inc	\$0	\$52	
PE21-0667	260 N TIPSICO LAKE RD	Ashcott Electrical Inc	\$0	\$50	
PE21-0668	4540 STRATHCONA	Matheson Heating & AC	\$0	\$50	
PE21-0669	755 S PARK ST	Randazzo Mechanical Htg & Cl	\$0	\$52	
PE21-0670	4530 CHEVRON DR	Family Heating Co Inc	\$0	\$45	
PE21-0671	2142 N DUCK LAKE RD	Dynamic Contracting Inc.	\$0	\$92	
PE21-0672	3202 DONNA DR	DHW Electric LLC	\$0	\$121	
PE21-0673	1609 JUNO DR	Fairlane Electrical	\$0	\$50	
PE21-0674	2243 HUFF PL	Mister Sparky	\$0	\$45	
PE21-0675	560 W HIGHLAND RD	Graye Electrical Services	\$0	\$103	
PE21-0676	3735 Emerald Park Dr	S & L Electric Inc	\$0	\$100	
PE21-0677	2849 Morel Drive	Family Heating Co Inc	\$0	\$92	
Electrical			\$0	\$6060	67
Fence					
PB21-0681	677 TIMBER RIDGE DR	WASAK, MICHAEL	\$7000	\$88	
PB21-0722	2387 LAKESIDE DR	FENTON, BRYAN	\$0	\$88	
PB21-0739	3202 DONNA DR	GUTIERREZ, JUAN G	\$0	\$88	
Fence			\$7000	\$264	3
Garage, detached					
PB21-0675	1753 ADDALEEN RD	Micheal Lynn Slay	\$25000	\$199	
Garage, detached			\$25000	\$199	1
Mechanical					
PM21-0527	3651 LAKEVIEW DR	Robin Aire Htg &Clg	\$0	\$67	
PM21-0528	766 E WARDLOW RD	Don's Electrical Service Inc	\$0	\$78	
PM21-0529	150 Beech Ave	Capitol Supply & Service	\$0	\$67	
PM21-0530	124 Elm	Capitol Supply & Service	\$0	\$67	
PM21-0531	147 Beech Ave	Capitol Supply & Service	\$0	\$67	
PM21-0532	151 Beech Ave	Capitol Supply & Service	\$0	\$67	
PM21-0533	3571 GRANDVIEW	Ehlers Heating and Air Conditio	\$0	\$165	
PM21-0534	3999 PRESIDENTIAL WAY	Andy's Statewide Htg & Clg	\$0	\$85	
PM21-0535	300 NAIRN CIR	Robin Aire Htg &Clg	\$0	\$124	

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PM21-0536	5679 ZANDER LN	Oak Electric Service Inc	\$0	\$154	
PM21-0537	4555 STONEY ACRES LN	Robin Aire Htg &Clg	\$0	\$124	
PM21-0538	1595 CLYDE RD	Randazzo Mechanical Htg & Cl	\$0	\$124	
PM21-0539	2437 W Bruce	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0540	229 E Glengarry Ct	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0541	2730 WESTWIND DR	LJ Electric LLC	\$0	\$92	
PM21-0542	1349 LUDEAN DR	MATSON, GREGORY DEAN	\$0	\$124	
PM21-0543	5600 KNOBBY HL	MATSON, GREGORY DEAN	\$0	\$48	
PM21-0544	3450 E CLARICE AVE	Oak Heating Cooling and Plumb	\$0	\$78	
PM21-0545	4458 POMMORE DR	Oak Electric Service Inc	\$0	\$116	
PM21-0546	3981 BROADVIEW LN	Just Right Heating and Cooling	\$0	\$93	
PM21-0547	496 INVERNESS	G & J Heating & Cooling co	\$0	\$143	
PM21-0548	281 Walnut Ave	Capitol Supply & Service	\$0	\$67	
PM21-0549	279 Walnut	Capitol Supply & Service	\$0	\$67	
PM21-0550	274 Spruce	Capitol Supply & Service	\$0	\$67	
PM21-0551	280 Walnut	Capitol Supply & Service	\$0	\$67	
PM21-0552	277 Hemlock	Capitol Supply & Service	\$0	\$67	
PM21-0553	1608 JUNO DR	Fresh Air One Hour Heating and	\$0	\$117	
PM21-0554	932 TROON	Family Heating Co Inc	\$0	\$113	
PM21-0555	3057 GIDDINGS BLVD	First Choice Electric	\$0	\$78	
PM21-0556	5121 Millstone Ln	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0557	2340 Gibraltar Dr	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0558	2678 Mead Blvd	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0559	617 PERTSHIRE CT	Fresh Air One Hour Heating and	\$0	\$85	
PM21-0560	3151 W HIGHLAND RD	Hi-Tech Heating and Cooling	\$0	\$163	
PM21-0561	3057 GIDDINGS BLVD	First Choice Htg. & Cooling	\$0	\$78	
PM21-0562	3997 LOCH DR	Oak Electric Service Inc	\$0	\$117	
PM21-0563	4990 HARVEY LAKE RD	Dudek Heating & Cooling	\$0	\$131	
PM21-0564	2346 HUFF PL	Robin Aire Htg &Clg	\$0	\$124	
PM21-0565	4190 WOODCOCK WAY	Family Heating Co Inc	\$0	\$123	
PM21-0566	4540 STRATHCONA	Matheson Heating & AC	\$0	\$124	
PM21-0567	1650 White Lk Rd	Total Air Systems	\$0	\$138	
PM21-0568	755 S PARK ST	Randazzo Mechanical Htg & Cl	\$0	\$114	
PM21-0569	4530 CHEVRON DR	Family Heating Co Inc	\$0	\$84	
PM21-0570	2112 S MILFORD RD	Selective Heating & Cooling, In	\$0	\$210	

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PM21-0571	260 N TIPSICO LAKE RD	Lakeside Service Co Inc	\$0	\$124	
PM21-0572	165 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0573	93 Locust	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0574	168 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0575	2243 HUFF PL	Fresh Air One Hour Heating and	\$0	\$124	
PM21-0576	560 W HIGHLAND RD	Ann Arbor Fire Protection Inc	\$0	\$165	
PM21-0577	167 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0578	169 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0579	3850 LIDO DR	American Appliance	\$0	\$100	
PM21-0580	2849 Morel Drive	Family Heating Co Inc	\$0	\$116	
Mechanical			\$0	\$5416	54
Miscellaneous					
PB21-0682	1698 TURTLE CRK	Power Home Solar LLC	\$103485	\$575	
PB21-0683	239 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0684	235 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0685	234 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0686	232 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0687	230 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0688	227 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0689	225 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0690	222 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0691	220 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0692	219 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0693	218 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0694	216 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0697	215 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0698	213 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0699	207 Maple Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0701	275 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0702	264 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0703	259 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0704	258 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0705	257 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0706	256 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	

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PB21-0707	255 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0712	253 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0713	252 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0714	251 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0715	250 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0716	245 Spruce Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0717	286 Walnut	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0718	288 Walnut	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0719	296 Tamarack	Grand Blanc Concrete Construct	\$2500	\$86	
PB21-0736	3870 Emerald Park Dr	RIDGEWOOD LLC	\$2880	\$88	
PB21-0737	5161 Millstone Ln	RIDGEWOOD LLC	\$2880	\$88	
PB21-0738	6090 Granite Ln	RIDGEWOOD LLC	\$2880	\$88	
PB21-0740	6040 Granite Ln	RIDGEWOOD LLC	\$2880	\$88	
PB21-0741	6020 Granite Ln	RIDGEWOOD LLC	\$2880	\$88	
PB21-0742	5130 Millstone Ln	RIDGEWOOD LLC	\$2880	\$88	
PB21-0743	280 N HICKORY RIDGE RD	DISH WIRELESS	\$25000	\$234	
PB21-0744	750 SPIROFF DR	MCCONNELL, MATTHEW R	\$1500	\$81	
Miscellaneous			\$222265	\$3998	39
Permit Renewal					
PB21-0677	3053 LAKEVIEW BLVD	KRAMB, MRS JANET A	\$0	\$114	
PB21-0746	615 DUNLEAVY DR	SILJANDER, PHIL	\$0	\$79	
Permit Renewal			\$0	\$193	2
Plumbing					
PP21-0322	1650 White Lk Rd	BOETTGER, CHERIE	\$0	\$105	
PP21-0323	3352 WOODRUFF MEADOWS C	Tisdale Plumbing Co	\$0	\$45	
PP21-0324	2437 W Bruce	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0325	496 INVERNESS	Easy Flow Plumbing, Inc	\$0	\$173	
PP21-0326	229 E Glengarry Ct	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0327	3450 E CLARICE AVE	Guzman Plumbing	\$0	\$258	
PP21-0328	2982 Steeplechase	Hadley Home Builders Inc	\$0	\$76	
PP21-0329	3077 Wildflower LN	Advanced Water Treatment	\$0	\$59	
PP21-0330	5121 Millstone Ln	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0331	2340 Gibraltar Dr	Mobile & Modular Homes Inc	\$0	\$67	

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PP21-0332	2678 Mead Blvd	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0333	2023 SHEWCHENKO DR	Benjamin Franklin Plumbing	\$0	\$43	
PP21-0334	1349 LUDEAN DR	WILSON, SHANNON	\$0	\$91	
PP21-0335	1543 WIND VALLEY LN	Advanced Water Treatment	\$0	\$52	
PP21-0336	165 Birch	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0337	93 Locust	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0338	168 Birch	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0339	167 Birch	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0340	169 Birch	Mobile & Modular Homes Inc	\$0	\$67	
Plumbing			\$0	\$1572	19
Pole Barn					
PB21-0724	1136 WATERBURY RD	SEWELL JR, JOHN F	\$75000	\$450	
Pole Barn			\$75000	\$450	1
Res. Mobile Home					
PMH21-0221	2437 W Bruce	Mobile & Modular Homes Inc	\$30000	\$200	
PMH21-0222	229 E Glengarry Ct	Mobile & Modular Homes Inc	\$30000	\$200	
PMH21-0223	5121 Millstone Ln	Mobile & Modular Homes Inc	\$30000	\$200	
PMH21-0224	2340 Gibraltar Dr	Mobile & Modular Homes Inc	\$30000	\$200	
PMH21-0225	2678 Mead Blvd	Mobile & Modular Homes Inc	\$30000	\$200	
PMH21-0226	165 Birch	Mobile & Modular Homes Inc	\$30000	\$200	
PMH21-0227	93 Locust	Mobile & Modular Homes Inc	\$30000	\$200	
PMH21-0228	168 Birch	Mobile & Modular Homes Inc	\$30000	\$200	
PMH21-0229	167 Birch	Mobile & Modular Homes Inc	\$30000	\$200	
PMH21-0230	169 Birch	Mobile & Modular Homes Inc	\$30000	\$200	
Res. Mobile Home			\$300000	\$2000	10
Res. Renovations					
PB21-0673	735 ALLEN DR	GENSER, HOWARD	\$51000	\$365	
PB21-0674	301 MAPLEGROVE DR	Merkle Roofing	\$11700	\$151	
PB21-0679	151 E RUGGLES ST	GOLDEN, KEVIN	\$1500	\$81	
PB21-0680	2535 BAY VISTA DR	Pella Windows & Doors, Inc.	\$18700	\$172	
PB21-0695	1801 STONE ROWE	A Better Exterior LLC	\$11750	\$136	
PB21-0700	3851 HILLCREST DR	Renovations Roofing & Remod	\$17398	\$167	
PB21-0711	247 Sutherland Dr	SUN HIGHLAND GREENS ES	\$2200	\$0	

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PB21-0721	1676 LOMBARDY DR	Roof One LLC	\$7275	\$116	
PB21-0723	2995 MAPLE RIDGE AVE	Roof Rite Inc.	\$14000	\$146	
PB21-0728	1690 LOMBARDY DR	Roof Rite Inc.	\$9500	\$126	
PB21-0729	1002 WOODRUFF LAKE DR	Wallside Inc	\$2400	\$90	
PB21-0730	2881 CLOVERDALE	Wallside Inc	\$8930	\$121	
PB21-0733	146 KING ST	Weathergard Window, Co., Inc.	\$10000	\$126	
PB21-0734	2400 MIDDLE RD	Tino, Steven	\$2800	\$88	
PB21-0735	1668 ISLAND DR	HINSBERG, JAMES	\$1000	\$79	
PB21-0745	3377 HARBOR CT	Renewal By Anderson LLC	\$24971	\$203	
PB21-0750	1575 BLUE HERON DR	Home Depot USA	\$4464	\$100	
Res. Renovations			\$199588	\$2267	17
Res. Single Family					
PB21-0710	2982 Steeplechase	Hadley Home Builders Inc	\$344900	\$1839	
PB21-0747	2020 Addeleen Dr	M J Whelan Construction, Inc.	\$825000	\$4250	
Res. Single Family			\$1169900	\$6089	2
Shed					
PB21-0672	4906 CAPE TOWN BLVD	SIMPSON, TERRI	\$9000	\$154	
PB21-0678	3010 LAKEVIEW BLVD	BEY, HEIDI	\$200	\$88	
PB21-0708	2870 MOTORISTS DR	KRESGE, VICTORIA K	\$2800	\$88	
PB21-0726	1743 VALLEY DR	LEBERT, JANIS EILEEN	\$600	\$88	
Shed			\$12600	\$418	4
Swiming Pools-Hot Tubs/Spas					
PB21-0671	2280 WHITE LAKE RD	Artistic Development Fiberglass	\$72000	\$435	
Swiming Pools-Hot Tubs/Spas			\$72000	\$435	1
Zoning Land Use					
PLU21-0021	280 N HICKORY RIDGE RD	Haley Law Firm	\$0	\$0	
Zoning Land Use			\$0	\$0	1
Totals			\$2736653	\$33693	229

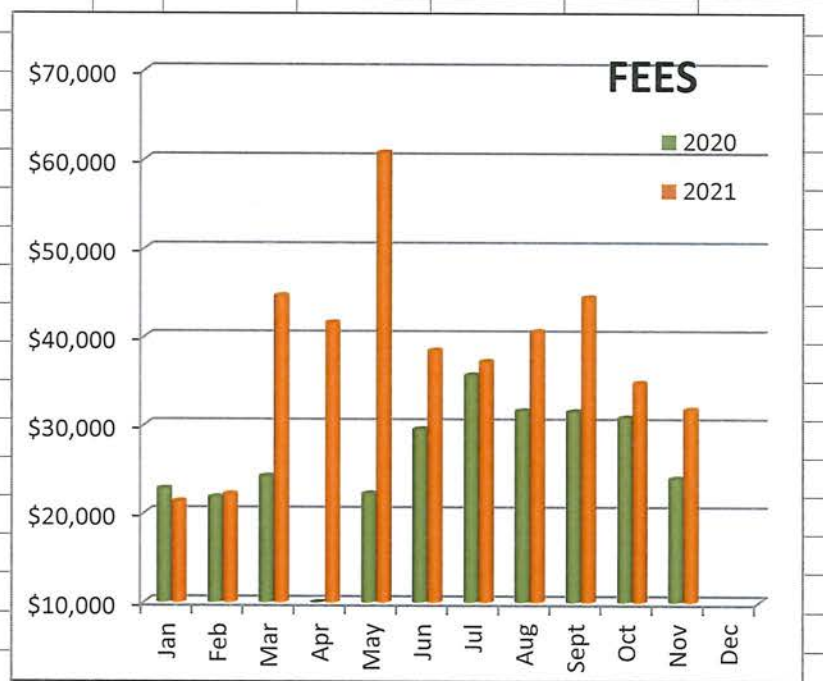
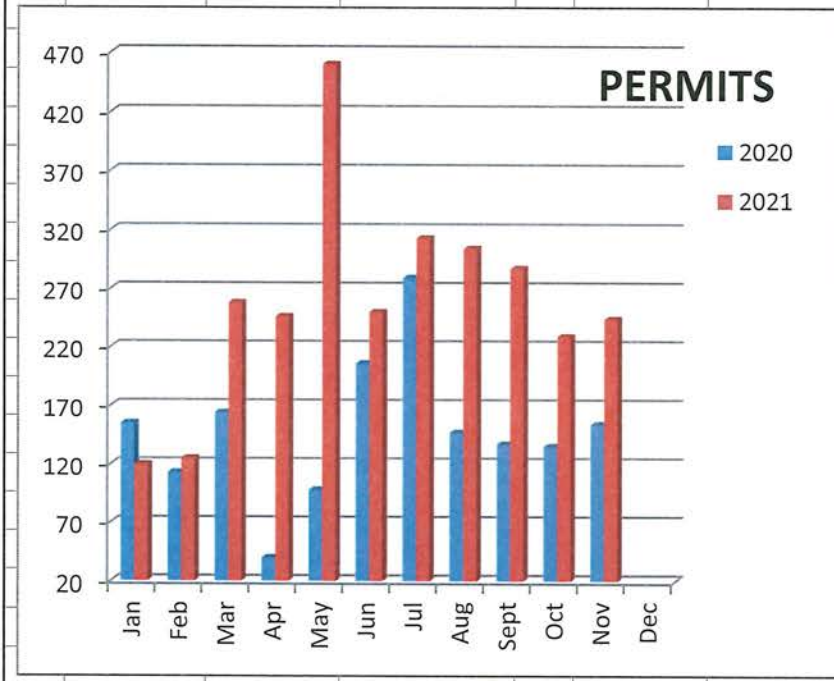
*HIGHLAND TOWNSHIP
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT
November 2021*

2020-2021 HIGHLAND TOWNSHIP BUILDING DEPARTMENT

2020	Permits	Fees	2021	Permits	Fees	Permits	Change	%	fee diff	fee % chg
Jan	155	\$22,773	Jan	120	\$21,320	January	-35	-23%	-\$1,453	-6.38%
Feb	113	\$21,803	Feb	125	\$22,152	February	12	11%	\$349	1.60%
Mar	164	\$24,218	Mar	258	\$44,679	March	94	57%	\$20,461	84.49%
Apr	40	\$5,304	Apr	246	\$41,644	April	206	515%	\$36,340	685.14%
May	98	\$22,216	May	460	\$60,794	May	362	369%	\$38,578	173.65%
Jun	206	\$29,551	Jun	250	\$38,471	June	44	21%	\$8,920	30.19%
Jul	279	\$35,676	Jul	313	\$37,184	July	34	12%	\$1,508	4.23%
Aug	147	\$31,656	Aug	304	\$40,638	August	157	107%	\$8,982	28.37%
Sept	137	\$31,532	Sept	287	\$44,481	September	150	109%	\$12,949	41.07%
Oct	135	\$30,853	Oct	229	\$34,798	October	94	70%	\$3,945	12.79%
Nov	154	\$23,940	Nov	244	\$31,785	November	90	58%	\$7,845	32.77%
Dec			Dec			December	0	#DIV/0!	\$0	#DIV/0!
Totals	1628	\$279,522	Totals	2836	\$417,946	Totals	1208	74%	\$138,425	49.52%



HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 11/1/2021 12:00:00 AM AND
11/30/2021 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Commercial, Renovations					
PB21-0755	2388 E HIGHLAND RD Ste. A	Preeminent Projects LLC	\$284423	\$1706	
PB21-0771	2370 S MILFORD RD	T-mobile Central, LLC	\$10000	\$159	
Commercial, Renovations			\$294423	\$1865	2
Deck					
PB21-0766	2118 JACKSON BLVD	MGE Carpentry	\$24722	\$198	
PB21-0780	2883 Boulder Ridge	Fast Fix	\$16000	\$169	
Deck			\$40722	\$367	2
Electrical					
PE21-0678	1009 TALL PINES TRL	CRG Electric LLC	\$0	\$116	
PE21-0679	210 Maple	Capitol Supply & Service	\$0	\$69	
PE21-0680	188 Birch	Capitol Supply & Service	\$0	\$69	
PE21-0682	80 Elm Ave	Capitol Supply & Service	\$0	\$69	
PE21-0683	196 Birch	Capitol Supply & Service	\$0	\$69	
PE21-0684	162 Birch	Capitol Supply & Service	\$0	\$69	
PE21-0685	157 Beech Ave	Capitol Supply & Service	\$0	\$69	
PE21-0686	5121 Millstone Ln	Lite Electric	\$0	\$77	
PE21-0687	228 Maple	Lite Electric	\$0	\$77	
PE21-0688	4850 HARVEY LAKE RD	JW Shaw Electric	\$0	\$132	
PE21-0689	2371 W WARDLOW RD	YOUNG, ALAN S	\$0	\$346	
PE21-0690	2324 Mead	Family Heating Co Inc	\$0	\$45	
PE21-0691	1692 PERCY LN	HASSEN, RONALD	\$0	\$182	
PE21-0692	3911 WOODLAND DR	Holland Htg & Air Conditioning	\$0	\$76	
PE21-0693	321 GLENEAGLES	AP Electric LLC	\$0	\$284	
PE21-0694	2862 Ben Dr	M & D Electric	\$0	\$77	
PE21-0695	2112 S MILFORD RD	Araneae Inc.	\$0	\$67	
PE21-0696	2112 S MILFORD RD	Araneae Inc.	\$0	\$67	
PE21-0697	3356 CENTER RD	Foundation Systems of Michiga	\$0	\$43	
PE21-0698	2985 LAKEVIEW BLVD	Harriman Heating Inc	\$0	\$45	
PE21-0699	3996 LOCH DR	CARPENTER, ADAM	\$0	\$50	
PE21-0700	2236 WILDFLOWER LN	Day Electric	\$0	\$86	
PE21-0701	98 Locust Ave	Lite Electric	\$0	\$77	
PE21-0702	203 Birch	Lite Electric	\$0	\$77	

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PE21-0703	77 Ash	Lite Electric	\$0	\$77	
PE21-0704	32 Pine	Capitol Supply & Service	\$0	\$69	
PE21-0705	108 Beech Ave	Capitol Supply & Service	\$0	\$69	
PE21-0706	223 Maple Ave	Capitol Supply & Service	\$0	\$69	
PE21-0707	237 Maple	Capitol Supply & Service	\$0	\$69	
PE21-0708	143 Beech Ave	Capitol Supply & Service	\$0	\$69	
PE21-0709	130 Elm	Capitol Supply & Service	\$0	\$69	
PE21-0710	76 Ash Ave	Capitol Supply & Service	\$0	\$69	
PE21-0711	75 Ash Ave	Capitol Supply & Service	\$0	\$69	
PE21-0712	57 Linden	Capitol Supply & Service	\$0	\$69	
PE21-0713	2388 E HIGHLAND RD Ste. A	Town Center Electric, Inc.	\$0	\$317	
PE21-0714	3609 BROADVIEW LN	The Green Panel Inc.	\$0	\$53	
PE21-0715	2204 CANTERWOOD	Specialized Power Services	\$0	\$85	
PE21-0716	169 Birch	Lite Electric	\$0	\$77	
PE21-0717	168 Birch	Lite Electric	\$0	\$77	
PE21-0718	164 Birch	Lite Electric	\$0	\$77	
PE21-0719	92 Locust	Lite Electric	\$0	\$77	
PE21-0720	91 Tamarack	Lite Electric	\$0	\$77	
PE21-0721	167 Birch	Lite Electric	\$0	\$77	
PE21-0722	165 Birch	Lite Electric	\$0	\$77	
PE21-0723	2956 GIDDINGS BLVD	Family Heating Co Inc	\$0	\$52	
PE21-0724	3153 N MILFORD RD	Family Heating Co Inc	\$0	\$52	
PE21-0725	291 Walnut	Lite Electric	\$0	\$77	
PE21-0726	208 Maple	Lite Electric	\$0	\$77	
PE21-0727	221 Maple	Lite Electric	\$0	\$77	
PE21-0728	910 DUNLEAVY DR	Holland Htg & Air Conditioning	\$0	\$76	
PE21-0729	3339 LAKEVIEW BLVD	Bridgewood Electrical LLC	\$0	\$45	
PE21-0730	146 Beech Ave	Lite Electric	\$0	\$77	
PE21-0731	300 KNOBBY VW	Randazzo Mechanical Htg & Cl	\$0	\$45	
PE21-0732	211 Maple	Lite Electric	\$0	\$77	
PE21-0733	190 Birch	Lite Electric	\$0	\$77	
PE21-0734	41 Ash Ave	Capitol Supply & Service	\$0	\$69	
PE21-0735	191 Birch Ave	Capitol Supply & Service	\$0	\$69	
PE21-0736	84 Elm	Capitol Supply & Service	\$0	\$69	
PE21-0737	59 Sycamore Ave	Capitol Supply & Service	\$0	\$69	

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE21-0738	125 Elm	Capitol Supply & Service	\$0	\$69	
PE21-0739	321 ELIO	Generator Supercenter	\$0	\$147	
PE21-0740	506 E BAKER RD	Bridgewood Electrical LLC	\$0	\$52	
PE21-0741	5071 HARVEY LAKE RD	SHAW, JOHN M	\$0	\$249	
PE21-0742	1835 LA SALLE BLVD	COSSIN, ROBERT L	\$0	\$390	
PE21-0743	3345 GIDDINGS BLVD	P & D Electric	\$0	\$144	
PE21-0744	3825 N HICKORY RIDGE RD	Mister Sparky	\$0	\$85	
PE21-0745	585 E BAKER RD	Family Heating Co Inc	\$0	\$45	
PE21-0746	4028 CLIFTON RDG	Holland Htg & Air Conditioning	\$0	\$76	
PE21-0747	2336 E HIGHLAND RD Ste 101	Signarama	\$0	\$58	
PE21-0748	2675 S MILFORD RD	Kern Mechanical LLC	\$0	\$188	
PE21-0749	805 W LIVINGSTON RD	S & L Electric Inc	\$0	\$126	
PE21-0750	1835 LA SALLE BLVD	Kern Mechanical LLC	\$0	\$52	
PE21-0751	4042 LOCH DR	AAA SERVICE NETWORK, IN	\$0	\$121	
PE21-0752	209 Maple	Capitol Supply & Service	\$0	\$69	
PE21-0753	238 Maple	Capitol Supply & Service	\$0	\$69	
PE21-0754	145 Beech Ave	Capitol Supply & Service	\$0	\$69	
PE21-0755	22 Sycamore	Capitol Supply & Service	\$0	\$69	
PE21-0756	300 Tamarack	Capitol Supply & Service	\$0	\$69	
Electrical			\$0	\$7185	78
Fence					
PB21-0756	3825 LOCH DR	AIS Installations	\$5818	\$88	
Fence			\$5818	\$88	1
Fire/Water Damage Repair -- Resid					
PB21-0769	3330 CENTER RD	RILEY, KEVIN MICHAEL	\$5000	\$99	
Fire/Water Damage Repair -- Resid			\$5000	\$99	1
Garage, attached					
PB21-0778	2340 Gibraltar Dr	Armour Construction LLC	\$32000	\$234	
Garage, attached			\$32000	\$234	1
Garage, detached					
PB21-0781	3414 Stoneybrook	TROMBLEY, CAROL LYNNE	\$30000	\$224	

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Garage, detached			\$30000	\$224	1
Mechanical					
PM21-0581	1009 TALL PINES TRL	Dudek Heating & Cooling	\$0	\$116	
PM21-0582	210 Maple	Capitol Supply & Service	\$0	\$67	
PM21-0583	188 Birch	Capitol Supply & Service	\$0	\$67	
PM21-0585	80 Elm Ave	Capitol Supply & Service	\$0	\$67	
PM21-0586	196 Birch	Capitol Supply & Service	\$0	\$67	
PM21-0587	162 Birch	Capitol Supply & Service	\$0	\$67	
PM21-0588	157 Beech Ave	Capitol Supply & Service	\$0	\$67	
PM21-0589	3202 DONNA DR	A G Gas Service	\$0	\$78	
PM21-0590	2324 Mead	Family Heating Co Inc	\$0	\$113	
PM21-0591	3465 LONE TREE RD	Burning Inspirations LLC	\$0	\$95	
PM21-0592	165 N JOHN ST	Quality Aire Systems Inc	\$0	\$0	
PM21-0593	3911 WOODLAND DR	Holland Htg & Air Conditioning	\$0	\$116	
PM21-0594	1801 LA SALLE BLVD	Weathervane Heating & Cooling	\$0	\$100	
PM21-0595	163 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0596	248 Spruce	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0597	91 Tamarack	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0598	164 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0599	92 Locust	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0600	2985 LAKEVIEW BLVD	Harriman Heating Inc	\$0	\$100	
PM21-0601	172 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0602	211 Maple	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0603	1300 WHITE LAKE RD	Adkisson & Sons Htg & Clg Inc	\$0	\$82	
PM21-0604	2236 WILDFLOWER LN	Kelley Brothers LC	\$0	\$117	
PM21-0605	377 MAPLEGROVE DR	HVAC Pro LLC	\$0	\$78	
PM21-0606	32 Pine	Capitol Supply & Service	\$0	\$67	
PM21-0607	108 Beech Ave	Capitol Supply & Service	\$0	\$67	
PM21-0608	223 Maple Ave	Capitol Supply & Service	\$0	\$67	
PM21-0609	237 Maple	Capitol Supply & Service	\$0	\$67	
PM21-0610	143 Beech Ave	Capitol Supply & Service	\$0	\$67	
PM21-0611	130 Elm	Capitol Supply & Service	\$0	\$67	
PM21-0612	76 Ash Ave	Capitol Supply & Service	\$0	\$67	
PM21-0613	75 Ash Ave	Capitol Supply & Service	\$0	\$67	

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM21-0614	57 Linden	Capitol Supply & Service	\$0	\$67	
PM21-0615	3507 W Highland RD	Armock Mechanical	\$0	\$348	
PM21-0616	190 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0617	2204 CANTERWOOD	South Lyon Plumbing Inc	\$0	\$116	
PM21-0618	2956 GIDDINGS BLVD	Family Heating Co Inc	\$0	\$113	
PM21-0619	3153 N MILFORD RD	Family Heating Co Inc	\$0	\$133	
PM21-0620	4821 RAILROAD ST	Consumers Energy	\$0	\$131	
PM21-0621	2218 S MILFORD RD	Zack's Plumbing	\$0	\$213	
PM21-0622	2327 S Dundee CT.	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0623	187 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0624	192 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0625	194 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0626	173 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PM21-0627	910 DUNLEAVY DR	Holland Htg & Air Conditioning	\$0	\$116	
PM21-0628	3339 LAKEVIEW BLVD	Andy's Statewide Htg & Clg	\$0	\$95	
PM21-0629	300 KNOBBY VW	Randazzo Mechanical Htg & Cl	\$0	\$95	
PM21-0630	41 Ash Ave	Capitol Supply & Service	\$0	\$67	
PM21-0631	191 Birch Ave	Capitol Supply & Service	\$0	\$67	
PM21-0632	84 Elm	Capitol Supply & Service	\$0	\$67	
PM21-0633	59 Sycamore Ave	Capitol Supply & Service	\$0	\$67	
PM21-0634	125 Elm	Capitol Supply & Service	\$0	\$67	
PM21-0635	2862 Ben Dr	Tanner Heating & Cooling LLC	\$0	\$213	
PM21-0636	506 E BAKER RD	Andy's Statewide Htg & Clg	\$0	\$114	
PM21-0637	5071 HARVEY LAKE RD	SHAW, JOHN M	\$0	\$78	
PM21-0638	2929 SHIRLEY ST	LOESCHE, JON	\$0	\$163	
PM21-0639	1835 LA SALLE BLVD	COSSIN, ROBERT L	\$0	\$208	
PM21-0640	805 W LIVINGSTON RD	Unlimited Heating and Air	\$0	\$128	
PM21-0641	3825 N HICKORY RIDGE RD	Fresh Air One Hour Heating and	\$0	\$116	
PM21-0642	585 E BAKER RD	Family Heating Co Inc	\$0	\$113	
PM21-0643	4028 CLIFTON RDG	Holland Htg & Air Conditioning	\$0	\$116	
PM21-0644	1637 ROWE RD	H A Sun Heating & Cooling, In	\$0	\$199	
PM21-0645	2675 S MILFORD RD	Kern Mechanical LLC	\$0	\$314	
PM21-0646	1835 LA SALLE BLVD	Kern Mechanical LLC	\$0	\$207	
PM21-0647	4042 LOCH DR	AAA SERVICE NETWORK, IN	\$0	\$116	
PM21-0648	209 Maple	Capitol Supply & Service	\$0	\$67	

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PM21-0649	238 Maple	Capitol Supply & Service	\$0	\$67	
PM21-0650	145 Beech Ave	Capitol Supply & Service	\$0	\$67	
PM21-0651	22 Sycamore	Capitol Supply & Service	\$0	\$67	
PM21-0652	300 Tamarack	Capitol Supply & Service	\$0	\$67	
Mechanical			\$0	\$7116	71
Miscellaneous					
PB21-0757	3356 CENTER RD	Foundation Systems of Michiga	\$16568	\$157	
PB21-0758	1200 W HIGHLAND RD	J & W Properties Ltd	\$35000	\$249	
PB21-0764	1637 ROWE RD	Ryln Homes & Remodeling LL	\$106000	\$605	
PB21-0767	3147 LAKEVIEW BLVD	WILLIAMS, JAMES F TRUST	\$2000	\$84	
PB21-0770	2327 S Dundee CT.	Ultimate Care & Maintenance	\$2800	\$88	
PB21-0779	2307 Gibraltar Dr	RIDGEWOOD LLC	\$2880	\$88	
PB21-0782	4774 PINTAIL LN	Foundation Systems of Michiga	\$6000	\$104	
PB21-0784	4335 POMMORE DR	Foundation Systems of Michiga	\$4500	\$96	
PB21-0787	4266 FLYNN DR	Foundation Systems of Michiga	\$16948	\$159	
Miscellaneous			\$192696	\$1630	9
Plumbing					
PP21-0341	163 Birch	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0342	248 Spruce	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0343	91 Tamarack	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0344	164 Birch	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0345	92 Locust	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0346	946 JOSHUA DR	PARKER, ALEX	\$0	\$51	
PP21-0347	3356 CENTER RD	Foundation Systems of Michiga	\$0	\$50	
PP21-0348	172 Birch	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0349	211 Maple	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0350	1609 JUNO DR	Bastian Services LLC	\$0	\$141	
PP21-0351	2388 E HIGHLAND RD Ste. A	Horizon Plumbing & Htg. Inc	\$0	\$172	
PP21-0352	190 Birch	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0353	170 N TIPSICO LAKE RD	Case Closed Plumbing, LLC	\$0	\$45	
PP21-0354	2547 VERO DR	WILSON, SHANNON	\$0	\$120	
PP21-0355	5600 KNOBBY HL	WILSON, SHANNON	\$0	\$103	
PP21-0356	2327 S Dundee CT.	Mobile & Modular Homes Inc	\$0	\$67	

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PP21-0357	187 Birch	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0358	1679 RIDGE RD	R & B Plumbing Inc	\$0	\$106	
PP21-0359	192 Birch	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0360	194 Birch	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0361	173 Birch	Mobile & Modular Homes Inc	\$0	\$67	
PP21-0362	5071 HARVEY LAKE RD	SHAW, JOHN M	\$0	\$59	
PP21-0363	1174 E HIGHLAND RD	Tom Mehrman Plbg	\$0	\$183	
PP21-0364	1835 LA SALLE BLVD	COSSIN, ROBERT L	\$0	\$131	
PP21-0365	3571 GRANDVIEW	Frost & Kretsch Plumbing	\$0	\$166	
Plumbing			\$0	\$2198	25
Pole Barn					
PB21-0765	1700 MIDDLE RD	KILROY, KEITH J	\$42000	\$284	
PB21-0786	3310 KATIE LN	SANBORN, DERRICK ROY	\$42000	\$284	
Pole Barn			\$84000	\$568	2
Res. Additions					
PB21-0749	4957 PEPPER TRL	Patrick Kaiser	\$80000	\$475	
Res. Additions			\$80000	\$475	1
Res. Mobile Home					
PMH21-0231	163 Birch	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0232	248 Spruce	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0233	91 Tamarack	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0234	164 Birch	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0235	92 Locust	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0236	172 Birch	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0237	211 Maple	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0238	190 Birch	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0239	2327 S Dundee CT.	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0240	187 Birch	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0241	192 Birch	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0242	194 Birch	Mobile & Modular Homes Inc	\$0	\$200	
PMH21-0243	173 Birch	Mobile & Modular Homes Inc	\$0	\$200	
Res. Mobile Home			\$0	\$2600	13

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Res. Renovations					
PB21-0751	945 GLENEAGLES	Hansons Window and Constructi	\$7915	\$116	
PB21-0752	862 DONALD DR	Hansons Window and Constructi	\$6709	\$111	
PB21-0753	3461 E CLARICE AVE	Citi Roofing	\$9500	\$141	
PB21-0754	224 S MILFORD RD	Renovations Roofing & Remod	\$8900	\$121	
PB21-0760	3468 HIGH VIEW RD	800 New Look	\$16799	\$158	
PB21-0761	2813 Ruby Way	Mr Roof	\$9000	\$121	
PB21-0762	160 LAKE DR	Roof Rite Inc.	\$12840	\$141	
PB21-0763	1064 GLENEAGLES	Renewal By Anderson LLC	\$10357	\$131	
PB21-0768	5270 N HICKORY RIDGE RD	TITTLE BROTHER CONSTRU	\$22580	\$207	
PB21-0772	1679 RIDGE RD	Clarkston Complete Renovation	\$42947	\$304	
PB21-0773	3051 DONNA DR	Nest Construction	\$730	\$80	
PB21-0774	3305 W HIGHLAND RD	Hansons Window and Constructi	\$10521	\$126	
PB21-0775	254 COUNTRYSIDE LN	Hansons Window and Constructi	\$6999	\$109	
PB21-0776	2569 FOXGROVE DR	Majic Window Company	\$16740	\$135	
PB21-0777	1400 BLUE HERON DR	Roof One LLC	\$11600	\$132	
PB21-0783	4189 N DUCK LAKE RD	Renovations Roofing & Remod	\$7700	\$112	
PB21-0785	1823 ELK RIDGE CIR	Home Depot USA	\$2373	\$85	
PB21-0788	4034 HILLCREST DR	Renewal By Anderson LLC	\$2818	\$90	
PB21-0791	3292 OAK RIDGE DR	Hexagon General Contractors Se	\$4800	\$100	
Res. Renovations			\$211828	\$2520	19
Res. Single Family					
PB21-0759	1325 Plover Dr	NORTHERN MECHANICAL	\$465000	\$2457	
PB21-0789	317 Elio	WHITE, SCOTT A	\$174000	\$981	
Res. Single Family			\$639000	\$3438	2
Signs					
PSG21-0012	2112 S MILFORD RD	Araneae Inc.	\$0	\$127	
PSG21-0013	2112 S MILFORD RD	Araneae Inc.	\$0	\$127	
PSG21-0014	1200 W HIGHLAND RD	RWL Sign Co	\$0	\$142	
PSG21-0015	2336 E HIGHLAND RD Ste 101	Signarama	\$0	\$127	
PTS21-0004	4501 W HIGHLAND RD	WARD, ADAM	\$0	\$40	
PTS21-0005	3224 MIDDLE RD	WARD, ADAM	\$0	\$40	
PTS21-0006		WARD, ADAM	\$0	\$40	

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PTS21-0007	3310 MIDDLE RD	JOHN L GWIZDALA	\$0	\$40	
PTS21-0008	4235 MIDDLE RD	GWIZDALA, JOHN L REV LV	\$0	\$40	
PTS21-0009	280 N HICKORY RIDGE RD	JOHN L GWIZDALA	\$0	\$40	
Signs			\$0	\$763	10
Swimming Pools-Hot Tubs/Spas					
PB21-0790	3850 Emerald Park Dr	Weinrauch, Susan	\$5600	\$102	
Swimming Pools-Hot Tubs/Spas			\$5600	\$102	1
Zoning Land Use					
PLU21-0011	2388 E HIGHLAND RD Ste. A	L MOE PROPERTIES LLC	\$0	\$0	
PLU21-0022	2370 S MILFORD RD	Haley Law Firm	\$0	\$0	
PLU21-0023	510 CLYDE RD	Verizon Wireless	\$0	\$0	
PLU21-0024	583 E HIGHLAND RD	Verizon Wireless	\$0	\$0	
PLU21-0025	1107 S Milford Rd.	Brush Salon	\$0	\$0	
Zoning Land Use			\$0	\$0	5
Totals			\$1621087	\$31472	244

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2021

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	200.71	
101-000-008.000	PERPETUAL FUND	1,087.10	
101-000-010.000	CASH - COMBINED SAVINGS	5,758,591.53	
101-000-072.000	COUNTY OF OAKLAND	(2,104.50)	
101-000-075.000	HURON VALLEY SCHOOLS	(6,440.50)	
101-000-078.000	DUE FROM STATE REVENUES	289,690.00	
	TOTAL ASSETS		6,041,024.34

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.001	ESCROW BONDS&ENG. FEES PAYABLE	517,626.84	
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	3,509.58	
101-000-202.003	ESCROW POLICE SAGINAW PIPELINE	2,356.46	
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	(923.25)	
101-000-231.000	PR W/H FICA	215.94	
101-000-231.002	STATE W/H	9,870.15	
101-000-339.000	UNEARNED REVENUE-FEDERAL GRANT	1,055,687.00	
	TOTAL LIABILITIES		1,588,342.72

FUND EQUITY

101-000-386.000	FUND BALANCE-ASSIGN CAPITAL IM	2,000,000.00	
101-000-390.000	FUND BALANCE	1,729,717.69	
	REVENUE OVER EXPENDITURES - YTD	722,963.93	
	TOTAL FUND EQUITY		4,452,681.62
	TOTAL LIABILITIES AND EQUITY		6,041,024.34

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
101-000-402.000	CURRENT PROPERTY TAX	500,000.00	500,000.00	507,578.90	.00 (7,578.90)	101.52
101-000-404.000	SALES TAX	1,600,000.00	1,600,000.00	1,627,676.00	363,270.00 (27,676.00)	101.73
101-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	3,102.39	679.08 (3,102.39)	.00
101-000-423.000	MOBILE HOME TAXES	5,000.00	5,000.00	4,937.50	536.00 62.50	98.75
101-000-477.000	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	238,149.35	.00 61,850.65	79.38
101-000-478.000	DOG LICENSES	1,500.00	1,500.00	865.00	111.00 635.00	57.67
101-000-490.000	OTHER LIC. & PERMIT	5,000.00	5,000.00	2,940.50	57.00 2,059.50	58.81
101-000-491.000	BUILDING PERMITS	170,000.00	200,220.00	208,523.60	26,386.00 (8,303.60)	104.15
101-000-491.001	HEATING PERMITS	35,000.00	55,000.00	59,270.20	4,544.00 (4,270.20)	107.76
101-000-491.002	PLUMBING PERMITS	20,000.00	20,000.00	32,535.00	2,037.00 (12,535.00)	162.68
101-000-491.003	ELECTRICAL PERMITS	40,000.00	55,000.00	61,544.80	5,686.40 (6,544.80)	111.90
101-000-522.003	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	8,986.00	.00 41,014.00	17.97
101-000-528.000	OTHER FEDERAL GRANT REVENUE	.00	.00	36,739.00	.00 (36,739.00)	.00
101-000-528.001	ARPA FEDERAL GRANT REVENUE	.00	27,000.00	.00	.00 27,000.00	.00
101-000-584.005	METRO AUTHORITY	12,000.00	12,000.00	21,519.75	.00 (9,519.75)	179.33
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	15,000.00	15,000.00	7,070.24	.00 7,929.76	47.13
101-000-607.002	CONTRACTORS REGISTRATIONS	2,400.00	2,400.00	2,989.00	345.00 (589.00)	124.54
101-000-607.019	SUMMER TAX COLLECTION FEE	45,000.00	45,000.00	51,244.71	.00 (6,244.71)	113.88
101-000-607.022	ENHANCE ACCESS FEES	3,000.00	3,000.00	5,567.95	2,211.08 (2,567.95)	185.60
101-000-607.034	ADMINISTRATION FEES	15,000.00	15,000.00	15,103.96	.00 (103.96)	100.69
101-000-608.025	DISTRICT COURT MONIES	50,000.00	50,000.00	35,468.29	3,810.62 14,531.71	70.94
101-000-628.014	REZONING FEES, PLANNING	.00	.00	750.00	.00 (750.00)	.00
101-000-628.015	ZONING BD. OF APPEALS	7,000.00	7,000.00	8,800.00	275.00 (1,800.00)	125.71
101-000-628.016	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	7,357.00	275.00 (1,357.00)	122.62
101-000-633.000	BOND FORFEITURES	.00	.00	125.00	125.00 (125.00)	.00
101-000-642.000	SALE OF CEMETERY LOTS	5,000.00	8,000.00	13,200.00	3,000.00 (5,200.00)	165.00
101-000-651.007	ACTIVITY CENTER REVENUES	6,000.00	6,000.00	2,749.95	.00 3,250.05	45.83
101-000-657.000	VARIOUS FINES	.00	.00	75.00	.00 (75.00)	.00
101-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	10,787.53	836.92 (787.53)	107.88
101-000-667.001	PARK: RENTALS	.00	.00	650.00	50.00 (650.00)	.00
101-000-667.010	ACTIVITY CTR ANNEX UTILITIES	5,000.00	5,000.00	3,276.80	611.32 1,723.20	65.54
101-000-667.035	POLICE LEASE PAYMENTS	28,000.00	28,000.00	23,333.30	2,333.33 4,666.70	83.33
101-000-676.018	ELECTION REIMBURSEMENT	.00	35,000.00	(3,147.89)	(532.05) 38,147.89 (8.99)	
101-000-676.029	ORDINANCE VIOLATION REIMBURSE	2,000.00	2,000.00	885.00	180.00 1,115.00	44.25
101-000-676.030	SNOW REMOVAL REIMBURSEMENT	5,800.00	5,800.00	6,666.90	6,666.90 (866.90)	114.95
101-000-677.031	MISCELLANEOUS	10,000.00	10,000.00	11,972.12	592.59 (1,972.12)	119.72
101-000-692.000	APPROPRIATION FUND BAL.	.00	2,009,244.00	.00	.00 2,009,244.00	.00
REVENUE	2,953,700.00	5,093,164.00	3,019,292.85	424,087.19	2,073,871.15	59.28
TOTAL FUND REVENUE	2,953,700.00	5,093,164.00	3,019,292.85	424,087.19	2,073,871.15	59.28

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
LEGISLATIVE							
101-102-702.000	LEGISLATIVE: SALARIES	24,180.00	24,180.00	20,860.88	2,790.12	3,319.12	86.27
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	127.00	.00	5,873.00	2.12
	TOTAL LEGISLATIVE	30,180.00	30,180.00	20,987.88	2,790.12	9,192.12	69.54
SUPERVISOR							
101-171-702.000	SUP DEPT: SALARIES	78,795.00	78,795.00	66,672.76	9,091.74	12,122.24	84.62
101-171-703.001	SUP DEPT: CLERICAL WAGE F-T	48,750.00	18,713.00	18,712.50	.00	.50	100.00
101-171-704.002	SUP DEPT: FLOATER WAGE P-T	13,065.00	13,065.00	11,820.67	1,507.50	1,244.33	90.48
101-171-704.003	SUP DEPT: FLOATER (2) WAGE P-T	.00	9,750.00	.00	.00	9,750.00	.00
101-171-704.005	SUP DEPT: MAINT WAGE P-T	29,700.00	29,700.00	23,116.90	3,427.80	6,583.10	77.83
101-171-704.006	SUP DEPT: MAINTENANCE WAGE P-T	.00	.00	1,689.00	444.60	(1,689.00)	.00
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	125.00	.00	2,375.00	5.00
	TOTAL SUPERVISOR	172,810.00	152,523.00	122,136.83	14,471.64	30,386.17	80.08
ACCOUNTING							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	54,600.00	54,600.00	46,127.39	6,300.00	8,472.61	84.48
101-191-704.001	ACCTG: P-T ASSISTANT	20,904.00	20,904.00	17,677.87	2,412.00	3,226.13	84.57
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	255.00	.00	2,745.00	8.50
	TOTAL ACCOUNTING	78,504.00	78,504.00	64,060.26	8,712.00	14,443.74	81.60
CLERK							
101-215-702.002	CLERK: SALARIES	74,855.00	74,855.00	63,339.10	8,637.15	11,515.90	84.62
101-215-703.001	CLERK: DEPUTY WAGE F-T	58,500.00	58,500.00	49,305.90	6,645.00	9,194.10	84.28
101-215-703.005	CLERK: CLERICAL WAGE F-T	39,360.00	39,360.00	33,286.65	4,542.76	6,073.35	84.57
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-721.007	CLERK: ELECTION INSPECTORS	.00	.00	(115.00)	.00	115.00	.00
101-215-730.000	CLERK: ELECTION EXPENSES SUPP	.00	.00	1,427.00	102.00	(1,427.00)	.00
101-215-820.000	CLERK: DUES/ED/TRAVEL	4,000.00	4,000.00	3,817.03	992.84	182.97	95.43
101-215-825.004	CLERK: CERTIFICATION	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-215-957.000	CLERK: ELECT EXP TO BE REIMBUR	.00	35,000.00	2,358.18	17.92	32,641.82	6.74
101-215-957.001	CLERK: ELECTION WAGE TO REIMBU	.00	.00	529.13	529.13	(529.13)	.00
	TOTAL CLERK	181,515.00	216,515.00	153,947.99	21,466.80	62,567.01	71.10

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
TREASURER							
101-253-702.001	TREAS: SALARIES	74,855.00	74,855.00	63,339.10	8,637.15	11,515.90	84.62
101-253-703.000	TREAS: DEPUTY WAGE F-T	60,450.00	60,450.00	51,133.30	6,975.00	9,316.70	84.59
101-253-703.003	TREAS: CLERICAL WAGE F-T	40,990.00	40,990.00	34,676.35	4,729.50	6,313.65	84.60
101-253-705.004	TREAS: PART-TIME SEASONAL	7,375.00	7,375.00	.00	.00	7,375.00	.00
101-253-820.000	TREAS: DUES/ED/TRAVEL	4,000.00	4,000.00	1,741.23	574.00	2,258.77	43.53
101-253-825.002	TREAS: CERTIFICATION	2,500.00	2,500.00	299.00	.00	2,201.00	11.96
	TOTAL TREASURER	190,170.00	190,170.00	151,188.98	20,915.65	38,981.02	79.50
ASSESSOR							
101-257-703.001	ASSESSING: CLERICAL WAGE F-T	25,935.00	22,435.00	17,744.99	3,981.25	4,690.01	79.10
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	122,000.00	122,000.00	100,118.60	9,724.00	21,881.40	82.06
101-257-720.001	ASSESSING: TAX BD OF REVIEW	1,500.00	1,500.00	565.00	.00	935.00	37.67
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00	.00
	TOTAL ASSESSOR	150,035.00	146,535.00	118,428.59	13,705.25	28,106.41	80.82

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVERNMENT							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	11,000.00	11,000.00	4,776.88	114.95	6,223.12	43.43
101-261-735.000	GEN GOV: POSTAGE	8,000.00	8,000.00	5,215.78	1,000.00	2,784.22	65.20
101-261-760.000	GEN GOV: MISC. GRANT EXPENSE	.00	.00	36,739.00	.00	(36,739.00)	.00
101-261-760.002	ARPA FEDERAL GRANT EXPENSE	.00	27,000.00	.00	.00	27,000.00	.00
101-261-801.001	GEN GOV: PROF SERVICES	40,000.00	40,000.00	11,010.00	.00	28,990.00	27.53
101-261-803.000	GEN GOV: SNOWPLOW SERV	36,000.00	36,000.00	23,392.66	11,696.33	12,607.34	64.98
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	45,120.55	3,605.00	29,879.45	60.16
101-261-805.000	GEN GOV: AUDITING	70,000.00	70,000.00	65,685.00	.00	4,315.00	93.84
101-261-810.000	GEN GOV: COURT WITNESS FEES	500.00	500.00	(26.88)	.00	526.88	(5.38)
101-261-813.000	GEN GOV: STORM WATER PERMIT	800.00	800.00	500.00	.00	300.00	62.50
101-261-813.001	GEN GOV: WOTA	185,000.00	185,000.00	185,000.00	.00	.00	100.00
101-261-821.000	GEN GOV: MEMBER FEES	10,500.00	10,500.00	10,849.45	258.95	(349.45)	103.33
101-261-822.000	GEN GOV: BANK FEES	4,000.00	4,000.00	5,009.58	.00	(1,009.58)	125.24
101-261-830.000	GEN GOV: GEN INSURANCE	65,000.00	65,000.00	67,028.70	.00	(2,028.70)	103.12
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	12,000.00	12,000.00	9,053.00	823.00	2,947.00	75.44
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	4,084.58	415.34	2,415.42	62.84
101-261-850.002	GEN GOV: WEBSITE	2,000.00	2,000.00	2,080.90	135.00	(80.90)	104.05
101-261-900.000	GEN GOV: TAX BILL PRINTING	10,000.00	10,000.00	5,982.09	.00	4,017.91	59.82
101-261-900.001	GEN GOV: ADVERTISING	22,500.00	22,500.00	11,404.82	663.00	11,095.18	50.69
101-261-900.002	GEN GOV: PRINTING	4,500.00	4,500.00	532.22	.00	3,967.78	11.83
101-261-920.000	GEN GOV: UTILITIES	60,000.00	60,000.00	46,672.65	4,967.19	13,327.35	77.79
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	30,000.00	30,000.00	28,673.49	4,590.44	1,326.51	95.58
101-261-937.000	GEN GOV: VEHICLE OP MAINT	3,000.00	3,000.00	2,120.38	215.80	879.62	70.68
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	50,000.00	50,000.00	42,732.40	6,559.89	7,267.60	85.46
101-261-955.000	GEN GOV: MISCELLANEOUS	10,000.00	10,000.00	4,776.06	.00	5,223.94	47.76
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	12,000.00	26,157.00	26,751.68	216.95	(594.68)	102.27
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	38,000.00	38,000.00	31,348.97	.00	6,651.03	82.50
101-261-971.001	GEN GOV: COMP CAP OUTLAY	10,000.00	10,000.00	11,304.05	.00	(1,304.05)	113.04
101-261-971.002	GEN GOV: COMMUNITY ROUND TABL	20,000.00	20,000.00	3,670.00	3,670.00	16,330.00	18.35
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	5,000.00	5,000.00	10,164.48	3,040.98	(5,164.48)	203.29
101-261-995.401	GEN GOV: TRANS TO CAP IMPROV	.00	2,000,000.00	.00	.00	2,000,000.00	.00
	TOTAL GENERAL GOVERNMENT	801,300.00	2,842,457.00	701,652.49	41,972.82	2,140,804.51	24.68
GENERAL GOVERNMENT PERSONNE							
101-279-710.000	GGP: EMPLR PAYROLL TAX	85,000.00	85,000.00	71,798.62	9,738.92	13,201.38	84.47
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	110,000.00	110,000.00	77,855.67	.00	32,144.33	70.78
101-279-712.000	GGP: HEALTH/DENTAL/LIFE/DIS INS	170,000.00	160,250.00	130,482.46	12,077.20	29,767.54	81.42
101-279-714.003	GGP: UNEMPLOYMENT CLAIMS	12,000.00	12,000.00	4,887.00	.00	7,113.00	40.73
101-279-714.004	GGP: MERIT INCREASES	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	61,000.00	61,000.00	45,222.91	4,541.65	15,777.09	74.14
101-279-716.002	GGP: TUITION REIMB	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	20,710.38	2,876.99	24,289.62	46.02
101-279-718.001	GGP: PTO CASH PAYOUT	.00	15,864.00	1,335.00	.00	14,529.00	8.42
	TOTAL GENERAL GOVERNMENT PER	496,000.00	502,114.00	352,292.04	29,234.76	149,821.96	70.16

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
BUILDING							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	61,460.00	61,460.00	52,691.11	7,422.96	8,768.89	85.73
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	37,348.00	37,348.00	31,606.09	4,327.90	5,741.91	84.63
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	35,329.00	35,329.00	28,650.60	3,805.20	6,678.40	81.10
101-371-705.000	BLDG: PART-TIME SEASONAL	.00	5,220.00	4,687.50	270.00	532.50	89.80
101-371-735.000	BLDG: POSTAGE	500.00	500.00	410.49	.00	89.51	82.10
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	75,000.00	135,000.00	104,490.02	14,616.08	30,509.98	77.40
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	2,500.00	2,500.00	658.00	189.00	1,842.00	26.32
	TOTAL BUILDING	212,637.00	277,857.00	223,193.81	30,631.14	54,663.19	80.33
CEMETERY							
101-567-935.000	CEMETERY: SEXTON	41,208.00	41,208.00	34,340.00	3,434.00	6,868.00	83.33
101-567-935.001	CEMETERY: MAINTENANCE	6,000.00	9,000.00	12,382.19	875.00	(3,382.19)	137.58
101-567-955.000	CEMETERY: MISCELLANEOUS	4,500.00	4,500.00	.00	.00	4,500.00	.00
	TOTAL CEMETERY	51,708.00	54,708.00	46,722.19	4,309.00	7,985.81	85.40
SOCIAL SERVICES							
101-670-705.000	SOC SERV: CROSSING GUARDS	8,800.00	8,800.00	6,213.84	2,175.00	2,586.16	70.61
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	7,500.00	7,500.00	.00	.00	7,500.00	.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	7,500.00	7,500.00	7,500.00	.00	.00	100.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	2,500.00	2,500.00	660.00	.00	1,840.00	26.40
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	8,986.00	.00	41,014.00	17.97
	TOTAL SOCIAL SERVICES	76,300.00	76,300.00	23,359.84	2,175.00	52,940.16	30.62

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
SENIOR CENTER							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	45,825.00	45,825.00	38,648.79	5,287.50	7,176.21	84.34
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	29,250.00	16,250.00	16,410.00	2,250.00	(160.00)	100.98
101-672-704.002	ACT CTR: COMMUNICATION WAGE P-	19,500.00	19,500.00	16,620.00	2,430.00	2,880.00	85.23
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	19,500.00	19,500.00	.00	.00	19,500.00	.00
101-672-704.006	ACTIVITY CTR: SECURITY P-T	4,097.00	4,097.00	.00	.00	4,097.00	.00
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	11,700.00	11,700.00	9,687.00	1,265.40	2,013.00	82.79
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	5,000.00	5,000.00	205.03	108.43	4,794.97	4.10
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	1,346.76	48.16	4,653.24	22.45
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	2.40	.00	2,497.60	.10
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	146.25	.00	1,053.75	12.19
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	761.62	90.25	738.38	50.77
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	1,662.71	224.23	837.29	66.51
101-672-850.002	ANNEX: INTERNET SERVICE	1,500.00	1,500.00	2,275.65	326.57	(775.65)	151.71
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	6,500.00	6,500.00	6,434.40	1,010.00	65.60	98.99
101-672-920.000	ACTIVITY CTR: UTILITIES	9,000.00	9,000.00	5,553.86	541.70	3,446.14	61.71
101-672-920.002	ANNEX: UTILITIES	9,000.00	9,000.00	4,723.98	365.09	4,276.02	52.49
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	5,000.00	5,000.00	1,132.02	72.33	3,867.98	22.64
101-672-936.002	ANNEX: BUILDING MAINT	5,000.00	5,000.00	10,025.09	465.00	(5,025.09)	200.50
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	2,500.00	1,980.25	.00	519.75	79.21
101-672-940.000	ACTIVITY CTR: RENT EXPENSE	.00	13,000.00	10,000.00	1,500.00	3,000.00	76.92
	TOTAL SENIOR CENTER	187,072.00	187,072.00	127,615.81	15,984.66	59,456.19	68.22
PLANNING & ORDINANCE							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	75,266.00	75,266.00	63,870.30	8,685.00	11,395.70	84.86
101-701-703.003	PLNG: CLERICAL WAGE F-T	35,330.00	.00	.00	.00	.00	.00
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	51,010.00	51,010.00	43,365.03	5,899.08	7,644.97	85.01
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	24,256.00	24,256.00	20,207.09	2,764.50	4,048.91	83.31
101-701-801.000	PLNG: CONSULTANT PROF.	.00	68,867.00	17,540.00	.00	51,327.00	25.47
101-701-820.000	PLNG: DUES/ED/TRAVEL	1,500.00	1,500.00	1,595.00	.00	(95.00)	106.33
101-701-825.002	PLNG: CERTIFICATION	2,000.00	2,000.00	85.00	.00	1,915.00	4.25
101-701-935.000	OE: VIOLATION CORRECTIONS	5,000.00	5,000.00	1,075.00	.00	3,925.00	21.50
	TOTAL PLANNING & ORDINANCE	194,362.00	227,899.00	147,737.42	17,348.58	80,161.58	64.83
ZONING BOARD OF APPEALS (ZBA)							
101-702-720.000	ZBA: MEETING PAY	8,880.00	8,880.00	4,310.00	270.00	4,570.00	48.54
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	152.00	.00	848.00	15.20
101-702-900.000	ZBA: ADVERTISING	2,500.00	2,500.00	4,963.25	663.00	(2,463.25)	198.53
	TOTAL ZONING BOARD OF APPEALS	15,280.00	15,280.00	9,425.25	933.00	5,854.75	61.68

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
PLANNING COMMISSION							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	11,400.00	11,400.00	3,218.75	381.25	8,181.25	28.23
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	30,000.00	30,000.00	.00	.00	30,000.00	.00
101-703-801.001	PLNG COMM: ORDINANCE REVISION	10,000.00	10,000.00	7,154.91	.00	2,845.09	71.55
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	925.00	.00	1,075.00	46.25
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	3,500.00	3,500.00	2,244.00	.00	1,256.00	64.11
	TOTAL PLANNING COMMISSION	60,050.00	60,050.00	13,542.66	381.25	46,507.34	22.55
PARKS							
101-751-729.000	PARKS: HIGHLAND STATION	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	610.20	.00	1,889.80	24.41
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	564.34	200.00	2,435.66	18.81
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	4,346.11	600.00	(1,346.11)	144.87
101-751-920.000	PARKS: UTILITIES	3,000.00	3,000.00	2,008.03	133.30	991.97	66.93
101-751-935.000	PARKS: MAINTENANCE	18,000.00	18,000.00	12,508.20	1,199.00	5,491.80	69.49
	TOTAL PARKS	35,000.00	35,000.00	20,036.88	2,132.30	14,963.12	57.25
	TOTAL FUND EXPENDITURES	2,932,923.00	5,093,164.00	2,296,328.92	227,163.97	2,796,835.08	45.09
	NET REVENUE OVER EXPENDITURES	20,777.00	.00	722,963.93	196,923.22	722,963.93	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

ROAD FUND

ASSETS

203-000-002.000 HAULING ROUTE SAVINGS ACCT.
203-000-010.000 CASH - COMBINED SAVINGS

542,180.86
33,679.74

TOTAL ASSETS

575,860.60

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001 HAULING ROUTE PAYABLE

50,836.63

TOTAL LIABILITIES

50,836.63

FUND EQUITY

203-000-390.000 FUND BALANCE
203-000-392.000 RESTRICTED FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

4,563.21
491,344.23
29,116.53

TOTAL FUND EQUITY

525,023.97

TOTAL LIABILITIES AND EQUITY

575,860.60

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

ROAD FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
203-000-665.000	1,500.00	1,500.00	8.35	.68	1,491.65	.56
203-000-699.401	100,000.00	100,000.00	100,000.00	.00	.00	100.00
	<u>101,500.00</u>	<u>101,500.00</u>	<u>100,008.35</u>	<u>.68</u>	<u>1,491.65</u>	<u>98.53</u>
	<u>101,500.00</u>	<u>101,500.00</u>	<u>100,008.35</u>	<u>.68</u>	<u>1,491.65</u>	<u>98.53</u>
<u>ROAD</u>						
203-596-967.000	60,000.00	60,000.00	31,110.82	1,422.00	28,889.18	51.85
203-596-967.001	40,000.00	40,000.00	39,781.00	.00	219.00	99.45
	<u>100,000.00</u>	<u>100,000.00</u>	<u>70,891.82</u>	<u>1,422.00</u>	<u>29,108.18</u>	<u>70.89</u>
	<u>100,000.00</u>	<u>100,000.00</u>	<u>70,891.82</u>	<u>1,422.00</u>	<u>29,108.18</u>	<u>70.89</u>
	<u>1,500.00</u>	<u>1,500.00</u>	<u>29,116.53</u>	<u>(1,421.32)</u>	<u>27,616.53</u>	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

FIRE FUND

ASSETS

206-000-010.000 CASH - COMBINED SAVINGS

1,541,691.41

TOTAL ASSETS

1,541,691.41

LIABILITIES AND EQUITY

FUND EQUITY

206-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

1,343,646.15
198,045.26

TOTAL FUND EQUITY

1,541,691.41

TOTAL LIABILITIES AND EQUITY

1,541,691.41

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
206-000-402.000	PROPERTY TAXES	1,137,266.00	1,137,266.00	1,143,557.96	.00 (6,291.96)	100.55
206-000-603.000	CONSULTING FEE	.00	.00	250.00	.00 (250.00)	.00
206-000-627.000	RENTAL INSPECTIONS	.00	.00	5,215.00	300.00 (5,215.00)	.00
206-000-638.000	EMS TRANSPORT	350,000.00	350,000.00	297,880.57	38,047.60 52,119.43	85.11
206-000-665.000	INTEREST ON INVESTMENTS	15,000.00	15,000.00	10,346.39	576.73 4,653.61	68.98
206-000-677.000	MISCELLANEOUS	15,000.00	15,000.00	1,471.00	.00 13,529.00	9.81
206-000-692.000	APPROPRIATION FUND BAL.	.00	9,430.00	.00	.00 9,430.00	.00
206-000-693.000	ASSET SALE PROCEEDS	.00	.00	12,000.00	.00 (12,000.00)	.00
	REVENUE	1,517,266.00	1,526,696.00	1,470,720.92	38,924.33 55,975.08	96.33
	TOTAL FUND REVENUE	1,517,266.00	1,526,696.00	1,470,720.92	38,924.33 55,975.08	96.33

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FIRE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
FIRE							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	74,504.00	74,504.00	63,659.86	8,680.89	10,844.14	85.44
206-336-703.000	FIRE: F-T WAGE OFFICER N.G.	60,632.00	62,451.00	52,843.81	7,205.88	9,607.19	84.62
206-336-703.001	FIRE:F-T WAGE OFFICER D.K.	59,116.00	60,889.00	51,231.37	7,024.62	9,657.63	84.14
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	60,632.00	62,451.00	53,035.57	7,205.88	9,415.43	84.92
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	50,986.00	52,186.00	44,933.36	6,061.08	7,252.64	86.10
206-336-703.004	FIRE:F-T WAGE MEDIC M.B.	50,986.00	48,574.00	39,416.88	5,755.80	9,157.12	81.15
206-336-703.005	FIRE:F-T WAGE MEDIC A.G.	50,986.00	48,574.00	39,811.33	5,755.80	8,762.67	81.96
206-336-703.013	FIRE: MARSHAL COMPENSATION	26,047.00	27,846.00	23,721.27	3,245.25	4,124.73	85.19
206-336-704.006	FIRE: P-T CLERICAL	15,382.00	15,912.00	13,324.20	1,836.00	2,587.80	83.74
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	375,000.00	375,000.00	343,111.63	43,417.42	31,888.37	91.50
206-336-707.007	FIRE: F-T OVERTIME	40,000.00	40,000.00	29,735.71	4,596.35	10,264.29	74.34
206-336-709.001	FIRE: CLOTHING ALLOWANCE	3,500.00	3,500.00	3,500.00	.00	.00	100.00
206-336-709.002	FIRE: FOOD ALLOWANCE	3,500.00	3,500.00	3,500.00	.00	.00	100.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	66,117.00	66,117.00	55,140.00	7,290.58	10,977.00	83.40
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	.00	24,200.00	24,200.00	.00	.00	100.00
206-336-711.001	FIRE:DEFINED CONTRIBUTION F-T	25,694.00	25,694.00	14,050.05	.00	11,643.95	54.68
206-336-712.001	FIRE:HEALTH/DENTAL/LIFE/DISINS	60,000.00	60,000.00	52,760.40	4,740.47	7,239.60	87.93
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	12,000.00	12,000.00	9,564.00	.00	2,436.00	79.70
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-715.000	FIRE:CASH IN LIEU BENEF BUYOUT	9,552.00	10,300.00	8,570.03	866.04	1,729.97	83.20
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	.00	.00	17,454.81	7,010.05	(17,454.81)	.00
206-336-719.000	FIRE: POST PLAN	10,500.00	10,500.00	.00	.00	10,500.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	9,998.00	9,998.00	10,176.99	.00	(178.99)	101.79
206-336-722.010	FIRE: INSTRUCTOR TRAINING	3,500.00	3,500.00	811.00	210.00	2,689.00	23.17
206-336-727.000	FIRE: SUPPLIES	8,000.00	8,000.00	6,572.31	744.92	1,427.69	82.15
206-336-731.000	FIRE: MEDICAL SUPPLIES	15,000.00	15,000.00	15,961.74	804.92	(961.74)	106.41
206-336-732.000	FIRE: UNIFORMS	30,000.00	30,000.00	23,428.70	.00	6,571.30	78.10
206-336-750.000	FIRE: VEHICLE GAS/OIL	30,000.00	30,000.00	22,325.67	3,113.14	7,674.33	74.42
206-336-801.000	FIRE: CODE ENFORCEMENT	10,000.00	10,000.00	.00	.00	10,000.00	.00
206-336-804.000	FIRE: LEGAL SERVICES	10,000.00	10,000.00	1,019.75	.00	8,980.25	10.20
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	2,500.00	2,500.00	4,205.93	396.00	(1,705.93)	168.24
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	15,000.00	15,000.00	10,785.46	.00	4,214.54	71.90
206-336-820.000	FIRE: DUES & EDUCATION	15,000.00	15,000.00	14,021.80	(1,170.00)	978.20	93.48
206-336-830.000	FIRE: INSURANCE/BONDS	100,000.00	100,000.00	103,381.00	.00	(3,381.00)	103.38
206-336-851.000	FIRE: RADIO COMMUNICATIONS	48,500.00	48,500.00	30,454.76	59.84	18,045.24	62.79
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	2,609.22	2,469.27	2,390.78	52.18
206-336-920.000	FIRE: PUBLIC UTILITIES	30,000.00	30,000.00	23,849.74	2,706.51	6,150.26	79.50
206-336-930.000	FIRE: VEHICLE REPAIR	50,000.00	50,000.00	26,446.14	253.61	23,553.86	52.89
206-336-936.000	FIRE: BLDG MAINT/REPAIR	20,000.00	20,000.00	12,126.47	172.59	7,873.53	60.63
206-336-937.000	FIRE: EQUIP MAINT	15,000.00	15,000.00	15,828.90	832.77	(828.90)	105.53
206-336-955.000	FIRE: MISC EXPENSE	10,000.00	10,000.00	3,724.00	1,227.06	6,276.00	37.24
206-336-967.000	FIRE: NEW PROJECTS	10,000.00	10,000.00	1,381.80	.00	8,618.20	13.82
	TOTAL FIRE	1,497,632.00	1,526,696.00	1,272,675.66	132,512.74	254,020.34	83.36
	TOTAL FUND EXPENDITURES	1,497,632.00	1,526,696.00	1,272,675.66	132,512.74	254,020.34	83.36

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FIRE FUND

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	19,634.00	.00	198,045.26	(93,588.41)	198,045.26	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2021

POLICE FUND

ASSETS

207-000-004.000	PETTY CASH	50.00	
207-000-010.000	CASH - COMBINED SAVINGS	3,375,582.15	

TOTAL ASSETS

3,375,632.15

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000	FUND BALANCE	2,079,441.74	
	REVENUE OVER EXPENDITURES - YTD	1,296,190.41	

TOTAL FUND EQUITY

3,375,632.15

TOTAL LIABILITIES AND EQUITY

3,375,632.15

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

POLICE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
207-000-402.000	CURRENT TAXES	2,820,618.00	2,820,618.00	2,835,175.03	.00 (14,557.03)	100.52
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	9,600.00	9,600.00	8,760.40	.00 839.60	91.25
207-000-528.000	OTHER FEDERAL GRANT REVENUE	.00	.00	22,542.92	.00 (22,542.92)	.00
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	8,504.26	.00 3,495.74	70.87
207-000-582.001	SCHOOL PARTICIPATION	105,000.00	105,000.00	75,646.56	.00 29,353.44	72.04
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	148,500.00	40,500.00 13,500.00	91.67
207-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	12,232.56	1,849.01 2,767.44	81.55
207-000-677.000	MISCELLANEOUS	.00	.00	600.00	.00 (600.00)	.00
207-000-692.000	APPROPRIATION FUND BAL.	.00	310,000.00	.00	.00 310,000.00	.00
	REVENUE	3,124,218.00	3,434,218.00	3,111,961.73	42,349.01 322,256.27	90.62
	TOTAL FUND REVENUE	3,124,218.00	3,434,218.00	3,111,961.73	42,349.01 322,256.27	90.62
POLICE						
207-301-704.001	POLICE: CLERICAL WAGE P-T	31,000.00	31,000.00	27,471.34	3,718.77 3,528.66	88.62
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	2,800.00	2,800.00	2,091.44	284.46 708.56	74.69
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00 5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	2,648,182.00	2,648,182.00	1,610,001.97	.00 1,038,180.03	60.80
207-301-807.002	POLICE: SCHOOL RESOURCE OFFICE	105,000.00	105,000.00	.00	.00 105,000.00	.00
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	.00	.00 12,000.00	.00
207-301-807.004	POLICE: OVERTIME	200,000.00	200,000.00	77,310.18	.00 122,689.82	38.66
207-301-874.000	POLICE: RETIREE MEDICAL	1,500.00	1,500.00	.00	.00 1,500.00	.00
207-301-920.000	POLICE: UTILITIES	14,000.00	14,000.00	5,308.96	371.87 8,691.04	37.92
207-301-935.000	POLICE: SHERIFF'S MAINT	20,000.00	20,000.00	10,180.02	1,150.00 9,819.98	50.90
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	23,333.30	2,333.33 4,666.70	83.33
207-301-955.000	POLICE: MISCELLANEOUS	10,000.00	10,000.00	145.00	.00 9,855.00	1.45
207-301-971.000	POLICE: RESERVE EQUIPMENT	1,500.00	1,500.00	.00	.00 1,500.00	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	25,000.00	25,000.00	3,788.23	.00 21,211.77	15.15
207-301-971.002	POLICE: BUILDING REN	20,000.00	330,000.00	56,140.88	35,159.84 273,859.12	17.01
	TOTAL POLICE	3,123,982.00	3,433,982.00	1,815,771.32	43,018.27 1,618,210.68	52.88
	TOTAL FUND EXPENDITURES	3,123,982.00	3,433,982.00	1,815,771.32	43,018.27 1,618,210.68	52.88
	NET REVENUE OVER EXPENDITURES	236.00	236.00	1,296,190.41	(669.26) 1,295,954.41	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS

420,140.83

TOTAL ASSETS

420,140.83

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

202,212.91
217,927.92

TOTAL FUND EQUITY

420,140.83

TOTAL LIABILITIES AND EQUITY

420,140.83

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

REFUSE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
227-000-626.000	REFUSE COLLECTION	1,096,425.00	1,096,425.00	1,105,499.76	.00 (9,074.76)	100.83
227-000-647.002	REFUSE CONTAINERS	1,000.00	1,000.00	15.00	.00 985.00	1.50
227-000-665.000	INTEREST EARNINGS	5,000.00	5,000.00	1,907.36	213.27 3,092.64	38.15
227-000-677.000	MISCELLANEOUS	.00	.00	2,553.00	634.00 (2,553.00)	.00
	REVENUE	1,102,425.00	1,102,425.00	1,109,975.12	847.27 (7,550.12)	100.68
	TOTAL FUND REVENUE	1,102,425.00	1,102,425.00	1,109,975.12	847.27 (7,550.12)	100.68
REFUSE						
227-526-703.000	REFUSE: CLERICAL WAGE F-T	11,115.00	11,115.00	7,605.01	1,706.25 3,509.99	68.42
227-526-710.000	REFUSE: EMPLR PAYROLL TAX	995.00	995.00	.00	.00 995.00	.00
227-526-801.000	REFUSE: CONTRACTOR	1,047,000.00	1,047,000.00	873,972.19	87,537.71 173,027.81	83.47
227-526-812.000	REFUSE: FUND ADMIN COSTS	10,470.00	10,470.00	10,470.00	.00 .00	100.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	4,000.00	4,000.00	.00	.00 4,000.00	.00
	TOTAL REFUSE	1,073,580.00	1,073,580.00	892,047.20	89,243.96 181,532.80	83.09
	TOTAL FUND EXPENDITURES	1,073,580.00	1,073,580.00	892,047.20	89,243.96 181,532.80	83.09
	NET REVENUE OVER EXPENDITURES	28,845.00	28,845.00	217,927.92	(88,396.69) 189,082.92	

LIABILITIES AND EQUITY

FUND EQUITY

288-000-390.000	FUND BALANCE	40,429.65	
	REVENUE OVER EXPENDITURES - YTD	(40,429.65)	
	TOTAL FUND EQUITY		<u>.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>.00</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

BUS TRANSPORTATION

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<u>REVENUE</u>							
288-000-692.011	APPROPRIATION FUND BAL.	.00	40,429.65	.00	.00	40,429.65	.00
	REVENUE	.00	40,429.65	.00	.00	40,429.65	.00
	TOTAL FUND REVENUE	.00	40,429.65	.00	.00	40,429.65	.00
<u>TRANSPORTATION</u>							
288-596-801.000	BUS: WOTA SEMCOG GRANT MGMNT	.00	40,429.65	40,429.65	.00	.00	100.00
	TOTAL TRANSPORTATION	.00	40,429.65	40,429.65	.00	.00	100.00
	TOTAL FUND EXPENDITURES	.00	40,429.65	40,429.65	.00	.00	100.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(40,429.65)	.00	(40,429.65)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000 CASH - COMBINED SAVINGS
401-000-084.494 DUE TO/FROM DDA

4,496,062.53
123,681.33

TOTAL ASSETS

4,619,743.86

LIABILITIES AND EQUITY

LIABILITIES

401-000-204.000 RETAINAGE PAYABLE

4,106.76

TOTAL LIABILITIES

4,106.76

FUND EQUITY

401-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

5,297,546.27
(681,909.17)

TOTAL FUND EQUITY

4,615,637.10

TOTAL LIABILITIES AND EQUITY

4,619,743.86

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

CAPITAL IMPROVEMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
401-000-665.000	INTEREST EARNINGS	.00	27,000.00	6,090.51	233.07	20,909.49	22.56
401-000-665.001	INTEREST EARNINGS DDA LOAN	.00	.00	2,976.03	264.98	(2,976.03)	.00
401-000-667.002	CELL TOWER LEASE	130,000.00	130,000.00	187,787.78	7,440.98	(57,787.78)	144.45
401-000-692.000	APPROPRIATION FUND BAL.	4,730,000.00	943,000.00	.00	.00	943,000.00	.00
401-000-699.000	OPERATING TRANSFER IN	.00	2,000,000.00	.00	.00	2,000,000.00	.00
	REVENUE	4,860,000.00	3,100,000.00	196,854.32	7,939.03	2,903,145.68	6.35
	TOTAL FUND REVENUE	4,860,000.00	3,100,000.00	196,854.32	7,939.03	2,903,145.68	6.35
GENERAL GOVERNMENT							
401-261-971.001	TOWNSHIP IMPROVEMENTS	4,600,000.00	2,720,000.00	666,067.68	442,057.70	2,053,932.32	24.49
401-261-971.008	M59 BIKEPATHS	.00	.00	2,271.34	.00	(2,271.34)	.00
401-261-971.012	TOWNSHIP RELOCATION EXPENSES	.00	150,000.00	83,037.67	11,992.19	66,962.33	55.36
401-261-971.013	SEWER ANTICIPATION EXPENSE	100,000.00	20,000.00	.00	.00	20,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	.00	50,000.00	22,386.80	1,566.08	27,613.20	44.77
401-261-995.103	TRANSFER TO ROAD FUND	.00	100,000.00	100,000.00	.00	.00	100.00
	TOTAL GENERAL GOVERNMENT	4,700,000.00	3,040,000.00	873,763.49	455,615.97	2,166,236.51	28.74
ANNEX							
401-523-971.000	ANNEX IMPROVEMENTS	5,000.00	5,000.00	.00	.00	5,000.00	.00
	TOTAL ANNEX	5,000.00	5,000.00	.00	.00	5,000.00	.00
CEMETERY							
401-567-971.000	CEMETERY IMPROVEMENTS	30,000.00	10,000.00	.00	.00	10,000.00	.00
	TOTAL CEMETERY	30,000.00	10,000.00	.00	.00	10,000.00	.00
PARKS							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	35,000.00	15,000.00	.00	.00	15,000.00	.00
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	90,000.00	20,000.00	.00	.00	20,000.00	.00
401-751-971.002	NEW PARK PROPERTY	.00	10,000.00	5,000.00	.00	5,000.00	50.00
	TOTAL PARKS	125,000.00	45,000.00	5,000.00	.00	40,000.00	11.11
	TOTAL FUND EXPENDITURES	4,860,000.00	3,100,000.00	878,763.49	455,615.97	2,221,236.51	28.35
	NET REVENUE OVER EXPENDITURES	.00	.00	(681,909.17)	(447,676.94)	(681,909.17)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2021

FIRE CAPITAL FUND

ASSETS

402-000-010.000 CASH - COMBINED SAVINGS

3,227,215.49

TOTAL ASSETS

3,227,215.49

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

6,782,179.72
(3,554,964.23)

TOTAL FUND EQUITY

3,227,215.49

TOTAL LIABILITIES AND EQUITY

3,227,215.49

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FIRE CAPITAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
402-000-402.001	MILLAGE PROP TAX REVENUE	821,847.00	821,847.00	824,921.03	.00 (3,074.03)	100.37
402-000-665.000	INTEREST EARNINGS	25,000.00	25,000.00	32,750.04	1,888.42 (7,750.04)	131.00
402-000-692.000	APPROPRIATION FUND BAL.	.00	3,985,217.00	.00	.00 3,985,217.00	.00
	REVENUE	846,847.00	4,832,064.00	857,671.07	1,888.42 3,974,392.93	17.75
	TOTAL FUND REVENUE	846,847.00	4,832,064.00	857,671.07	1,888.42 3,974,392.93	17.75
FIRE						
402-336-971.000	VEHICLES	.00	174,396.00	176,512.99	.00 (2,116.99)	101.21
402-336-971.002	CAPITAL EQUIPMENT	20,000.00	20,000.00	.00	.00 20,000.00	.00
402-336-971.003	CONSTR IN PROCESS FIRE MIL ST1	.00	2,993,666.00	2,988,706.35	121,698.21 4,959.65	99.83
402-336-971.004	CONSTR IN PROCESS FIRE MIL ST2	.00	1,100,000.00	702,915.96	309,681.23 397,084.04	63.90
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	410,376.00	270,000.00	270,000.00	.00 .00	100.00
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	133,626.00	274,002.00	274,000.00	133,625.00 2.00	100.00
402-336-993.002	FIRE CAP: BONDING AGENT FEES	.00	.00	500.00	.00 (500.00)	.00
	TOTAL FIRE	564,002.00	4,832,064.00	4,412,635.30	565,004.44 419,428.70	91.32
	TOTAL FUND EXPENDITURES	564,002.00	4,832,064.00	4,412,635.30	565,004.44 419,428.70	91.32
	NET REVENUE OVER EXPENDITURES	282,845.00	.00	(3,554,964.23)	(563,116.02) (3,554,964.23)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

DOWNTOWN DEVELOPMENT FUND

ASSETS

494-000-010.000 CASH - COMBINED SAVINGS
494-000-019.000 TAXES RECEIVABLE

360,656.66
63,000.00

TOTAL ASSETS

423,656.66

LIABILITIES AND EQUITY

LIABILITIES

494-000-280.000 DEFERRED REVENUE
494-000-308.000 LONG-TERM LOAN

100,000.00
123,681.33

TOTAL LIABILITIES

223,681.33

FUND EQUITY

494-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

141,254.18
58,721.15

TOTAL FUND EQUITY

199,975.33

TOTAL LIABILITIES AND EQUITY

423,656.66

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
494-000-569.000	GRANT REVENUE	.00	6,500.00	9,000.00	2,500.00 (2,500.00)	138.46	
494-000-665.000	INTEREST EARNINGS	1,080.00	486.00	698.18	74.57 (212.18)	143.66	
494-000-677.000	MISCELLANEOUS	.00	10.00	10.00	.00 .00	100.00	
494-000-677.001	DDA EVENTS FUND	.00	(3,370.00)	(3,870.00)	.00 500.00 (114.84)	
494-000-677.004	HIGHLAND STATION DONATIONS	.00	.00	200.00	200.00 (200.00)	.00	
494-000-677.005	FUNDRAISING	3,000.00	2,205.00	2,240.00	35.00 (35.00)	101.59	
494-000-677.008	FARMERS MARKET RESERVATIONS	300.00	300.00	.00	.00 300.00	.00	
494-000-677.010	TIF	274,000.00	173,900.00	163,265.89	1,047.82 10,634.11	93.88	
494-000-692.000	APPROP FUND BALANCE	.00	20,000.00	.00	.00 20,000.00	.00	
	REVENUE	278,380.00	200,031.00	171,544.07	3,857.39	28,486.93	85.76
	TOTAL FUND REVENUE	278,380.00	200,031.00	171,544.07	3,857.39	28,486.93	85.76
DOWNTOWN DEVELOPMENT AUTHO							
494-729-702.001	DDA: DIRECTOR	48,144.00	48,144.00	40,895.82	5,348.93 7,248.18	84.94	
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	3,683.00	3,683.00	3,102.80	409.20 580.20	84.25	
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	700.00	.00 500.00	58.33	
494-729-728.000	DDA: OFFICE SUPPLIES	1,500.00	835.00	618.69	.00 216.31	74.09	
494-729-729.000	DDA: MEETING PUBLIC ED SUPPLIES	500.00	.00	.00	.00 .00	.00	
494-729-801.000	DDA: PROF SERVICES	7,000.00	200.00	188.50	.00 11.50	94.25	
494-729-801.001	DDA: MASTER PLAN	5,000.00	.00	.00	.00 .00	.00	
494-729-808.000	DDA: CONSULTANT CASSIE BLASCY	7,200.00	7,200.00	5,685.00	645.00 1,515.00	78.96	
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	5,700.00	.00	.00	.00 .00	.00	
494-729-820.000	DDA: DUES/ED/TRAVEL	4,500.00	2,008.00	1,208.39	.00 799.61	60.18	
494-729-850.000	DDA: WEBSITE	1,000.00	1,000.00	475.00	.00 525.00	47.50	
494-729-880.001	DDA: PROMOTIONS	11,000.00	9,165.00	7,157.97	68.25 2,007.03	78.10	
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	9,750.00	24,434.00	21,245.50	.00 3,188.50	86.95	
494-729-880.003	DDA: DESIGN	40,000.00	31,852.00	17,603.06	8,701.23 14,248.94	55.27	
494-729-880.004	DDA: ORGANIZATION	3,000.00	1,000.00	.00	.00 1,000.00	.00	
494-729-900.000	DDA: ADVERTISING/PRINTING	5,000.00	2,314.00	1,113.81	45.00 1,200.19	48.13	
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	.00	957.11	957.11 (957.11)	.00	
494-729-920.000	DDA: RENT/ UTILITIES	3,000.00	3,000.00	874.37	88.54 2,125.63	29.15	
494-729-935.000	DDA: MAINTENANCE FOUR CORNER	6,000.00	2,680.00	805.00	.00 1,875.00	30.04	
494-729-936.000	DDA: LANDSCAPING	2,000.00	.00	.00	.00 .00	.00	
494-729-967.000	DDA: FARMERS' MARKET	6,000.00	6,000.00	6,991.87	750.00 (991.87)	116.53	
494-729-967.002	DDA: DDA SPONSORSHIPS	4,000.00	1,793.00	224.00	.00 1,569.00	12.49	
494-729-967.007	DDA: CART PROJECT	2,500.00	.00	.00	.00 .00	.00	
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	10,000.00	.00	.00	.00 .00	.00	
494-729-991.000	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00 38,752.00	.00	
494-729-993.000	DDA: INTEREST EXPENSE	6,500.00	6,500.00	2,976.03	264.98 3,523.97	45.79	
	TOTAL DOWNTOWN DEVELOPMENT	235,929.00	191,760.00	112,822.92	17,278.24	78,937.08	58.84

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	235,929.00	191,760.00	112,822.92	17,278.24	78,937.08	58.84
NET REVENUE OVER EXPENDITURES	42,451.00	8,271.00	58,721.15	(13,420.85)	50,450.15	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2021

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	427,232.78
591-000-001.001	CASH - DEBT	1.41
591-000-010.000	CASH - COMBINED SAVINGS	2,089.41
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE	48,362.98
591-000-035.000	UNBILLED RECEIVABLE WATER SYST	81,886.16
591-000-123.000	PREPAID EXPENSES	9,905.24
591-000-152.000	WATERMAINS	8,000,969.53
591-000-153.000	A/D WATER MAINS	(358,705.55)

TOTAL ASSETS

8,211,741.96

LIABILITIES AND EQUITY

LIABILITIES

591-000-202.001	ACCOUNTS PAYABLE VOUCHER	289.95
591-000-209.000	INTEREST PAYABLE	2,653.68
591-000-214.000	DUE TO OTHER FUNDS-INVENTORY	5,555.36
591-000-251.000	ACCOUNTS PAYABLE ACCRUED INT	.65
591-000-300.000	BONDS PAYABLE CURRENT WATER SY	66,000.00
591-000-300.001	SPECIAL ASSESSMENT BOND	600,000.00
591-000-399.000	UNRESTRICTED NET ASSETS	54,259.00

TOTAL LIABILITIES

728,758.64

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI	6,921,264.00
591-000-390.000	NET POSITION	1,211,811.76
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	66,959.06
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED	77,058.94
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED	557,717.37
591-000-392.003	RESTRICTED DEBT	(56,168.51)
	REVENUE OVER EXPENDITURES - YTD	(1,295,659.30)

TOTAL FUND EQUITY

7,482,983.32

TOTAL LIABILITIES AND EQUITY

8,211,741.96

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

WATER SYSTEM

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
591-000-082.000						
TRANSFER IN FROM OAKLAND CTY	.00	.00	65,286.06	.00	(65,286.06)	.00
	.00	.00	65,286.06	.00	(65,286.06)	.00
	.00	.00	65,286.06	.00	(65,286.06)	.00
WATER						
591-536-812.000						
FUND ADMINISTRATION COST	.00	.00	58,742.87	.00	(58,742.87)	.00
591-536-921.000						
SYSTEMS	.00	.00	80,503.87	4,328.82	(80,503.87)	.00
591-536-921.001						
PLAN REVIEW & PERMITTING	.00	.00	5,160.22	64.80	(5,160.22)	.00
591-536-921.002						
MAPPING UNIT	.00	.00	7,383.94	915.91	(7,383.94)	.00
591-536-921.003						
BILLING SERVICES	.00	.00	10,881.37	.00	(10,881.37)	.00
591-536-935.000						
MAINTENANCE	.00	.00	81,125.38	1,034.19	(81,125.38)	.00
591-536-938.001						
WATER SYSTEMS	.00	.00	42,419.79	1,467.96	(42,419.79)	.00
591-536-938.002						
WATER MAINTENANCE	.00	.00	151,199.63	8,847.46	(151,199.63)	.00
591-536-938.003						
PUMP MAINTENANCE	.00	.00	265,584.03	14,415.50	(265,584.03)	.00
591-536-991.000						
DEBT PAYMENT	.00	.00	66,000.00	66,000.00	(66,000.00)	.00
591-536-993.001						
INTEREST EXPENSE	.00	.00	13,368.54	5,347.41	(13,368.54)	.00
	.00	.00	782,369.64	102,422.05	(782,369.64)	.00
TOTAL WATER	.00	.00	782,369.64	102,422.05	(782,369.64)	.00
	.00	.00	782,369.64	102,422.05	(782,369.64)	.00
TOTAL FUND EXPENDITURES	.00	.00	782,369.64	102,422.05	(782,369.64)	.00
	.00	.00	(717,083.58)	(102,422.05)	(717,083.58)	
NET REVENUE OVER EXPENDITURES	.00	.00	(717,083.58)	(102,422.05)	(717,083.58)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000 CASH - COMBINED SAVINGS

16,239.95

TOTAL ASSETS

16,239.95

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

16,597.12

(357.17)

TOTAL FUND EQUITY

16,239.95

TOTAL LIABILITIES AND EQUITY

16,239.95

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

HIGHLAND ADVISORY COUNCIL

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>					
702-000-674.000	.00	.00	6,025.25	146.73	(6,025.25)	.00
	.00	.00	6,025.25	146.73	(6,025.25)	.00
	.00	.00	6,025.25	146.73	(6,025.25)	.00
	<u>GENERAL GOVERNMENT</u>					
702-261-729.000	.00	.00	6,382.42	1,059.46	(6,382.42)	.00
	.00	.00	6,382.42	1,059.46	(6,382.42)	.00
	.00	.00	6,382.42	1,059.46	(6,382.42)	.00
	.00	.00	(357.17)	(912.73)	(357.17)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

CURRENT TAX COLLECT

ASSETS

703-000-010.000 CASH - COMBINED SAVINGS
703-000-214.000 DUE TO/FR GENERAL FUND

78,630.99
(4,056.80)

TOTAL ASSETS

74,574.19

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE

75,808.57

TOTAL LIABILITIES

75,808.57

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

(1,234.38)

TOTAL FUND EQUITY

(1,234.38)

TOTAL LIABILITIES AND EQUITY

74,574.19

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

CURRENT TAX COLLECT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>					
703-000-665.000	.00	.00	1,312.12	16.14	(1,312.12)	.00
	.00	.00	1,312.12	16.14	(1,312.12)	.00
	.00	.00	1,312.12	16.14	(1,312.12)	.00
	<u>TRUST & AGENCY ADMIN</u>					
703-255-822.000	.00	.00	2,546.50	305.00	(2,546.50)	.00
	.00	.00	2,546.50	305.00	(2,546.50)	.00
	.00	.00	2,546.50	305.00	(2,546.50)	.00
	.00	.00	(1,234.38)	(288.86)	(1,234.38)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	272,503.24
737-000-017.001	MUTUAL FUNDS	648,424.15
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

969,787.39

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	957,860.22
	REVENUE OVER EXPENDITURES - YTD	11,927.17

TOTAL FUND EQUITY

969,787.39

TOTAL LIABILITIES AND EQUITY

969,787.39

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

POST-RETIREMENT BENEFITS

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
737-000-665.000	.00	.00	14,624.75	1,283.97	(14,624.75)	.00
737-000-669.001	.00	.00	38,336.16	15,619.84	(38,336.16)	.00
737-000-692.002	80,000.00	80,000.00	.00	.00	80,000.00	.00
REVENUE	80,000.00	80,000.00	52,960.91	16,903.81	27,039.09	66.20
TOTAL FUND REVENUE	80,000.00	80,000.00	52,960.91	16,903.81	27,039.09	66.20
GENERAL GOVERNMENT PERSONNE						
737-279-719.000	80,000.00	80,000.00	31,597.40	6,968.07	48,402.60	39.50
737-279-822.000	.00	.00	9,436.34	2,346.32	(9,436.34)	.00
TOTAL GENERAL GOVERNMENT PER	80,000.00	80,000.00	41,033.74	9,314.39	38,966.26	51.29
TOTAL FUND EXPENDITURES	80,000.00	80,000.00	41,033.74	9,314.39	38,966.26	51.29
NET REVENUE OVER EXPENDITURES	.00	.00	11,927.17	7,589.42	11,927.17	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2021

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS

139,243.71

TOTAL ASSETS

139,243.71

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

174,094.02
(34,850.31)

TOTAL FUND EQUITY

139,243.71

TOTAL LIABILITIES AND EQUITY

139,243.71

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS

57,003.68

TOTAL ASSETS

57,003.68

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

56,453.14
550.54

TOTAL FUND EQUITY

57,003.68

TOTAL LIABILITIES AND EQUITY

57,003.68

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

HIGHLAND LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
765-000-665.000						
INTEREST EARNINGS	.00	.00	8.21	.49	(8.21)	.00
	.00	.00	8.21	.49	(8.21)	.00
TOTAL FUND REVENUE	.00	.00	8.21	.49	(8.21)	.00
<u>TRUST & AGENCY ADMIN</u>						
765-255-812.000						
HIGHLAND LAKE: ADMIN FEES	.00	.00	270.31	.00	(270.31)	.00
765-255-956.000						
HIGHLAND LAKE: DEDUCTIONS	.00	.00	(812.64)	7,174.00	812.64	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	(542.33)	7,174.00	542.33	.00
TOTAL FUND EXPENDITURES	.00	.00	(542.33)	7,174.00	542.33	.00
NET REVENUE OVER EXPENDITURES	.00	.00	550.54	(7,173.51)	550.54	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2021

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000 CASH - COMBINED SAVINGS

71,718.79

TOTAL ASSETS

71,718.79

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

80,222.38

(8,503.59)

TOTAL FUND EQUITY

71,718.79

TOTAL LIABILITIES AND EQUITY

71,718.79

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

TAGGETT LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
766-000-665.000						
INTEREST EARNINGS	.00	.00	9.55	.61	(9.55)	.00
	.00	.00	9.55	.61	(9.55)	.00
TOTAL FUND REVENUE	.00	.00	9.55	.61	(9.55)	.00
<u>TRUST & AGENCY ADMIN</u>						
766-255-812.000						
TAGGETT LAKE: ADMIN FEES	.00	.00	222.20	.00	(222.20)	.00
766-255-956.000						
TAGGETT LAKE: DEDUCTIONS	.00	.00	8,290.94	215.34	(8,290.94)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	8,513.14	215.34	(8,513.14)	.00
TOTAL FUND EXPENDITURES	.00	.00	8,513.14	215.34	(8,513.14)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(8,503.59)	(214.73)	(8,503.59)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2021

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000 CASH - COMBINED SAVINGS

41,047.79

TOTAL ASSETS

41,047.79

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

39,236.30
1,811.49

TOTAL FUND EQUITY

41,047.79

TOTAL LIABILITIES AND EQUITY

41,047.79

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

KELLOGG LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
767-000-665.000						
INTEREST EARNINGS	.00	.00	5.38	.35	(5.38)	.00
REVENUE	.00	.00	5.38	.35	(5.38)	.00
TOTAL FUND REVENUE	.00	.00	5.38	.35	(5.38)	.00
<u>TRUST & AGENCY ADMIN</u>						
767-255-812.000						
KELLOGG LAKE: ADMIN FEES	.00	.00	163.10	.00	(163.10)	.00
767-255-956.000						
KELLOGG LAKE: DEDUCTIONS	.00	.00	(1,969.21)	126.46	1,969.21	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	(1,806.11)	126.46	1,806.11	.00
TOTAL FUND EXPENDITURES	.00	.00	(1,806.11)	126.46	1,806.11	.00
NET REVENUE OVER EXPENDITURES	.00	.00	1,811.49	(126.11)	1,811.49	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS

33,113.05

TOTAL ASSETS

33,113.05

LIABILITIES AND EQUITY

LIABILITIES

768-000-214.000 DUE TO CHARLICK LAKE BOARD-NO

200.00

TOTAL LIABILITIES

200.00

FUND EQUITY

768-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

43,959.11
(11,046.06)

TOTAL FUND EQUITY

32,913.05

TOTAL LIABILITIES AND EQUITY

33,113.05

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

CHARLICK LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
768-000-665.000						
INTEREST EARNINGS	.00	.00	6.05	.28	(6.05)	.00
	.00	.00	6.05	.28	(6.05)	.00
REVENUE	.00	.00	6.05	.28	(6.05)	.00
	.00	.00	6.05	.28	(6.05)	.00
TOTAL FUND REVENUE	.00	.00	6.05	.28	(6.05)	.00
<u>TRUST & AGENCY ADMIN</u>						
768-255-812.000						
CHARLICK LAKE: ADMIN FEES	.00	.00	236.00	.00	(236.00)	.00
768-255-956.000						
CHARLICK LAKE: DEDUCTIONS	.00	.00	10,816.11	2,168.62	(10,816.11)	.00
	.00	.00	11,052.11	2,168.62	(11,052.11)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	11,052.11	2,168.62	(11,052.11)	.00
	.00	.00	11,052.11	2,168.62	(11,052.11)	.00
TOTAL FUND EXPENDITURES	.00	.00	11,052.11	2,168.62	(11,052.11)	.00
	.00	.00	11,046.06	(2,168.34)	(11,046.06)	
NET REVENUE OVER EXPENDITURES	.00	.00	(11,046.06)	(2,168.34)	(11,046.06)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000 CASH - COMBINED SAVINGS

44,470.04

TOTAL ASSETS

44,470.04

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

54,469.35
(9,999.31)

TOTAL FUND EQUITY

44,470.04

TOTAL LIABILITIES AND EQUITY

44,470.04

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

WOODRUFF LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
769-000-665.000						
INTEREST EARNINGS	.00	.00	6.92	.38	(6.92)	.00
	.00	.00	6.92	.38	(6.92)	.00
REVENUE	.00	.00	6.92	.38	(6.92)	.00
	.00	.00	6.92	.38	(6.92)	.00
TOTAL FUND REVENUE	.00	.00	6.92	.38	(6.92)	.00
<u>TRUST & AGENCY ADMIN</u>						
769-255-812.000						
WOODRUFF LAKE: ADMIN FEES	.00	.00	308.38	.00	(308.38)	.00
769-255-956.000						
WOODRUFF LAKE: DEDUCTIONS	.00	.00	9,697.85	283.48	(9,697.85)	.00
	.00	.00	10,006.23	283.48	(10,006.23)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	10,006.23	283.48	(10,006.23)	.00
	.00	.00	10,006.23	283.48	(10,006.23)	.00
TOTAL FUND EXPENDITURES	.00	.00	10,006.23	283.48	(10,006.23)	.00
	.00	.00	(9,999.31)	(283.10)	(9,999.31)	
NET REVENUE OVER EXPENDITURES	.00	.00	(9,999.31)	(283.10)	(9,999.31)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS

155,897.00

TOTAL ASSETS

155,897.00

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

117,693.70
38,203.30

TOTAL FUND EQUITY

155,897.00

TOTAL LIABILITIES AND EQUITY

155,897.00

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

WHITE LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
770-000-581.000	.00	.00	45,805.00	.00	(45,805.00)	.00
770-000-665.000	.00	.00	19.46	1.33	(19.46)	.00
	.00	.00	45,824.46	1.33	(45,824.46)	.00
	.00	.00	45,824.46	1.33	(45,824.46)	.00
<u>TRUST & AGENCY ADMIN</u>						
770-255-812.000	.00	.00	1,057.25	.00	(1,057.25)	.00
770-255-956.000	.00	.00	6,563.91	.00	(6,563.91)	.00
	.00	.00	7,621.16	.00	(7,621.16)	.00
	.00	.00	7,621.16	.00	(7,621.16)	.00
	.00	.00	38,203.30	1.33	38,203.30	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS

347.55

TOTAL ASSETS

347.55

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

638.25

(290.70)

TOTAL FUND EQUITY

347.55

TOTAL LIABILITIES AND EQUITY

347.55

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

TOMAHAWK LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
771-000-665.000						
INTEREST EARNINGS	.00	.00	.37	.00	(.37)	.00
REVENUE	.00	.00	.37	.00	(.37)	.00
TOTAL FUND REVENUE	.00	.00	.37	.00	(.37)	.00
<u>TRUST & AGENCY ADMIN</u>						
771-255-812.000						
TOMAHAWK LAKE: ADMIN FEES	.00	.00	45.50	.00	(45.50)	.00
771-255-956.000						
TOMAHAWK LAKE: DEDUCTIONS	.00	.00	245.57	2,200.00	(245.57)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	291.07	2,200.00	(291.07)	.00
TOTAL FUND EXPENDITURES	.00	.00	291.07	2,200.00	(291.07)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(290.70)	(2,200.00)	(290.70)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS

2,405.26

TOTAL ASSETS

2,405.26

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

2,749.33

(344.07)

TOTAL FUND EQUITY

2,405.26

TOTAL LIABILITIES AND EQUITY

2,405.26

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GOURD LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
773-000-665.000						
INTEREST EARNINGS	.00	.00	.43	.02	(.43)	.00
	.00	.00	.43	.02	(.43)	.00
REVENUE	.00	.00	.43	.02	(.43)	.00
	.00	.00	.43	.02	(.43)	.00
TOTAL FUND REVENUE	.00	.00	.43	.02	(.43)	.00
<u>TRUST & AGENCY ADMIN</u>						
773-255-812.000						
GOURD LAKE: ADMIN FEES	.00	.00	36.25	.00	(36.25)	.00
773-255-956.000						
GOURD LAKE: DEDUCTIONS	.00	.00	308.25	.00	(308.25)	.00
	.00	.00	344.50	.00	(344.50)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	344.50	.00	(344.50)	.00
	.00	.00	344.50	.00	(344.50)	.00
TOTAL FUND EXPENDITURES	.00	.00	344.50	.00	(344.50)	.00
	.00	.00	344.50	.00	(344.50)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(344.07)	.02	(344.07)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2021

PENNINSULA LAKE

ASSETS

774-000-010.000 CASH - COMBINED SAVINGS

4,856.30

TOTAL ASSETS

4,856.30

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

6,321.19

(1,464.89)

TOTAL FUND EQUITY

4,856.30

TOTAL LIABILITIES AND EQUITY

4,856.30

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

PENNINSULA LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
774-000-665.000						
INTEREST EARNINGS	.00	.00	.95	.04	(.95)	.00
REVENUE	.00	.00	.95	.04	(.95)	.00
TOTAL FUND REVENUE	.00	.00	.95	.04	(.95)	.00
<u>TRUST & AGENCY ADMIN</u>						
774-255-812.000						
PENINSULA LAKE: ADMIN FEES	.00	.00	69.84	.00	(69.84)	.00
774-255-956.000						
PENINSULA LAKE: DEDUCTIONS	.00	.00	1,396.00	.00	(1,396.00)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	1,465.84	.00	(1,465.84)	.00
TOTAL FUND EXPENDITURES	.00	.00	1,465.84	.00	(1,465.84)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(1,464.89)	.04	(1,464.89)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS

4,038.36

TOTAL ASSETS

4,038.36

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

4,546.30

(507.94)

TOTAL FUND EQUITY

4,038.36

TOTAL LIABILITIES AND EQUITY

4,038.36

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

LOWER PETTIBONE LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
775-000-665.000						
INTEREST EARNINGS	.00	.00	1.06	.03	(1.06)	.00
REVENUE	.00	.00	1.06	.03	(1.06)	.00
TOTAL FUND REVENUE	.00	.00	1.06	.03	(1.06)	.00
<u>TRUST & AGENCY ADMIN</u>						
775-255-812.000						
775-255-956.000						
LOW PETTIBONE LAKE: ADMIN FEES	.00	.00	65.00	.00	(65.00)	.00
LOW PETTIBONE LAKE: DEDUCTION	.00	.00	444.00	6,100.00	(444.00)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	509.00	6,100.00	(509.00)	.00
TOTAL FUND EXPENDITURES	.00	.00	509.00	6,100.00	(509.00)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(507.94)	(6,099.97)	(507.94)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2021

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000 CASH - COMBINED SAVINGS

1,973.41

TOTAL ASSETS

1,973.41

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

4,718.32

(2,744.91)

TOTAL FUND EQUITY

1,973.41

TOTAL LIABILITIES AND EQUITY

1,973.41

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

DUNLEAVY/LEONARD LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
776-000-581.000	.00	.00	8,706.75	.00	(8,706.75)	.00
776-000-665.000	.00	.00	.49	.02	(.49)	.00
	.00	.00	8,707.24	.02	(8,707.24)	.00
	.00	.00	8,707.24	.02	(8,707.24)	.00
<u>TRUST & AGENCY ADMIN</u>						
776-255-812.000	.00	.00	115.15	.00	(115.15)	.00
776-255-956.000	.00	.00	11,337.00	.00	(11,337.00)	.00
	.00	.00	11,452.15	.00	(11,452.15)	.00
	.00	.00	11,452.15	.00	(11,452.15)	.00
	.00	.00	(2,744.91)	.02	(2,744.91)	

CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

MONTHLY REPORT



October-21

Last Year (2020)

This Year (2021)

Cost of Firefighter's by Station

Station One

\$7,560.87

\$7,460.28

Station Two

\$14,106.01

\$14,119.72

Station Three

\$14,090.64

\$8,412.89

Total

\$35,757.52

\$29,992.89

Cost of Firefighter's Last Month

\$67,474.56

Alarms through Current Month

1176

1442

Total Alarms last Year

1414

Runs Ahead of Last Year

266

STATISTICS

Amount Endangered by Fire

\$1,216,420.00

\$316,000.00

Amount Lost by Fire

\$700,000.00

\$600.00

Fire Loss

58%

0%

Average Personnel Per Run

5.25

5

Medical Related Runs

122

128

Fire Related Runs

28

27

Mutual Aid - Given

0

2

Mutual Aid - Received

3

2

EMS Transports

70

77

Total Runs

148

155

Fire Staff Hours

3377

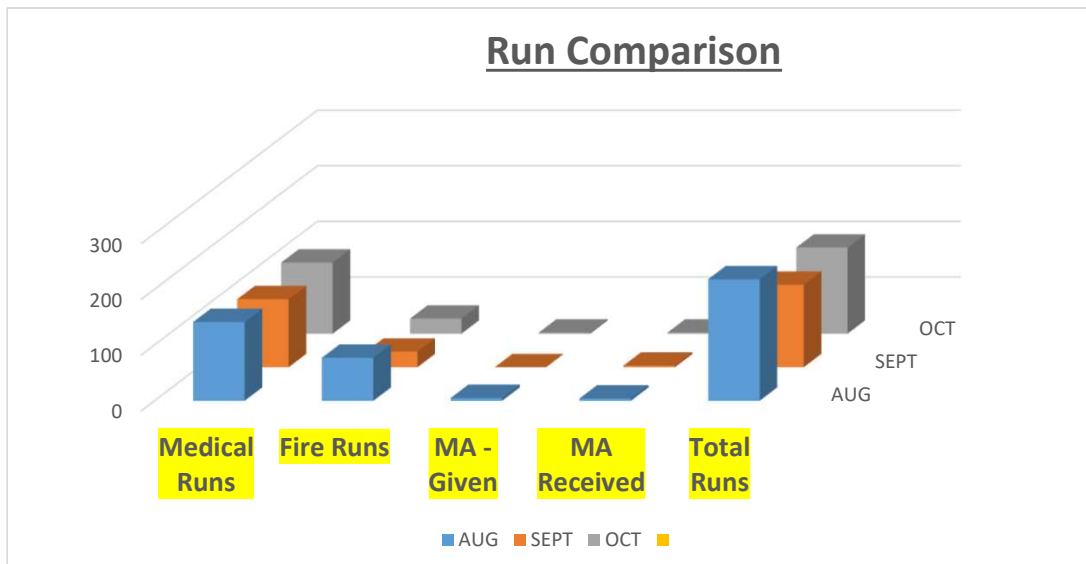
3080.75

Administration Staff Hours

400

401

Run Comparison



**Highland Township Public Library
Board Meeting Minutes
Tuesday, October 5, 2021**

Members Present: C. Dombrowski, J. Gaglio, C. Hamill, J. Matthews, D. Mecklenborg, incoming Director B. Dunseth, and Director j. halloran

Members Absent: K. Polidori

Guest: None

The Highland Township Library Board meeting was called to order at 5:38 pm by D. Mecklenborg.

Motion: C. Hamill moved and J. Matthews seconded to approve the agenda. Unanimous vote; motion carried.

FYI: Articles about library; Newsletter from community groups; Budget Report. Available electronically: Library Network and Oakland County Library Board minutes; Library Network newsletter; MLA Legislative update.

Motion: J. Matthews moved and J. Gaglio seconded to approve the Board Meeting minutes of September 7, 2021. Roll call - unanimous vote; motion carried.

Bills: Total bills for September, 2021 are \$38,484.89. Total bills for October, 2021 are \$47,128.39 with the addition of Allegra Print & Imaging, Applied Imaging, Comcast, Digital Document Store, DTE Energy, Guardian, Library Network, and Loomis, when received.

Motion: C. Hamill moved and J. Matthews seconded to approve the September, 2021 and October, 2021 bills. Roll call - unanimous vote; motion carried.

Director's Report: Available for review.

Communications: The September 15, 2021 Spinal Column, "One Minute Interview" featured retiring Director j. halloran and incoming Director B. Dunseth.

UNFINISHED BUSINESS

Library Network Update: The new "FRBR" public catalog has been deployed. TLN has updated the antivirus software in the library.

Building Maintenance: Country Side Plumbing was contacted for an ongoing issue in the staff restrooms. J. Fenton captured and removed a squirrel. Landscape Escape, LLC has been contacted to provide some landscape maintenance.

Strategic Planning/ Highland Community Roundtable: Suspended as a standing Agenda item for now.

Pandemic Response: Most operations are back to normal. Business is gradually picking up but not yet to pre-pandemic times.

Personnel: B. Dunseth intends to clarify communications and expectations with J. Werthman regarding the maintenance position. B. Dunseth and j. halloran are moving through the Director transition process.

ARPA Grant: Still awaiting news on the ARPA grant, now that the state budget has been approved.

Fines Policy: Discussed fine policies from other surrounding libraries. Discussion regarding damaged materials.

Motion: J. Matthews moved and C. Hamill seconded to eliminate daily late fees but continue charges to cover lost and/or damaged items. Roll call - J. Matthews voted yes, C. Dombrowski voted yes, D. Mecklenborg voted no, C. Hamill voted yes, J. Gaglio voted yes; motion carried.

NEW BUSINESS

Furniture: Chairs: Discussion to determine how many chairs are needed as well as which chairs are needed for different purposes.

November Board Meeting: The Board Meeting on November 2, 2021 will be an electronic ZOOM meeting at 5:30pm.

Public Comment: None

Adjournment: J. Matthews moved and C. Hamill seconded to adjourn. Meeting adjourned at 6:47 pm.

Respectfully Submitted,

Cindy Dombrowski

Programs & Reference		
	Programs	#
Adult	8	74
Teen	8	41
Youth	15	156
Total	31	271
2020	30	486
 Reference		
Adult & Teen		559
Youth		378
Total		937
2020		1,204
 People Count		
October: 4,179		
September: 3,072		

Circulation of Physical Items			
August: 6,855	September: 6,024	October: 6,000	
Books: Adult 1,930	Teen 25	Youth 2,437	
DVD 543	Realia 34	Board Games 17	
Interlibrary Loan:			
Other TLN Library material to Highland: 1,173			
Highland Materials to other TLN Libraries: 1,185			
MeLCat Interloan Service: 52			

Digital Usage			
Overdrive	Current	Last Month	
e-books	932	957	
e-audiobooks	758	745	
e-magazines	66	75	
New Users	10	13	
 ADULT			
Hoopla Patron Borrowing	130	117	
Consumer Reports Page Views	411	399	
Ancestry: Logins	27	25	
Mango Languages	4	11	
Global Road Warrior pageviews	3	5	
 YOUTH			
Tumblebook Book Views	15	13	
TumbleMath Book Views	4	1	
World Book Unique Users			
Student	2	1	
Dramatic Learning	1	0	
Brainfuse	7	18	

Public Computer Usage	
Computers	
Adult	275
Teen	2
Youth	8
AWE	173
ABC Mouse	1
 Wireless	
	320
 Hotspots	
	21

- | Library Happenings |
|--|
| <ul style="list-style-type: none"> • Ground breaking for Community Sharing building • Retirement of Director, jude halloran • Bricks repaired at entrance • ARPA grant for a library van, not awarded • The Friends Used Book Sale was a BIG success! • Changes in personnel |

TREASURER'S REPORT
October 31, 2021

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE
CHASE	GENERAL	CHECKING	101	41,058.70	3,243.80*
CHASE	GENERAL	H.R.A.	101		6,122.92
CHASE	GENERAL	F.S.A CHECKING	101		8,509.58
CHASE	GENERAL/ESCROW	CHECKING	101		556,456.38*
CHASE	FIRE OPERATING	MONEY MARKET	206		45,764.36
CHASE	ROAD	MONEY MARKET	203		1,146.56
CHASE	HAUL ROUTE	MONEY MARKET	203		264,120.92
CHASE	POLICE	MONEY MARKET	207		255,973.24
CHASE	REFUSE	MONEY MARKET	227		88,306.73
CHASE	HAAC	CHECKING	702		16,239.95*
CHASE	DDA	MONEY MARKET	494		17,823.76
CHASE	WATERMAIN	CHECKING	591		2,089.41*
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		139,243.71
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		57,003.68
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		71,718.79
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		41,047.79
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		33,113.05
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		44,470.04
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		155,897.00
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		347.55
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		2,405.26
CHASE	PENINSULA LAKE	MONEY MARKET	774		4,856.30
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		4,038.36
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		1,973.41
COMERICA	CAPITAL IMP.	PBMM	401		314,079.97
COMERICA	CAPITAL IMP.	JFUND	401		111,331.76
COMERICA	GENERAL	JFUND	101		215,005.24
FLAGSTAR	PERPETUAL FUND	CD	101		1,105.40
FLAGSTAR	GENERAL	CD	101		417,283.88
FLAGSTAR	POLICE	CD	207		308,755.92
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		740,756.50
FLAGSTAR	DDA	SAVINGS	494		342,832.90
FLAGSTAR	FIRE	SAVINGS	206		68,082.36
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		54,733.24
FLAGSTAR	GENERAL	SAVINGS	101		102,847.73
FLAGSTAR	CURRENT TAX	CHECKING	703	77.36	78,630.99
FLAGSTAR	POLICE	SAVINGS	207		298,796.67
HVSB	FIRE	CD	206		267,372.46
HVSB	GENERAL	CD	101		220,602.38
HVSB	HAUL ROUTE	CD	203		278,067.34
HVSB	POLICE	CD	207		266,355.81
LEVEL ONE	FIRE	CD	206		105,410.35
LEVEL ONE	POLICE	CD	207		264,204.83
LEVEL ONE	CAPITAL IMP.	CD	401		268,475.82
LEVEL ONE	FIRE CAPITAL	CD	402		265,366.19
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		950,332.38
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		19,455.01
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		2,334,481.60
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		108,375.51
MI CLASS	POLICE	INVESTMENT POOL	207		90,981.07
MI CLASS	ROAD	INVESTMENT POOL	203		32,525.78
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		2,244,975.28
OAKLAND CO	FIRE	INVESTMENT POOL	206		889,143.27
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		2,798,740.55
OAKLAND CO	GENERAL	INVESTMENT POOL	101		1,185,755.12
OAKLAND CO	POLICE	INVESTMENT POOL	207		1,150,583.99
OAKLAND CO	REFUSE	INVESTMENT POOL	227		331,834.10
CIBC	GENERAL	CD	101		261,711.17
CIBC	FIRE	CD	206		165,918.61
CIBC	POLICE	CD	207		739,930.62
CIBC	CAPITAL IMP.	CD	401		726,936.88
CIBC	ESCROW	CD	101		319,613.93
TCF BANK	GENERAL	CD	101		215,402.05
TCF BANK	CAPITAL IMP.	CD	401		0.00
TOTAL					21,378,707.21

619,088.24
*In Chase checking account
CHASE
1,821,912.55
COMERICA
640,416.97
FLAGSTAR
2,413,825.59
HVSB
1,032,397.99
LEVEL ONE
903,457.19
LPL FINANCIAL
969,787.39
MI CLASS
4,811,339.24
OAKLAND COUNTY
6,356,057.03
CIBC
2,214,111.21
TCF BANK
215,402.05
TOTAL
21,378,707.21

Bank stmt 74,890.31+3,818.04=
78,708.35 (Dep in transit)

Respectfully submitted,
Jennifer Frederick, Treasurer

	BANK/GL REC. SORTED BY		FUND						
	October 31, 2021					LEDGER	BANK		FUND
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		TOTAL	FUND NUMBER
CHASE	GENERAL	CHECKING	101				3,243.80		
CHASE	GENERAL	H.R.A. CHECKING	101				6,122.92		
CHASE	GENERAL	F.S.A. CHECKING	101				8,509.58		
CHASE	GENERAL - ESCROW	CHECKING	101				556,456.38		
COMERICA	GENERAL	JFUND	101				215,005.24		
FLAGSTAR	GENERAL	MAX SAVINGS	101				102,847.73		
HVSB	GENERAL	CD	101				220,602.38		
OAKLAND CO	GENERAL	INVESTMENT POOL	101				1,185,755.12		
CIBC	GENERAL	CD	101				261,711.17		
CIBC	GENERAL - ESCROW	CD	101				319,613.93		
TCF BANK	GENERAL	CD	101				215,402.05		
FLAGSTAR	GENERAL	CD	101				417,283.88		
FLAGSTAR	PERPETUAL FUND	CD	101				1,105.40		
MBIA	STATE SHARED REV	INVESTMENT POOL	101	-1,043.77	5,759,678.63		2,244,975.28	5,758,634.86	101
CHASE	ROAD	SAVINGS	203				1,146.56		
MBIA	ROAD	INVESTMENT POOL	203				32,525.78		
CHASE	HAUL ROUTE	SAVINGS	203				264,120.92		
HVSB	HAUL ROUTE	CD	203	0.00	575,860.60		278,067.34	575,860.60	201
FLAGSTAR	FIRE	MAX SAVINGS	206				68,082.36		
HVSB	FIRE	CD	206				267,372.46		
LEVEL ONE	FIRE	CD	206				105,410.35		
OAKLAND CO	FIRE	INVESTMENT POOL	206				889,143.27		
CIBC	FIRE	CD	206				165,918.61		
CHASE	FIRE	SAVINGS	206	0.00	1,541,691.41		45,764.36	1,541,691.41	206
CHASE	POLICE	SAVINGS	207				255,973.24		
FLAGSTAR	POLICE	MAX SAVINGS	207				298,796.67		
FLAGSTAR	POLICE	CD	207				308,755.92		
HVSB	POLICE	CD	207				266,355.81		
LEVEL ONE	POLICE	CD	207				264,204.83		
MBIA	POLICE	INVESTMENT POOL	207				90,981.07		
OAKLAND CO	POLICE	INVESTMENT POOL	207				1,150,583.99		
CIBC	POLICE	CD	207	0.00	3,375,582.15		739,930.62	3,375,582.15	207
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737				950,332.38		
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	969,787.39		19,455.01	969,787.39	211
CHASE	REFUSE	SAVINGS	227				88,306.73		
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	420,140.83		331,834.10	420,140.83	226
CHASE	HAAC	CHECKING	702	0.00	16,239.95		16,239.95	16,239.95	289
COMERICA	CAPITAL IMP.	PBMM	401				314,079.97		
COMERICA	CAPITAL IMP.	JFUND	401				111,331.76		

FLAGSTAR	CAPITAL IMP.	MAX SAVINGS	401			740,756.50			
MBIA	CAPITAL IMP.	INVESTMENT POOL	401			2,334,481.60			
LEVEL ONE	CAPITAL IMP.	CD	401			268,475.82			
CIBC	CAPITAL IMP.	CD	401			726,936.88			
TCF BANK	CAPITAL IMP.	CD	401	0.00	4,496,062.53	0.00	4,496,062.53		401
FLAGSTAR	FIRE CAPITAL	MAX SAVINGS	402			54,733.24			
LEVEL ONE	FIRE CAPITAL	CD	402			265,366.19			
MBIA	FIRE CAPITAL	CONSTRUCTION	402			108,375.51			
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402	0.00	3,227,215.49	2,798,740.55	3,227,215.49		402
CHASE	DDA	SAVINGS	494			17,823.76			
FLAGSTAR	DDA	MAX SAVINGS	494	0.00	360,656.66	342,832.90	360,656.66		495
CHASE	WATERMAIN	CHECKING	591	0.00	2,089.41	2,089.41	2,089.41		591
FLAGSTAR	TAX	CHECKING	703	0.00	78,630.99	78,630.99	78,630.99		703
CHASE	DUCK LAKE IMP. BOARD	SAVINGS	764	0.00	139,243.71	139,243.71	139,243.71		704
CHASE	HIGHLAND LAKE IMP BRD	SAVINGS	765	0.00	57,003.68	57,003.68	57,003.68		705
CHASE	TAGGETT LK IMP BRD	SAVINGS	766	0.00	71,718.79	71,718.79	71,718.79		706
CHASE	KELLOGG LK IMP BRD	SAVINGS	767	0.00	41,047.79	41,047.79	41,047.79		707
CHASE	CHARLICK LAKE IMP BRD	SAVINGS	768	0.00	33,113.05	33,113.05	33,113.05		708
CHASE	WOODRUFF LK IMP BRD	SAVINGS	769	0.00	44,470.04	44,470.04	44,470.04		709
CHASE	WHITE LK IMP BRD	SAVINGS	770	0.00	155,897.00	155,897.00	155,897.00		710
CHASE	TOMAHAWK LK IMP BRD	SAVINGS	771	0.00	347.55	347.55	347.55		711
CHASE	GOURD LK IMP BRD	SAVINGS	773	0.00	2,405.26	2,405.26	2,405.26		713
CHASE	PENINSULA LAKE	SAVINGS	774	0.00	4,856.30	4,856.30	4,856.30		714
CHASE	LOWER PETTIBONE	SAVINGS	775	0.00	4,038.36	4,038.36	4,038.36		715
CHASE	DUNLEAVY LEONARD	SAVINGS	776	0.00	1,973.41	1,973.41	1,973.41		716
TOTAL					-1,043.77	21,379,750.98	21,378,707.21	21,378,707.21	
AJL 11/30/2021	Fund 101 - Credit cards in transit				-188.00				
	Fund 206 - Medicaid EMT in transit				-855.77				
					-1,043.77				
	short/under								



Memorandum

To: Highland Township Board of Trustees
From: Jennifer Frederick
Date: December 6, 2021
Re: HVYBSL 2020, 2021 financial reports and 2022 proposed budget

We have an agreement with the Huron Valley Youth Baseball Softball League (HVYBSL) for the scheduling, operation, and maintenance of the Duck Lake Pines Park baseball fields. Attached is a spreadsheet that compares the last 2 years of the HVYBSL financial reports and their 2022 proposed budget.



HVYBSL 2020, 2021 Financial Reports & 2022 Proposed Budget

2019/2020 2020/2021 2021/2022
BUDGETED

Revenue

Other Types of Income	2,980	-	-
Sponsorship	12,258	17,400	25,000
Sponsorship Travel	9,250	-	-
Concessions Stands	1,521	4,352	7,000
Program Income	-	-	-
Fall Registration	750	-	-
House Registration Fees	8,465	33,376	38,000
Special Events	-	22	3,000
Travel Registration	30,489	9,587	20,000
Total Revenue	65,713	64,737	93,000

Costs of Sold Goods

Food Supplies		3,133	4,000
Other		298	298
Total Concession Supp		3,431	4,298

Expenditures

Business Exp	528		
Business Reg	75		
Bank Fees	969	2,211	2,500
Total Business Exp	1,572	2,211	2,500

Travel Ump	2,690	750	750
In-House Ump	375	2,972	3,500
Total Contract Services	3,065	3,722	4,250

Facilities & Equip	684		
All Fields	11,507	6,846	9,000
Janowski	1,408	780	800
Duck Lake	4,265	1,476	1,500
Muir	853	910	1,000
Travel Training Facility	10,000		-
Travel Equip	2,441	600	600
Facilities & Equip	31,158	10,612	12,900

Books	529	438	450
Postage	147	132	132
Concession	89	422	430
Total Operations	765	992	1,012

In House Uniforms		17,366	21,000
Travel Uniforms	14,924	2,349	5,000
Total Uniforms	14,924	19,715	26,000

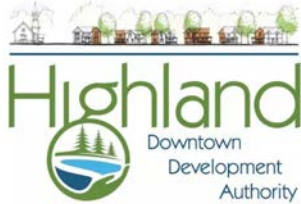
	2019/2020	2020/2021	2021/2022 BUDGETED
--	-----------	-----------	-----------------------

Advertising	209	1,583	3,000
Liabililty insurance	3,608	3,474	4,500
Coach Background		1,147	1,500
Membership Dues		154	300
Other Costs		306	750
Web Site		3	500
Trophies		828	1,200
Total Other Exp	3,817	7,495	11,750
Other Travel Team Exp	194		
Tournament fees	2,000		
Boys Travel 11U	200		
Boys Travel 12U	1,366	3,550	6,000
Boys Travel 13U	1,199		
Boys Travel 14U	200		
Boys Travel 15U	300		
Boys Travel 9U	(250)		
Travel SI Fees	1,575		
Total Other Travel Exp	6,784	3,550	6,000
Total Expenditures	62,085	51,728	68,710
Revenue over Expeditures	3,628	13,009	24,290

6. Announcements and Information Inquiry

- a) Highland Township Offices will be closed on Friday, December 24th, and Monday, December 27th, for the Christmas Holiday and Friday, December 31st and Monday, January 3rd for the New Year's Holiday
- b) December 13th Tree Lighting at Veterans Park

7. Public Comment



MEETING NOTICE

The Highland Downtown Development Authority will hold two informational meetings for the purpose of informing the public of the goals and direction of the authority. These meetings will take place during regular scheduled Board Meetings as follows:

The informational presentations will take place on the evenings of:

December 6, 2021 During The regular Highland Board Meeting
6:30pm

This Meeting will be a Zoom Meeting and Zoom Information Will Follow

December 15, 2021 During the Highland DDA Board Meeting
6:15pm

This Meeting will take place in Person
At the Highland Station House
205 W. Livingston Road
Highland, MI 48357

If you should have any questions, please do not hesitate to contact Melissa K. Dashevich, Executive Director of the Highland DDA at 248- 887-7200 or by email at Highlanddda@gmail.com

ACQUISITION AGREEMENT

This Acquisition Agreement (“Agreement”) is made by the SIX RIVERS LAND CONSERVANCY, a Michigan non-profit corporation (“Six Rivers”), whose address is 4480 Orion Road, 2nd Floor, PO Box 80902, Rochester, Michigan, 48308 and the CHARTER TOWNSHIP OF HIGHLAND, a municipal corporation (“Township”), whose address is 205 N. John Street, Highland, MI 48357, for the sale of real property located in Highland Township, Oakland County, Michigan, described on Exhibit A (the “Property”), on the following terms and conditions:

RECITALS

1. The Property is currently owned by the Dora Jane Robinson Trust (“Owner”) and is located on South Hickory Ridge Road in Highland Township. The Owner has expressed interest in selling the Property.

2. The Township desires to purchase the Property for park purposes and intends to preserve its eligibility to secure acquisition grant funding from the Michigan Natural Resources Trust Fund (MNRTF). In order to assist the Township, subject to the contingencies set forth in the Purchase Agreement between Owner and Six Rivers (the “First Purchase Agreement”), Six Rivers has agreed to purchase the Property from the Owner (the “First Closing”) by December 31, 2021, and to later sell the Property to the Township (the “Second Closing”) by December 31, 2023, subject to the terms and conditions stated herein. Six Rivers shall grant a one-year extension of the Second Closing if a re-submittal of the MNRTF grant application by the Township is necessary. The terms and conditions stated herein are not contingent upon securing grant funding from the MNRTF, and if grant funding is not received, the Township reserves the unrestricted right to sell or use the land as it deems appropriate.

NOW THEREFORE, the parties agree as follows:

1. Property Transferred. Six Rivers shall sell and the Township shall purchase the Property subject to the terms and conditions of this Agreement.
2. Consideration. As consideration for the purchase of the Property, the Township shall pay Six Rivers \$521,831.00 (the “Purchase Price”) at the Second Closing of the Property (from Six Rivers to the Township). The Township shall deposit 20% of the purchase price (\$104,366.20) (the “Deposit”) no later than the time required for Six Rivers to meet its obligations of the First Closing, which payment shall be applied to the Purchase Price of the Property, when, and if, the Township acquires it from Six Rivers. The Deposit shall be applied toward the Township’s 25% match required for the MNRTF acquisition grant application. In the event Six Rivers terminates the First Purchase Agreement with the Owner, Six Rivers shall promptly reimburse the Township the Deposit. Upon acquiring the Property, Six Rivers will lease the Property to the Township for rent in the total amount of \$10.00.

3. Township Access to the Property. Upon Six Rivers' execution of the First Purchase Agreement with the Owner, the Township shall have the right to access the Property for any purpose related to completing its due diligence and for any purpose related to its application for an MNRTF Grant.
4. Closing. The Second Closing on the sale of the Property shall take place at a location agreed upon by the parties on or before December 31, 2023, unless re-submittal of the MNRTF grant application is necessary, in which event the Second Closing on the sale of the Property shall take place on or before December 31, 2024.
5. Possession. The Township shall receive possession of the Property immediately upon completion of the Second Closing.
6. Taxes, Closing Expenses and Fees. The cost of all taxes, closing expenses, commissions, and fees (collectively "Expenses") shall be borne by the Township as provided herein:
 - a. Real Property Taxes and Assessments. The Township shall pay, or reimburse Six Rivers for all real property taxes and assessments incurred by Six Rivers, if any, (by proration or otherwise) as a result of Six Rivers' purchase and ownership of the Property within ten (10) business days of written notice from Six Rivers. All other special assessments, levied, pending or constituting a lien against the Property, if any, shall be assumed by the Township. The Township shall be responsible for paying any additional taxes, penalties and interest, including, but not limited to, compensatory or roll back taxes, on the Property arising from the termination of a preferential tax classification of the Property as a result of the acquisition of the Property by Six Rivers.
 - b. Escrow Fee. The Township shall pay any escrow and closing fees that may be required to close this transaction.
 - c. Costs of Acquisition. At the time of closing on Six Rivers' acquisition of the Property (First Closing), the Township shall pay all costs that Six Rivers incurs in acquiring the Property, including all costs incurred by Six Rivers at the First Closing, specifically any real property transfer tax arising out of the sale of the Property to Six Rivers. The Township shall also pay the real property transfer tax on the transfer of the Property from Six Rivers to the Township (Second Closing).
 - d. Other Fees and Charges. The Township shall pay directly, or reimburse Six Rivers for all other fees and charges relating to this transaction and its ownership of the Property, including loan fees and interest, reasonable insurance premiums, attorney fees, commissions, and any other incidental costs of acquisition and ownership that may arise for Six Rivers within ten (10) business days of notice from Six Rivers.

- e. Facilitation Fee. The Township shall pay Six Rivers a facilitation fee totaling \$20,000 per the agreed upon Letter of Intent (8/31/21) for its services, as follows: (i) \$5,000 already paid upon full execution of the Letter of Intent; (ii) \$5,000 due upon Six Rivers' acquisition of the Property (First Closing); and \$10,000 due upon Six Rivers' sale of the Property to the Township (Second Closing).
7. Title and Insurance. Six Rivers shall deliver to the Township at Second Closing a statutory Warranty Deed. The Township shall pay the cost of the Title Insurance Policy. Except for the mortgage on the Property given to the lender as security for the First Closing, Six Rivers agrees not to encumber the Property prior to transferring it to the Township at the Second Closing. As evidence of title, Six Rivers agrees to furnish the Township, at the Township's expense, a commitment for title insurance from Seaver Title Agency, located in Bloomfield Township, Michigan (the "Title Company") in an amount not less than the Purchase Price with a final policy to be issued, at the Township's expense, at the Second Closing insuring the Township's title to the Property.

Title to the Property shall be conveyed to the Township subject only to the following permitted encumbrances (the "Required Title Condition"): (a) current, non-delinquent real estate taxes and assessments; (b) the title must not contain any encumbrances, easements or restrictions that would interfere with or adversely affect the Township's intended use of the Property or its ability to satisfy the MNRTF grant approval requirements and use restrictions; and (c) any other matters approved in writing, or caused, by the Township. The Title Commitment with all encumbrances, easements or other restrictions shall be provided directly from the Title Company to the Township no later than the date issued. If exceptions to title are contained in the commitment for title insurance, the Township may object in writing within eight (8) days from the date the commitment for title insurance is provided to the Township that the title is not in the condition required for performance hereunder. Six Rivers shall immediately pass along such objections to Owner. The Owner shall have thirty (30) days from the date it is notified in writing of the particular defects claimed to fulfill the requirements in said commitment or to remedy the title defects set forth in said title objection.

If the Owner is able to comply with such requirements or remedy such defects within the time specified as evidenced by written notification, revised commitment or endorsement to the commitment, or other documents required by the Township's attorney, the Township will agree to complete the sale as soon as possible, provided that all of the Township's requirements and contingencies set forth in other portions of this Agreement have been met or waived. If the Owner is unable or unwilling to furnish satisfactory title within the time specified, this Agreement shall be terminated and have no further effect and the Deposit shall be returned to the Township. Notwithstanding the foregoing, the Township, at its sole option, may waive any objections to title and proceed under the terms of this Agreement. Those encumbrances listed in the Title Commitment to which the Township does not object or to which the Township subsequently waives its objection shall be deemed the "Permitted Exceptions."

8. Mineral Rights. As a condition of closing, Six Rivers shall have fee title to and convey to the Township, to the extent available, exclusive rights and all royalty interests relating to all the water, gas, oil, gravel, minerals, and mineral ores of every kind and character now known to exist or hereafter discovered upon, within or underlying the Property, or that may be produced therefrom, including, without limiting the generality of the foregoing, all petroleum, oil, natural gas, and other hydrocarbon substances and products derived therefrom together with the exclusive and perpetual right thereto.

9. Condition of the Property. The Township shall have until that date which is five (5) business days prior to the end of the Due Diligence Period in the First Purchase Agreement (the “Due Diligence Period”) to inspect and evaluate the Property at its sole cost. Six Rivers shall execute the First Purchase Agreement and thereby the beginning of the Due Diligence Period no earlier than the execution date of this Agreement. The Township’s inspections may include, but are not limited to, environmental and soil tests, surveys to confirm legal descriptions, title inspections, wetlands delineation surveys, and such other tests on the Property as may be deemed reasonable by the Township. The Township or its assignees, employees, independent contractors, and agents shall have the right to enter upon the Property to make surveys, engineering studies, test borings, soil tests, and to do such other work necessary to determine the Property’s suitability for the use for which the Township is acquiring it. Such work shall be conducted in a reasonable and workmanlike manner all at the sole cost, expense, and liability of the Township. Prior to the expiration of the Due Diligence Period, the Township shall have the option to terminate this Agreement if the results of its inspection of the Property are not completely satisfactory for purposes of obtaining a MNRTF Grant or for use as public park property. The Township shall notify Six Rivers in writing of its dissatisfaction and it will be Six Rivers’ obligation to notify the Owner and otherwise terminate the First Purchase Agreement and any further obligation, unless the Township agrees in writing to waive its dissatisfaction or an extension to correct. The Township agrees it is solely responsible for conducting inspections or tests of the Property, if it desires to do so. Six Rivers agrees to cooperate with the Township to:
 - a. Conduct an independent investigation of all aspects or circumstances of the Property which the Township deems material or relevant, including, without limitation, evidence of title, and the physical condition of the Property, such as condition of the soil, presence of hazardous materials or contaminants, and compliance with any statutes, ordinances or regulations;
 - b. Request and receive all other documents and materials which the Township deems material or relevant with respect to the transaction contemplated pursuant to this Agreement;
 - c. Have full, complete, and satisfactory access to the Property, and all records relating to the same, which the Township has requested and/or deemed material or relevant;

- d. Have the opportunity to conduct all inspections which the Township deemed necessary for the completion of a due diligence review for the transaction contemplated by this Agreement; and
 - e. Familiarize itself with the physical characteristics of the Property and any environmental conditions, which the Township, in its sole discretion, may deem relevant to its intended use of the Property.
10. Environmental Due Diligence. Six Rivers shall contract with ASTI to perform a Phase I environmental test on the Property within the Due Diligence Period. The Township shall have the right to receive a copy of the environmental assessment report no later than one day after receipt by Six Rivers and no later than fifteen (15) days prior to expiration of the Due Diligence Period. The Township shall also have the right, in its sole discretion, to conduct its own environmental testing. As determined by the Township, a non-satisfactory Phase I environmental test or the inability to timely complete a Phase II environmental test within the Due Diligence Period shall permit the Township to terminate this Agreement and receive a refund of the Deposit.
11. Six Rivers Due Diligence. Six Rivers shall provide the Township with all reports and copies of documents it receives regarding the Property during the Due Diligence Period no later than one day after receipt and no later than 15 days prior to expiration of the Due Diligence Period. Such documents shall include, but are not limited to the following: any reports or results of inspections and evaluations conducted on the Property, including but not limited to environmental and soil tests; surveys to confirm legal descriptions; title inspection; wetlands delineation surveys; and any other tests conducted on the Property.
- a. Six Rivers has made no representations or warranties with respect to the Property, except as set forth in this Agreement;
 - b. Six Rivers shall not be responsible for any statements, representations or warranties of any kind furnished to the Township by any real estate broker or any other person or entity concerning the Property, unless specifically set forth in writing in this Agreement;
 - c. That no materials or documents delivered by Six Rivers to the Township or any other person shall be deemed a representation, warranty or agreement of Six Rivers with respect to this Agreement;
 - d. The Township shall have the exclusive responsibility for verifying any facts or conditions set forth or described in any such materials or documents provided to the Township concerning the Property; and
 - e. Six Rivers shall deliver a copy of any ALTA survey it receives to the Township no later than one day after its receipt and no later than fifteen (15) days prior to expiration of the Due Diligence Period.

12. Second Closing. By proceeding with the Second Closing, the Township accepts the Property, including any structures or improvements, in an “as is” condition, subject to any violations of any law or ordinance existing on the date of the Second Closing, including, without limitation, those relating to the environmental condition of the Property.

Except with respect to Claims that are caused directly by actions of Six Rivers or its employees or agents and with respect to any Claims that are covered by insurance maintained by Six Rivers (but not to exceed any applicable coverage limits), without waiving any claim or obligation of any preceding owner other than Six Rivers who are specifically excluded from this waiver, the Township waives any and all objections to or claims or causes of action against Six Rivers including, but not limited to, federal, state or common law actions and any private right of action under state and federal law to which the Property is or may be subject (including, but not limited to CERCLA and RCRA) regarding the physical characteristics and existing structural, geologic, subsurface, soil, water and environmental conditions on, under, adjacent to or otherwise affecting the Property.. Six Rivers agrees to assign to the Township or by subrogation any claim or other right to seek damages or reimbursement from any prior owner, person or entity legally obligated. This paragraph shall survive the Second Closing

13. Termination. In the event the Township is unable to satisfy itself within the time period set forth above that the Property is suitable for its intended use, the Township may terminate this Agreement by advising Six Rivers in writing prior to the expiration of the Due Diligence Period. Termination by the Township shall cancel all rights and obligations of both parties hereunder except the Township’s reimbursement obligations set out in paragraphs 6(c) and 6(d), which expressly survive the expiration or termination of this Agreement.
14. Representations and Warranties of Six Rivers. Six Rivers represents and warrants to the Township, and shall certify to the Township at the Second Closing, that:
- a. This Agreement and the transaction contemplated hereby have been duly authorized on the part of Six Rivers;
 - b. Six Rivers will have the power to sell, transfer and convey all right, title and interest in and to the Property.
 - c. Six Rivers is not a “foreign person” as defined in the Internal Revenue Code.
 - d. Except for the mortgage given to the lender as security for payment of the financing loan, Six Rivers has not encumbered the Property during the term it owned the same.
15. Representations of Township. The Township represents and warrants to Six Rivers and shall certify to Six Rivers at the Second Closing that:

- a. It is a Michigan municipal corporation.
 - b. It has full authority to enter into this Agreement in accordance with its terms, without causing the breach or default of any obligation or commitment of the Township and that the Township Board has authorized the purchase of the Property.
 - c. Except as disclosed in this Agreement, it is not a party to any agreement, contract, or commitment, nor otherwise bound under any commitment or obligation, with or in favor of any other person or party if that person or party has any interest in the Property or the right to purchase or lease the Property.
16. Conditions Precedent to Performance by Six Rivers. Six Rivers' obligation to consummate the sale contemplated by this Agreement shall be subject to the fulfillment of the following conditions, prior to the Second Closing, which Six Rivers may waive in writing:
 - a. Each of the Township's representations and warranties shall be true and correct as though made at the Second Closing, and no representations or warranties shall be violated or breached before or at the Second Closing.
 - b. The Township shall perform and comply with all agreements, obligations, and conditions required by this agreement to be performed or complied with by the Township as of the Second Closing.
17. Maintenance, Upkeep and Ownership Expenses. The Township shall be responsible and shall reimburse Six Rivers for any upkeep, maintenance or other costs incurred by Six Rivers as owner of the Property. Such costs shall be reimbursed by the Township to Six Rivers at the time the costs are incurred. Further, any and all costs of ownership of the Property which are incurred by Six Rivers shall be reimbursed or paid directly by the Township at the option of Six Rivers.
18. Mutual Cooperation. The Parties shall cooperate with each other as reasonably necessary to effect the provisions of this Agreement, shall use reasonable and good faith efforts to satisfy conditions to the Second Closing, and at and after the Second Closing, shall each execute and deliver such additional instruments or other documents as the other may reasonably request to accomplish the purposes and intent of this Agreement; provided, however, that nothing in this Paragraph shall be deemed to enlarge the obligations of the Parties hereunder or to require either Party to incur any material expense or liability not otherwise required of it hereunder. Six Rivers also agrees to cooperate, assist, support, and provide any information or documentation required by the Township for purposes of applying for, attaining, and administering the MNRTF grant.
19. Enforcement of Agreement. Should either party fail or refuse to close on the purchase of the Property as required by this Agreement, the non-defaulting party shall have the right to

enforce the terms of this Agreement by specific performance, and the defaulting party agrees it will not oppose any request for relief to specifically enforce this Agreement. In the event of a default by either party, if legal action is required to enforce the terms of this Agreement, the prevailing party shall be entitled to recover the actual attorney fees.

20. Amendments or Restatements. This Agreement may be amended or modified only by a written document signed by each of the parties to this agreement.
21. Successors and Assigns. This Agreement shall bind and benefit the parties and their respective successors and assigns.
22. Governing Law and Venue. This Agreement shall be construed in accordance with and governed by the laws of the state of Michigan, and any actions concerning this agreement shall be brought in Oakland County, Michigan.
23. Notices. Any notices sent under or required by this Agreement shall be served as follows:

Six Rivers Land Conservancy:	Six Rivers Land Conservancy 4480 Orion Road, 2 nd Floor PO Box 80902 Attn: Christopher Bunch, Executive Director Rochester, Michigan 48308
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Highland Township:	Charter Township of Highland 205 N. John Street Attn: Rick Hamill, Township Supervisor Highland Township, MI 48357
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With a copy to:	Rosati, Schultz, Joppich & Amtsbuechler Attn: Lisa J. Hamameh, Township Attorney 27555 Executive Drive, Suite 250 Farmington Hills, MI 48331
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26. Effective Date. This Agreement shall be effective as of the date when the last signature needed below has been obtained.

[Signatures on following page]

SIX RIVERS LAND
CONSERVANCY

Dated:

By: _____

Its: _____

CHARTER TOWNSHIP OF HIGHLAND

Dated:

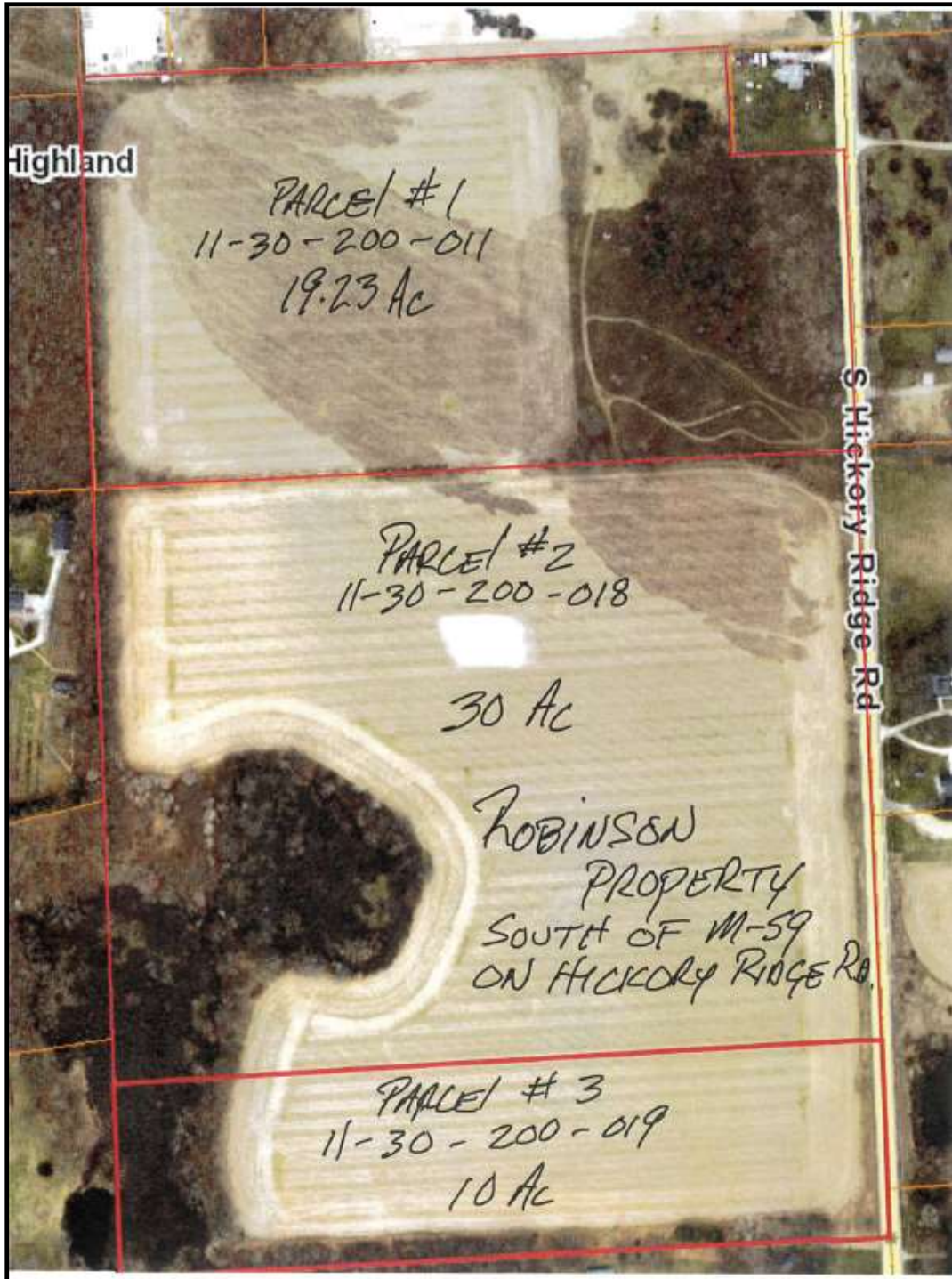
By: _____

Its: _____

EXHIBIT A

The following described premises situated in the Township of Highland, County of Oakland, State of Michigan, to-wit:

Map of Property



Legal Description

Parcel #1

T3N, R7E, SEC 30 S 681.12 FT OF NE ¼ OF NE ¼ EXC N 181.50 FT of E 194.50 FT 19.23 ACRES

Parcel #2

T3N, R7E, SEC 30 SE ¼ of NE ¼ EXC BEG AT E ¼ COR, TH N 89-48-20 W 1318.90 FT, TH N 01-35-57 E 330.47 FT, TH S 89-48-20 E 1317.96 FT, TH S 01-31-05 W 330.48 FT TO BEG 30 ACRES

Parcel #3

T3N, R7E, SEC 30 PART OF SE ¼ of NE ¼ BEG AT E ¼ Cor, TH N 89-48-20 W 1318.90 FT, TH N 01-35-57 E 330.47 FT, TH S 89-48-20 E 1317.96 FT, TH S 01-31-05 W 330.48 FT TO BEG 10 ACRES

TOTAL 59.23 ACRES



Memorandum

To: Board of Trustees members
From: Elizabeth J Corwin, PE, AICP; Planning Director
Date: December 6, 2021
Re: Rezoning request from OS, Office Services to RM, Multiple Family Residential
Applicant: 2675 Highland Holding LLC
Vacant, S. Milford Road, north of Briarwood
PIN 11-34-326-002

Jeffrey Heyn of 2675 Highland Holding, LLC submitted a site sketch and narrative description which can be used as the basis of an agreement for conditional rezoning.

The Planning Commission held a public hearing on November 18, 2021. Their unapproved minutes are attached. The motion was unanimous recommendation for approval. No public comment was received. Mr. Heyn reported that he had discussed the proposal with the president of the adjacent

At your December 6, 2021 meeting, the ordinance will be introduced, but cannot be adopted until a subsequent meeting. When you deliberate on this application, you are also considering the Voluntary Statement of Conditions, which is included in your packet. Any substantive changes to the conditions must be referred back to the Planning Commission for a new public hearing.



CHARTER TOWNSHIP OF HIGHLAND
ORDINANCE NO. Z-024

An ordinance to amend the Charter Township of Highland Zoning Map of Ordinance Z-001 whose short title is the Zoning Ordinance of Highland Township.

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section 1. That the Township Zoning Map, Ordinance Z-001 be amended as follows:

That the zoning map of Highland Township, Oakland County, State of Michigan, be changed from OS, Office Service Zoning District to RM, Multiple-Family Zoning District with conditions to allow for development of two single family detached dwellings on a parcel described as follows:

Parcel # 11-34-326-002, Vacant parcel on South Milford Road, north of Briarwood; 2.16 acres

Section 2. That the voluntary Declaration of Conditions submitted by the applicant shall restrict the use of the property to two single family detached dwelling units.

Section 3. All ordinances or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

Section 4. Savings Clause

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 5. Severability

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 6. Adoption

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter Township of Highland Township Board at a meeting thereof duly called and held on the _____ day of _____, 2022.

Section 7. Effective Date

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Rick A. Hamill, Township Supervisor

Tami A. Flowers, Township Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on _____ which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member _____ and supported by Board member _____.

I further certify that the following Board members: _____ voted for the adoption of said Zoning Ordinance amendment. The following Board members: _____ voted against the adoption of said Zoning Ordinance amendment.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the signature of the Township Supervisor and Township Clerk.

Tami A. Flowers, Township Clerk

Introduction: December 6, 2021
Adoption:
Published:
Effective Date:

CONDITIONAL REZONING
STATEMENT OF CONDITIONS

This Statement of Conditions made and entered into this _____ day of _____, 2022, by and between HIGHLAND CHARTER TOWNSHIP ("Township"), a Michigan municipal corporation, with its office located 205 N. John, Highland, MI 48357, and 2675 HIGHLAND HOLDINGS, LLC ("**Owner**"), whose address is P.O. Box 535, Milford, Highland, MI 48381.

RECITALS

- A. The Highland Charter Township Code, Chapter 25 Zoning Ordinance, Section 19.03 et. Seq., Conditional Rezoning, was adopted consistent with the provisions of Section 405 of the Michigan Zoning Enabling Act, MCL 125.3405.
- B. Section 19.03 of the Zoning Ordinance recognizes that there are certain instances where it would be in the best interest of the Township, as well as advantageous to the Owner, that certain conditions could be imposed as part of a request for rezoning.
- C. On September 23, 2021, Owner applied for rezoning from OS, Office Service Zoning District, to RM, Multiple-Family Residential Zoning District for vacant property located at the northeast quadrant of the intersection of South Milford Rd and Briarwood Drive. The subject property is more fully described below (the "**Property**").

T3N, R7E, SEC 34 PART OF SW 1/4 BEG AT PT DIST S 89-48-04 E 2394.70 FT & S 484.92 FT & W 358.71 FT FROM W 1/4 COR, TH S 13-13-16 E 200.00 FT, TH W 480.46 FT, TH N 13-13-16 W 200.00 FT, TH E 480.46 FT TO BEG 2.15 A (PIN 11-34-326-002)
- D. At the public hearing before the Planning Commission on November 18, 2021, the Planning Commission reviewed conditions submitted by the Owner in writing pertaining to the use and development of the Property for which the rezoning was requested.
- E. On November 18, 2021, the Planning Commission, after public hearing, recommended approval of the rezoning with conditions.
- F. On _____, the Township Board approved the conditional rezoning subject to the certain Statement of Conditions. The minutes of the Township Board meeting are attached as Exhibit A.
- G. Under Section 19.06.D, the Statement of Conditions applicable to the conditional rezoning is required to be signed by Owner. By executing this Statement of Conditions, the Township and Owner to desire to set forth and confirm the conditions under which the Township granted conditional rezoning.

NOW, THEREFORE, Owner agrees:

1. Conditions running with the property. This Statement of Conditions covers the Property described herein. This Statement of Conditions shall be binding upon

and inure to the benefit of Owner and the Township, and their heirs, successors, and assigns, and shall run with the Property.

2. List of conditions. The conditional rezoning was granted to Owner based upon conditions which were voluntarily offered by Owner. The conditions and limitations on use of the Property which formed the basis for the Township's grant of the conditional rezoning are as follows:
 - a. **The site would be zoned RM, Multiple Family Residential and will be developed for a two detached single-family houses on separate parcels fronting Briarwood Drive.**
 - b. **The lots will be roughly equal, with the dividing lot line running under the existing overhead utilities.**
 - c. **Setbacks will match the adjacent neighborhood:**
 - Front Yard: 40 feet**
 - Side Yards 15 feet least/30 feet total**
 - Rear Yard 40 feet**
3. Owner acknowledgment. Owner acknowledges that he voluntarily offered and consented to the provisions contained in this Statement of Conditions. Owner agrees that the conditions contained herein are fair, reasonable, and equitable requirements and conditions; agrees that the Statement of Conditions does not constitute a taking of property for any purpose or a violation of any constitutional rights; and agrees to be bound by each and every provision of the Statement of Conditions. Furthermore, it is agreed and acknowledged that any improvements and undertakings described herein are necessary and roughly proportional to the burdens imposed by the conditional rezoning, and are necessary to ensure the public services and facilities will be capable of accommodating the development and the increased service or facility loads caused by the development; to protect the natural environment and conserve natural resources; to ensure compatibility with adjacent uses of land; to promote use of the Property at a socially and economical manner; and to achieve other legitimate objectives authorized by law.
4. Authority to execute. This Statement of Conditions has been authorized by all necessary action of Owner, and Owner states that he is the only party having an interest in the Property, and has the authority to execute this Statement of Conditions and bind the Property to its terms and conditions.
5. Obligation to obtain other approvals. Owner acknowledges that any use or development approved by the conditional rezoning that may require a special approval land use, a variance, or site plan approval under the terms of the Zoning Ordinance, may only be commenced if such special land use permit, variance, and/or site plan approval is ultimately granted in accordance with the terms of the Zoning Ordinance.

6. Amendment. This Statement of Conditions may only be amended in the same manner as required to obtain the original conditional rezoning and Statement of Conditions.
7. Compliance with Statement of Conditions. Owner shall continuously operate and maintain the development or use of the Property in full compliance with all of the conditions set forth in the Statement of Conditions. Any failure to comply with the conditions contained within the Statement of Conditions shall constitute a violation of the Zoning Ordinance, and be punished accordingly. Any such violation shall be deemed a nuisance *per se* and subject to judicial abatement as provided by law.
8. Township right to rezone. Owner acknowledges that nothing in the Statement of Conditions shall be deemed to prohibit the Township from rezoning all or a portion of the Property to another zoning classification, subject to the Statement of Conditions.

IN WITNESS WHEREOF, the parties have caused this Conditional Rezoning Statement of Conditions to be executed on the day and year recited above.

HIGHLAND CHARTER TOWNSHIP

By: Rick A. Hamill
Its: Township Supervisor

By: Tami Flowers
Its: Township Clerk

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
) ss
COUNTY OF)

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by Rick A. Hamill, Township Supervisor, and Tami Flowers, Township Clerk, on behalf of Highland Charter Township on the ____ day of _____, 2022.

Notary Public
Oakland County, Michigan
My Commission Expires: _____

2675 HIGHLAND HOLDINGS, LLC

By:
Its:

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
) ss
COUNTY OF)

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by _____ on the ____ day of _____, 2022.

Notary Public
Oakland County, Michigan
My Commission Expires: _____



**PUBLIC HEARING
CHARTER TOWNSHIP OF HIGHLAND
PLANNING COMMISSION
November 18, 2021
7:30 P.M.
Electronic meeting via ZOOM**

NOTICE IS HEREBY GIVEN that a public hearing will be held via electronic means on the Zoom platform on Thursday, November 18, 2021 at 7:30 p.m.

Notice is further given that during the current state of emergency regarding the COVID-19 virus, we encourage all interested parties to consider remote means of reviewing proposals and offering comment through the internet or mail. Case files may be viewed at <http://highlandtwp.net> under the Planning Commission e-packet tab. Comment may be submitted to planning@highlandtwp.org, mailed to the Township offices or dropped in our secure drop box at the Clerk's entrance to the building. If you have any questions, please call 248-887-3791, ext. 2.

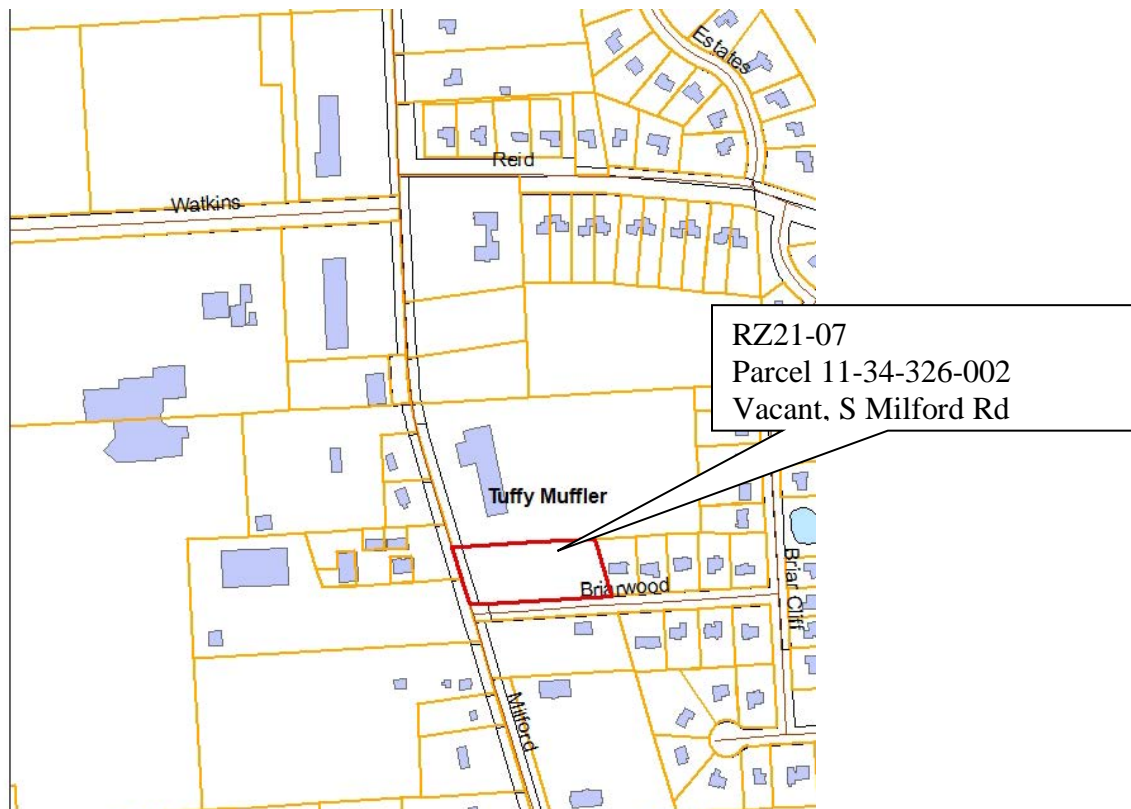
TO CONSIDER:

Request for Rezoning of the following parcel:

Case RZ21-07

Parcel 11-34-326-002 (Vacant Parcel). from current zoning of OS, Office Service District to RM, Multiple Family Residential District with offer of conditions to restrict development to two single family detached homes.

Applicant and Property Owner: 2675 Highland Holdings, LLC



NOTICE IS FURTHER GIVEN that information will be given and written comments will be received regarding the request during office hours Monday through Friday, until the date of the hearing. Telephone (248) 887-3791, extension 2.

The public may participate in the meeting through Zoom by computer, tablet or smart phone using the following link: <https://us06web.zoom.us/j/81158048532>

Meeting ID: 811 5804 8532

Dial by your location.

+1 312 626 6799 US (Chicago)
+1 929 436 2866 US (New York)

Scott Green, Chairman
Highland Township Planning Commission

(Publish: November 3, 2021)

**Highland Township Planning Commission
Record of the 1379th Meeting
November 18, 2021
Electronic via ZOOM Platform**

Roll Call:

Scott Green, Chairperson
Eugene H. Beach, Jr.
Grant Charlick)
Kevin Curtis
Chris Heyn
Beth Lewis
Roscoe Smith
Scott Temple
Russ Tierney

Also Present:

Elizabeth J. Corwin, Planning Director
Doug Lewan, Carlisle-Wortman Associates
Justin Lado, Zoom moderator

Visitors:

Chairman Scott Green called the meeting to order at 7:30 p.m.

Public Hearing:

Agenda Item #1:

Parcel #	11-34-326-002
Zoning:	OS, Office Service
Address:	Vacant, S Milford Rd
File#:	RZ 21-07 PH
Request:	Rezoning from OS to RM with offer of conditions
Applicant:	2675 Highland Holding LLC
Owner:	2675 Highland Holding LLC

Ms. Corwin introduced the request for rezoning of a vacant parcel on South Milford Road at Briarwood, just south of the Tuffy Muffler store. The request is to rezone from OS, Office Services to RM, Multiple Family Residential Zoning District with an offer of conditions. The stated intent of the applicant is to divide the parcels for two single family detached dwellings.

Ms. Corwin explained that staff had discovered an inconsistency with the Zoning Ordinance in that single family detached home is not a use explicitly listed in Article 4, Zoning District Regulations, and is explicitly dismissed in the intent statement of Article 4. Single family

dwelling is not excluded in an intent statement in Section 9.03 District Specific Regulations which includes regulations for single family detached dwellings. Further, past ordinances have always allowed single family detached dwellings in the RM District. Ms. Corwin believes that given the duplicate intent statements, the exclusion of single family detached dwellings was either a mistake or an oversight. If the Planning Commission supports the concept for this property, they can initiate an ordinance amendment. If the applicant is pressed to develop the property before such ordinance amendment is adopted, his recourse would be to ask for an interpretation from the Zoning Board of Appeals. She has discussed this finding with the applicant and he has noted his desire to proceed.

Mr. Chris Heyn recused himself due a familial connection with the applicant. The applicant was not present..

Mr. Green opened the public hearing at 7:37 p.m. No public comment was received. The public hearing was closed at 7:39 p.m.

Mr. Smith stated that this proposal was very satisfactory and provides a nice transition from the more intense commercial zoning to the existing single family residential development on Briarwood. He believed the neighbors would be pleased.

Mr. Beach noted that given the traffic concerns noted recently in discussions of other parcels on South Milford Road, he found this proposal to be very responsible and desirable.

Mr. Beach moved to recommend approval of the request for rezoning from OS, Office Services to RM, Multiple Family Residential Zoning District for parcel 11-34-326-002 with the offer of conditions to limit the development to two single family dwelling units on separate lots for the reasons stated in the record, including the nature of surrounding land use and traffic concerns. Mrs. Lewis supported the motion. Roll Call vote: Curtis-yes; Smith-yes, Charlick-yes; Beach-yes; Temple-yes; Tierney-yes; Green-yes; Lewis-yes. Motion carried. (8 affirmative votes.)

Mr. Chris Heyn returned to the discussion.

Agenda Item #2:

Parcel #	11-20-278-000
Zoning:	RCD, R1.5
Address:	Pine Bluffs Ct. at subdivision entrance
File#:	URSA 21-02
Request:	Amend Special Use Approval to close road
Applicant:	Cobblestone Condominium Association
Owner:	Cobblestone Condominium Association

Mr. Green introduced the application for amendment of the Special Use Approval for Cobblestone Condominium to allow placement of a gate at the interface between Cobblestone and Timber Ridge Subdivisions, at the point where the public ownership ends and private ownership begins.



Memorandum

To: Planning Commission Members
From: Elizabeth J Corwin, PE, AICP; Planning Director
Date: November 2, 2021
Re: Rezoning request from OS, Office Services to RM, Multiple Family Residential
Applicant: 2675 Highland Holding LLC
Vacant, S. Milford Road, north of Briarwood
PIN 11-34-326-002

Jeffrey Heyn of 2675 Highland Holding, LLC has prepared a site sketch and narrative description which can be used as the basis of an agreement for conditional rezoning.



Proposed Land Use Narrative

Parcels 11-34-326-002

Vacant S. Milford

Applicant: 2675 Highland Holding

Jeffrey Heyn of 2675 Highland Holdings, has owned this and adjacent parcels on S. Milford Road for many years. As he has reported to the Planning Commission on numerous occasions, the market for office properties in this location is poor, and he has sought alternate zoning and special use approvals for his other adjacent parcels.

The subject parcel is zoned OS, Office Services and Master Planned for OLIC, Office and Local Commercial land uses. Spartan Custom Homes had a site plan approved about 15 years ago. That was not built, and there is no interest in an office use today.

The subject parcel is located at the entrance of a single-family residential neighborhood, consisting of Briarcliff and Bayview Village subdivisions. Mr. Heyn has come to know the officers of the Homeowners Association in those subdivisions through cooperative efforts to keep the sidewalk clear, to curtail trespass on his adjacent vacant land and through discussion about the proposed self storage behind Tuffy. He has come to believe that developing the subject parcel as single family homes, compatible with the existing neighborhood may be a better land use for that property than office or commercial land uses.

Although the parcel is currently designated for Office and Local Commercial use, the 2005 S. Milford micro-area analysis classified most of the properties lying east or west of commercial frontage as multiple family residential. Under that designation, a variety of housing styles may be accommodated, including single family detached homes, duplexes, townhouses and apartment buildings. The major constraint on density becomes the capacity for sewage disposal.

Mr. Heyn has proposed developing this site as two roughly equivalent one acre plus parcels with single family detached houses. This meets the Oakland County Health Division's standards for a septic system for a 3 bedroom single family home. It also respects the location of an overhead utility line that runs roughly north/south, bisecting the site. Although these individual parcels would be larger in area than the adjacent neighborhood, they would be no deeper, and could be made to appear very compatible with the existing setbacks, bulk and scale of the neighboring lots.

When considering other possibilities in the zoning scheme, we note that no new LV, Lakes and Villages Zoning is to be created, and that variances would be necessary to allow the land division in the R1.5 Zoning District. RM zoning accomplishes the stated goal, allows creation of conforming lots and is adequate for septic systems.

OFFER OF CONDITIONS:

- a) The site would be zoned RM, Multiple Family Residential and will be developed for a two detached single-family houses on separate parcels fronting Briarwood Drive.
- b) The lots will be roughly equal, with the dividing lot line running under the existing overhead utilities.
- c) Setbacks will match the adjacent neighborhood:
 - Front Yard: 40 feet
 - Side Yards 15 feet least/30 feet total
 - Rear Yard 40 feet
- d) The conditional rezoning agreed to herein can revert back to O-S, Office Service, if the proposed land use is not established within two years or is abandoned for 12 months.

2675 HIGHLAND HOLDING LLC.

Jeffrey A. Heym

Vacant _ S Milford Rd



- 2 Foot Contours
- 5 Foot Contours
- FEMA Base Flood Elevations
- FEMA Cross Sections
- 100 yr - FEMA Floodplain
- 100 yr (detailed) - FEMA Floodplain
- 500 yr - FEMA Floodplain
- FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present in the map.

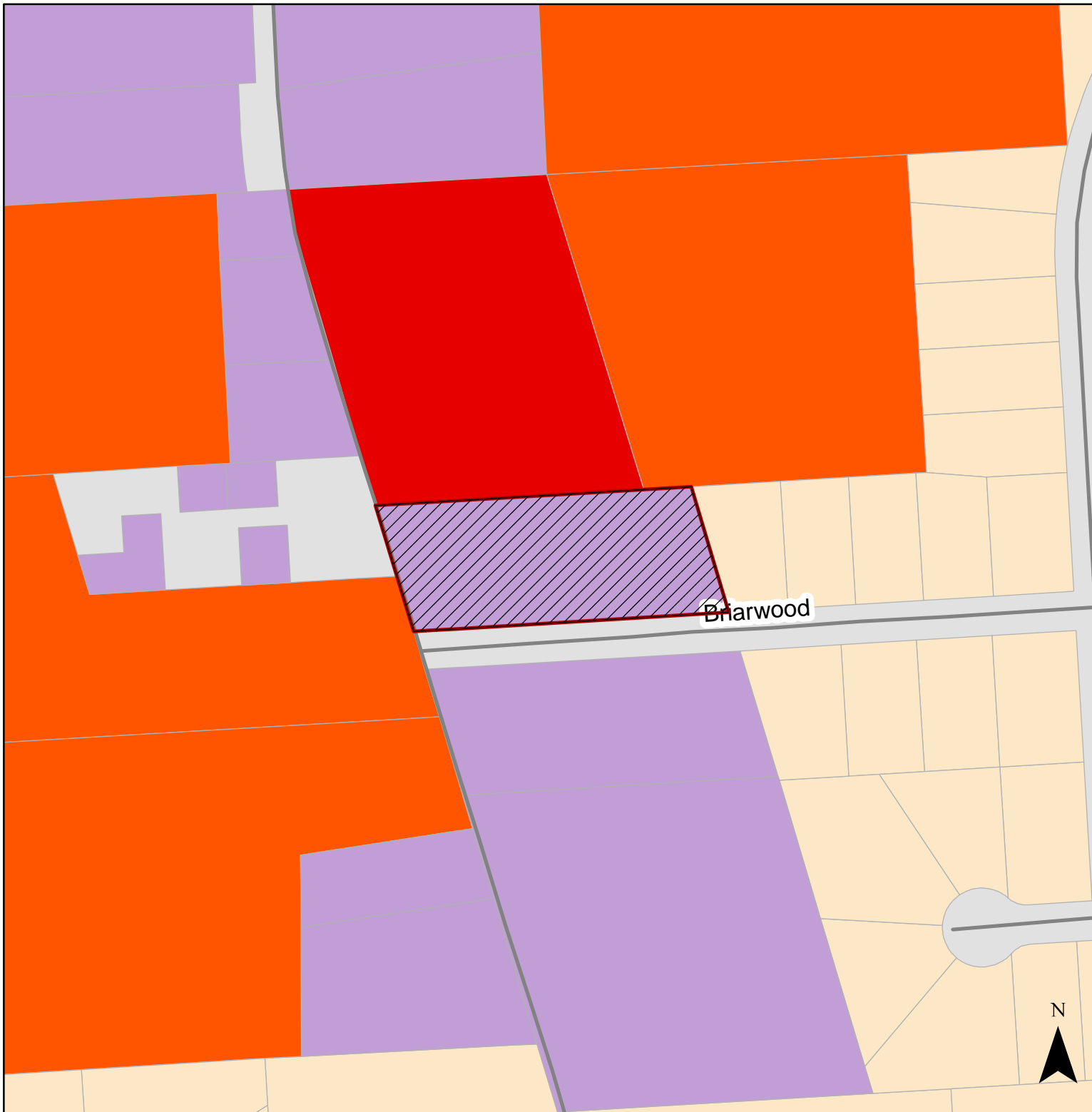
OAKLAND
 COUNTY MICHIGAN
 Economic Development & Community Affairs
David Coulter
 Oakland County Executive

Date Created: 11/4/2021

NORTH
 1 inch = 100 feet


CASE RZ 21-07


Hyne





 Vacant Property, S. Milford Rd

Future Land Use

 Agricultural and Rural Residential


 Commercial Transition Zone


 General Commercial


 Highland Station

 Industrial


 Institutional

 Manufactured Housing Community


 Medium and Small Lot Residential (1.5 to 3 acre min. lot size)

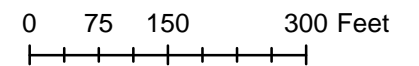
 Medium and Small Lot (LV Zoning)

 Multiple Family Residential

 Office and Low Intensity Commercial

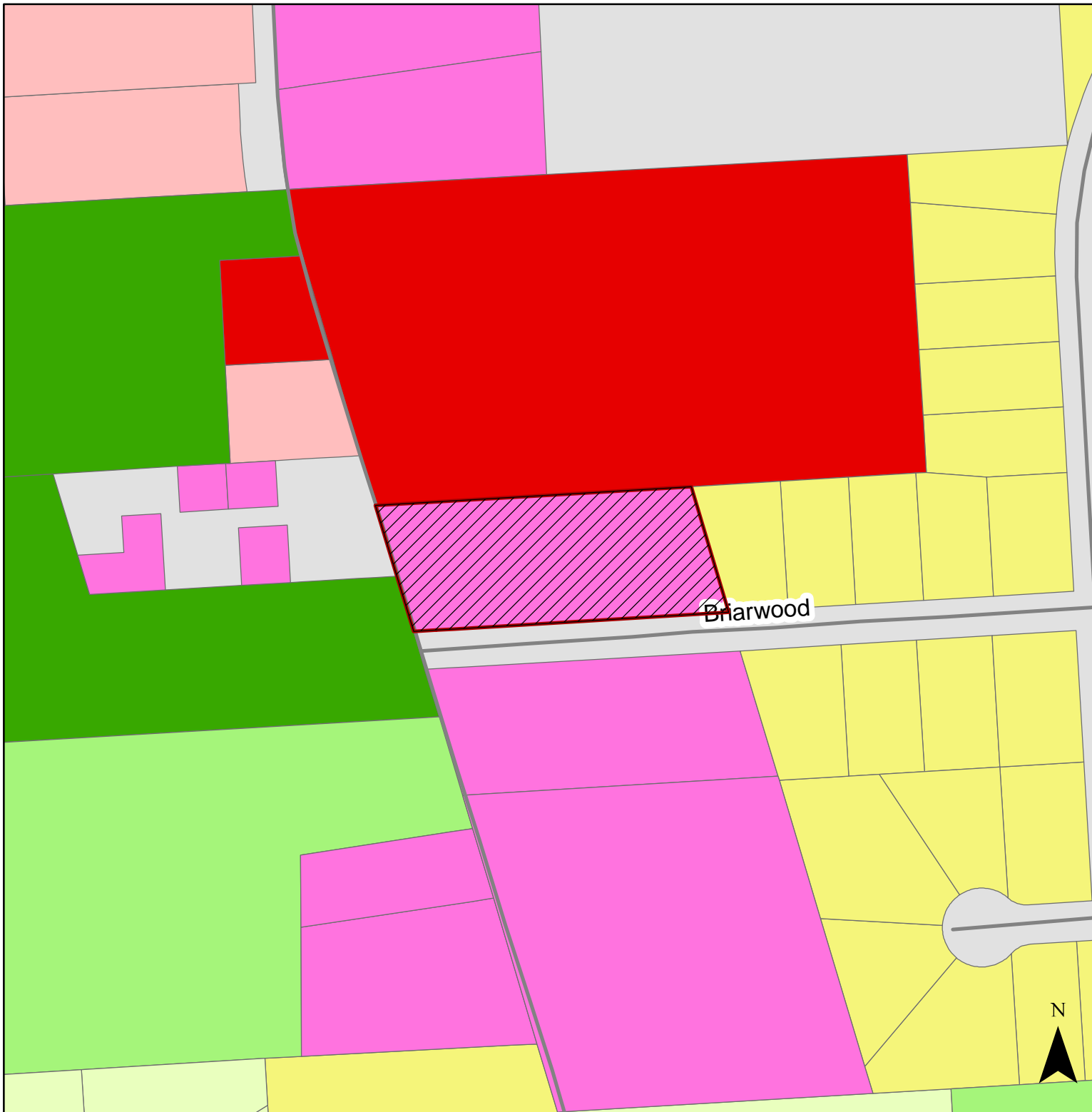
 Open Space Residential

 Parks and Recreation
















CASE RZ 21-07

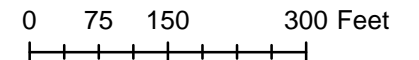
Hyne



 Vacant Property, S. Milford Rd

Zoning (2021)

-  ARR: Agricultural And Rural Residential
-  LV: Lakes and Villages
-  R1.5: Residential 1.5
-  R3: Residential 3
-  RM: Multiple Family
-  MH: Mobile Home Park
-  OS: Office Service
-  C-1: Local Commercial
-  C-2: General Commercial
-  C-3: Low-Impact Commercial
-  HS: Highland Station
-  TR: Technology and Research
-  IM: Industrial Manufacturing





<input type="checkbox"/>	Site Plan Review
<input checked="" type="checkbox"/>	Rezoning w/conditions
<input type="checkbox"/>	Use Requiring Special Approval
<input type="checkbox"/>	Land Division
<input type="checkbox"/>	Land Division & Combination
<input type="checkbox"/>	Road Profile
<input type="checkbox"/>	Other

PLAN REVIEW APPLICATION

Highland Township Planning Department, 205 N. John Street, Highland Michigan 48357 (248) 887-3791 Ext. 2

Date filed: 9-23-21 Fee: \$850 Escrow: 0 Case Number: 21-07

NOTICE TO APPLICANT AND OWNER

Receipt 1.052989

BY SIGNING THIS APPLICATION, THE APPLICANT AND OWNER ACKNOWLEDGE ONE OR THE OTHER OR BOTH ARE RESPONSIBLE FOR ALL APPLICATION AND CONSULTANT FEES THAT ARISE OUT OF THE REVIEW OF THIS REQUEST THE OWNER ALSO AUTHORIZES THE TOWNSHIP TO PLACE A SIGN ON THE PROPERTY, IF NECESSARY, TO INFORM THE PUBLIC OF THE PENDING MATTER BEING REQUESTED.

REQUIRED COPIES OF PLANS

INITIAL REVIEW: 3 HARD COPIES OF PLANS AND .PDF COPY OF PLANS
CONSULTANTS REVIEW OF APPROVED PLANS SUBJECT TO CONDITIONS: 5 COPIES AND .PDF COPY

APPLICANT AND PROPERTY OWNER INFORMATION

Applicant: JEFFREY HEYN
 Phone: 586 206 8395 Email: JEFFHEYN@aol.com
 Address: 1310 PETTIBONE LAKE RD. HIGHLAND MI. 48356
 (Street) (City) (State) (Zip)
 Property Owner: 2675 HIGHLAND HOLDING L.L.C. Phone: 586 206 8395
 Address: P.O. BOX 535 MILFORD MI. 48381
 (Street) (City) (State) (Zip)

PROPERTY INFORMATION

Address or Adjacent Streets: MILFORD RD. + BRIARWOOD DR.
 Lot Width: 200' Lot Depth: 480' Lot Area: 2.16 ACRES
 Tax Identification Number(s) (Sidwell): 11-34-326-002

PROJECT INFORMATION

Project Name: BRIARWOOD / CREEKWOOD
 Existing Use: OS OFFICE (VACANT LAND) Current Zoning: OS
 Proposed Use: RM RESIDENTIAL Proposed Zoning: RM

APPLICANT

SIGNATURE: Jeffrey Heyn
 NAME: JEFFREY HEYN

On the 23 day of Sept, 2021 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan
County Of Oakland

Notary Public: Julie A. Kabalka

OWNER

SIGNATURE: Jeffrey Heyn
 NAME: JEFFREY HEYN

On the 23 day of SEPT, 2021 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan
County Of Oakland

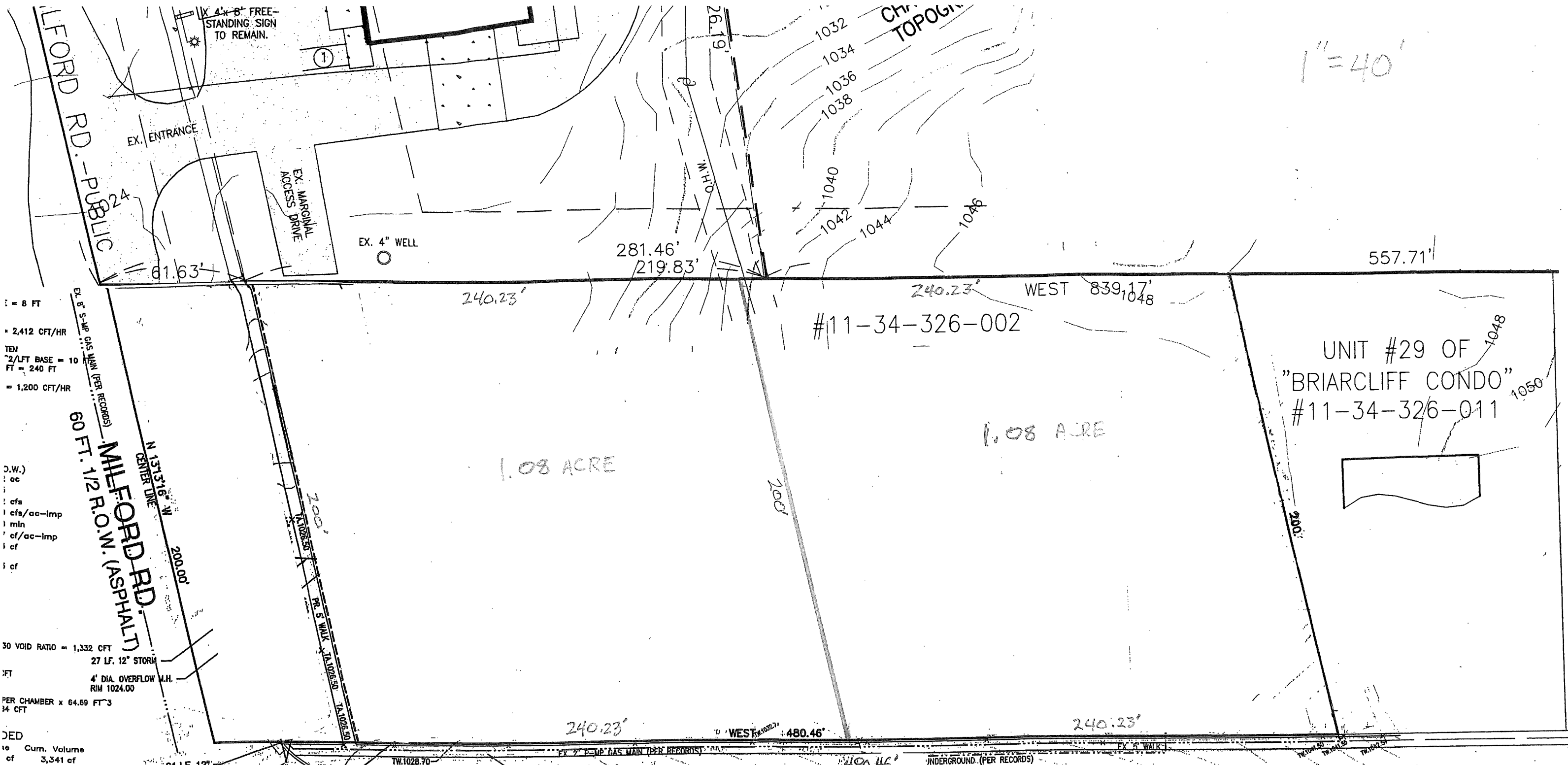
Notary Public: Julie A. Kabalka

* If there are Co-Applicants and/or Co-Owners associated with this property(ies) to be acted upon, please submit a Notarized Co-Applicant's and/or Co-owner's "Interest in Property Certificate" with this application. The person signing this cover sheet will be considered the official designee for the group and all correspondence will be addressed to this person.

* A notarized letter giving the Applicant authorization to represent the Owner is also permitted in lieu of a signature on this application. The person signing this cover sheet, however, will be considered the official designee for the Owner and all correspondence will be addressed to this person.

JULIE A. KABALKA
 NOTARY PUBLIC - STATE OF MICHIGAN
 COUNTY OF OAKLAND
 My Commission Expires Dec. 22, 2021
 Acting in the County of Oakland

1" = 40'



1" = 8 FT
 = 2,412 CFT/HR
 TEM
 2/LFT BASE = 10
 FT = 240 FT
 = 1,200 CFT/HR

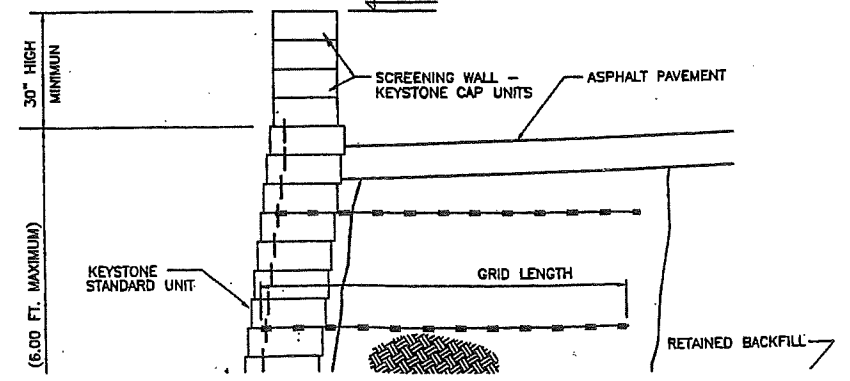
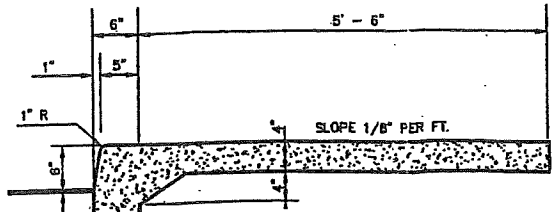
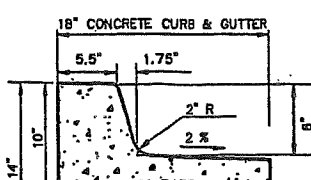
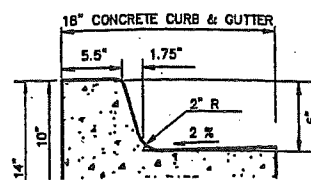
D.W.)
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 cf

30 VOID RATIO = 1,332 CFT
 27 LF. 12" STORM
 4" DIA. OVERFLOW M.H.
 RIM 1024.00
 PER CHAMBER x 64.69 FT³
 34 CFT

DED
 Cum. Volume
 cf 3,341 cf
 cf 2,174 cf
 cf 104 cf

ES.
 CHARGER PLASTIC STORMWATER

BASED ON TOPOGRAPHIC
 F THIS INFORMATION PROVIDED
 UCTION DRAWINGS, A
 ID BY NOWAK & FRAUS.



BRIARWOOD DR.
 30 FT. 1/2 R.O.W. (ASPHALT WITH CONC. C&GU)

ZONED OB

Tami Flowers

From: Jack Schmitz <jschmitz@bfgroup.com>
Sent: Tuesday, November 2, 2021 2:25 PM
To: Tami Flowers; Amy LaVoie; Rick A. Hamill; Cynthia.Every@coloniallifesales.com
Cc: Jack Schmitz
Subject: 2/1 BCN Renewal
Attachments: 2022 BCBS Renewal - Twp of Highland.pdf

Good Afternoon,

We just received your attached February renewal which is coming in at 9.93% for the medical and 5.16% for the vision.

It appears COVID has caught up and all small groups are starting out with a 6.90% increase as noted on page #2. Your plan is running favorable receiving a .14% increase and the majority of the remaining increase is (2.44%) for everyone aging a year which is built into the age banded rates.

I have requested options and will contact you once I have those back. We are somewhat limited because you are already in a HMO HRA with the highest deductibles offered (\$5,000 / \$10,000) so are only options are different carriers than BCN.

Thanks,

Jack Schmitz | Director of Benefit and National TPA & ICHRA Sales | Burnham & Flower Insurance Group
1056 Charles Orndorf Dr | Brighton | MI | 48116
T: 269-341-4838 | F: 269-276-4115 | jschmitz@bfgroup.com | <http://www.bfgroup.com>



Our office hours are 9:00 am to 5:00 pm Monday through Friday. CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information or otherwise protected by law. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.



BLUE CROSS
BLUE SHIELD
OF MICHIGAN



Small Group Renewal Package

for

TOWNSHIP OF HIGHLAND

Customer ID: 138219

For Renewal Period Beginning: February, 2022

Publication Date: 10/15/2021

Rate Renewal Change

TOWNSHIP OF HIGHLAND

CID:	138219	Rate Effective:	2/1/2022
Managing Agent:	TGG Solutions		
Agent:	JOHN P SCHMITZ	Agency:	BURNHAM & FLOWER AGENCY

BCN Rate Renewal Change

	Current Premium ¹	Renewal Premium ¹
Total Billable Members ²	33	33
Total Medical & Pharmacy Premium ³	\$13,082.44	\$14,333.39
Total Dental Premium	\$0.00	\$0.00
Total Vision Premium	\$150.98	\$158.56
Total Monthly Premium	\$13,233.42	\$14,491.95
Total Annual Premium	\$158,801.04	\$173,903.40

Projected Change in Monthly Premium **9.51%**

BCN Components of Rate Change

Components	Medical ³ & Pharmacy	Dental	Vision
Index to Current rate	6.90%	0.00%	1.80%
Aggregate Product Differences	0.14%	0.00%	1.57%
Area	0.25%	0.00%	0.00%
Age	2.44%	0.00%	1.70%
Age Factor Change	0.00%	0.00%	0.00%
Dependent Cap	0.00%	0.00%	0.00%
Total Rate Change	9.93%	0.00%	5.16%

1. Premiums are based on enrollment at the time of renewal development.

2. Count based on snapshot as of 10/15/2021.

3. Medical includes Pediatric Vision.

4. The figures reflect commercial plans only.

5. Percent changes due to members aging out of pediatric dental and/or members aging into adult vision plans are accounted for in the Aggregate Product Differences

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.

Benefit Summary Description

TOWNSHIP OF HIGHLAND

DIV: 00138219_0001_0001

	Current Benefits	Renewal Compliant Benefit Conversion
Medical	BCN HRA HMO Platinum \$5000/20% W/ Elective Abortion	BCN HRA HMO Platinum \$5000/20% W/Elective Abortion
Deductible (individual) ¹	\$5000	\$5000
Coinsurance ¹	20%	20%
Office Visit Copay ¹	\$20 Copay	\$20 Copay
Emergency Room Copay ¹	\$150 Copay	\$150 Copay
Drug	\$6/\$25/\$50/\$80/20%/20%	\$6/\$25/\$50/\$80/20%/20%
Metal Level ¹	Platinum	Platinum
Dental		
Annual Max ¹		
Contribution Type		
Vision	Blue Vision 12/12/12	Blue Vision 12/12/12
Contribution Type	Non-Voluntary	Non-Voluntary
Total Monthly Premium	\$13,233.42	\$14,491.95

For a more detailed description of benefits, please refer to the Agent Portal or contact your Managing Agent.²

1. BCBSM plans will display values to represent "in-Network"

2. BAAGs and SBCs can be found on the Agent Portal or by contacting your Managing Agent.

Reference Number: 440

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.

Benefit Summary Description

TOWNSHIP OF HIGHLAND

DIV: 00138219_0001_0002

	Current Benefits	Renewal Compliant Benefit Conversion
Medical	BCN HRA HMO Platinum \$5000/20% W/ Elective Abortion	BCN HRA HMO Platinum \$5000/20% W/Elective Abortion
Deductible (individual) ¹	\$5000	\$5000
Coinsurance ¹	20%	20%
Office Visit Copay ¹	\$20 Copay	\$20 Copay
Emergency Room Copay ¹	\$150 Copay	\$150 Copay
Drug	\$6/\$25/\$50/\$80/20%/20%	\$6/\$25/\$50/\$80/20%/20%
Metal Level ¹	Platinum	Platinum
Dental		
Annual Max ¹		
Contribution Type		
Vision	Blue Vision 12/12/12	Blue Vision 12/12/12
Contribution Type	Non-Voluntary	Non-Voluntary
Total Monthly Premium	\$0.00	\$0.00

For a more detailed description of benefits, please refer to the Agent Portal or contact your Managing Agent.²

1. BCBSM plans will display values to represent "in-Network"

2. BAAGs and SBCs can be found on the Agent Portal or by contacting your Managing Agent.

Reference Number: 441

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.

Small Group Glossary



BLUE CARE
NETWORK
OF MICHIGAN

Age (Component of Rate Change)

This represents changes due to members aging since the prior renewal.

- Example: If a group has one member who aged from 21 to 22 since the prior renewal, and the age factors are 1.00 and 1.01, respectively, the percentage change due to age is 1%.

Age Factor

These factors are used to provide rates based on members' ages.

Age Factor Changes (Component of Rate Change)

This represents changes from the prior renewal period due to revisions to the age factors used to provide age-based member rates. Since the age factors used do not change often, this component's value is normally zero.

- Example: In 2018, CMS stipulated changes to child medical age bands that increased the age factors for members under 21. Groups that had a higher than average proportion of children less than 21 years had a positive percentage change for Age Factors.

Aggregate Product Differences (Component of Rate Change)

This represents the aggregate of changes to all benefits and/or product pricing relativity from the prior renewal period. This component also includes the rating impact of any plan benefit being mapped to Health Care Reform compliant products from the prior year. Changes due to members aging out of pediatric dental and/or members aging into adult vision plans are also included.

- Example: If projected claims cost increases compared to the prior year were higher for high deductible plans than for other plans, then this percentage will be positive for high deductible plans. If there is more than 1 plan per carrier, the change will be the aggregate change for all renewing plans of each carrier.

Area (Component of Rate Change)

This represents the change in area factors from the prior renewal period due to relatively higher or lower projected claims costs in a rating area.

- Example: This percentage will be positive for an area where projected claims cost increases were higher than average.

Billable Member

A subscriber, spouse, or eligible dependents of the subscriber entitled to benefits under the subscriber's certificate. Only the three oldest children under the age of 21 are included as billable members.

Dependent Cap (Component of Rate Change)

This component represents the effect of children turning 21 for the upcoming renewal when other children were not Billable Members for the prior renewal.

- Example: A family with four children under the age of 21 on their prior renewal would have only been charged for the three oldest children. If one of the children is 21 for the upcoming renewal, the family premium will include rates for all 4 children, and this component will be positive.



BLUE CARE
NETWORK
OF MICHIGAN

Full Time Equivalent (FTE)

A method to count employees that determines the group size, using an average count from each month of the prior calendar year. Employees working 120 hours or more in a month each count as one full-time employee, while employees working less than that are pro-rated. The average is rounded down to the nearest whole number. Seasonal employees working fewer than 120 days per year and employees who have medical coverage under TRICARE or certain Veterans Administration programs are excluded from this count.

Index to Current Rate (Component of Rate Change)

This represents the overall change of rate levels from the prior renewal period. Trends, and their favorable/unfavorable results, are reflected in this component.

- Example: If the overall pool is expected to see increased claims costs from the prior year, then this percentage will be positive.

Rating Area

A group's rating area will be determined based on the employer's primary Michigan location.

Renewal Compliant Benefit

Health Care Reform regulations require all small groups have Health Care Reform compliant products. Small Groups will be mapped to Health Care Reform compliant products at each renewal.

Small Group Rating Type

Groups with a count of 50 or fewer FTEs and with at least one eligible employee enrolling.

Summary of Benefits and Coverage (SBC)

Document available to subscribers describing their covered benefits, cost sharing, and coverage limitations and exceptions.

2022

Plan options for your small business

With 50 or fewer full-time equivalent employees





Want comprehensive health care tailored to the needs of your small business?

Get more with the complete package

Blue Cross Blue Shield of Michigan and Blue Care Network will continue to provide a complete health care solution that meets your business needs while adding value with more ways to stretch your dollars, more specialty benefits options and more choices for where your employees can get care. You can choose from classic, value, wellness rewards, consumer-directed plans, various health spending accounts and much more.

Blue DentalSM offers the broadest access to participating dentists for savings and choice with our two-tiered approach. Tier 1, our contracted Blue Dental PPO network includes more than 129,000 dentists nationwide and 3,600 in Michigan. Your employees get great cost savings with discounts of up to 40% on covered services when they see Tier 1 PPO dentists.

Non-PPO dentists can participate through our Tier 2 Blue Par SelectSM arrangement, with discounts on services ranging from 15% to 18%. Dentists who participate in Tier 2 offer an easy experience for your employees and don't bill for any difference between approved amounts and their normal charges for covered services.

This two-tiered access allows your employees to choose the dental care that's right for them, while still saving on costs for you.

Required pediatric essential benefit coverage is included in all small group dental plans.

Blue VisionSM gives you outstanding value, choices and care. Your employees enjoy broad access to participating providers, with more than 98,000 access points in the United States that include both retail chains and independent eye doctors. Ninety percent of all Blue Vision claims are paid to participating providers, with an average in-network savings of 47% on exams and materials.*

Our integrated diabetes wellness program, Blue Vision ConnectionSM, helps employees stay healthy and make more informed decisions about their vision care.

Self-funded plans aren't just for large businesses anymore. For Blue Cross groups with 25 or more employees, our self-funded health care solution lets you pay only for the claims your employees incur instead of paying a monthly premium.

Specialty benefits plans go beyond the basics and offer additional coverage that attracts and keeps top talent. Employees can plan for the future, prepare for the unexpected and protect their income when offered financial protection coverage through their employer.

Pairing life, disability, accident, critical illness, hospital recovery and long-term care insurance — underwritten by LifeSecure[®] Insurance Company and Dearborn Life Insurance Company — with your Blue Cross or BCN health plan gives you and your employees confidence from a name you trust.

Member accounts help your employees become better health care consumers every time they log in to [cbcsbm.com](https://www.cbcsbm.com) or the Blue Cross mobile app. They can:

- Instantly access a snapshot of their coverage information, deductible and out-of-pocket balances.
- Monitor claims activities as far back as two years.
- Ask MIBBlue Virtual AssistantSM for help finding the plan information they need — our interactive, automated account chat feature provides immediate, 24/7 support.
- Use Find a Doctor to search for health care providers and services, and compare costs based on our claims database.
- Manage prescriptions and compare prices.
- Adopt healthy lifestyle habits with interactive, personalized health and well-being tools, powered by WebMD[®].

*Pediatric vision is included in all small group Blue Cross and BCN health care plans.

Dearborn Group insurance products issued by Dearborn Life Insurance Company, 701 E. 22nd St. Suite 300, Lombard, IL 60148. Dearborn Life Insurance Company is a separate company, not owned by Blue Cross Blue Shield of Michigan, and doesn't provide Blue Cross Blue Shield of Michigan products or services. Dearborn Life Insurance Company is a provider of ancillary insurance products and is financially responsible for the products it issues.

LifeSecure is an independent company that doesn't provide Blue Cross Blue Shield of Michigan products or services. LifeSecure is solely responsible for the Personal Accident Insurance coverage. Blue Cross Blue Shield of Michigan and Blue Care Network are nonprofit corporations and independent licensees of the Blue Cross and Blue Shield Association.

PPO plans from Blue Cross Blue Shield of Michigan

PPO plans fit your business and balance health benefits with your budget. All our plans include essential health benefits, such as 100% coverage for preventive care and pediatric vision.

Community BlueSM

These classic plans offer some of the lowest employee deductibles and out-of-pocket costs on the market. They're for employers that need to recruit and retain top talent or have demanding coverage needs.

Community BlueSM PPO

- Platinum plans with low deductibles and low out-of-pocket costs
- Multiple deductible options with out-of-pocket maximums
- 10% or 20% in-network coinsurance levels
- Robust in-network and out-of-network benefit levels
- Three-tier pharmacy plan with low copays for generics

Community BlueSM HRA PPO

- Platinum and gold plans with multiple deductible options with out-of-pocket maximums
- Spending account that encourages employees to use appropriate services
- Employer-funded HRA account for employee health care expenses; unused money goes back to employer
- Robust in-network and out-of-network benefit levels
- Three-tier pharmacy plan with low copays for generic medications

Simply BlueSM

These classic plans have traditional PPO coverage and health spending account or health reimbursement arrangement options. Lower your premium costs and save your employees money, too.

Simply BlueSM PPO

- Platinum, gold and silver plans
- Comprehensive benefits with various cost-sharing options to stretch your health care dollars
- Multiple deductible and copay options
- 20% or 30% coinsurance
- Prescription drug coverage included

Simply BlueSM Routine Care PPO

- Silver and bronze plans combine the features of Simply Blue PPO and Simply BlueSM HSA
- Multiple deductible options
- Primary care provider office visits and urgent care visits covered with a copay and not subject to the deductible
- Prescription drug coverage with multiple copay tiers
- Generic drugs covered with a copay and not subject to deductible



Simply BlueSM HRA PPO

- Platinum and gold plans
- Multiple deductible and coinsurance options
- Employer-funded HRA account for employee health care expenses; unused money goes back to employer
- Prescription drug coverage with multiple copay tiers

Simply BlueSM HSA PPO

- Gold, silver and bronze plans with higher deductibles and health savings account eligibility
- Multiple deductible and coinsurance options with no copays
- Health savings account that encourages employees to use appropriate services and be aware of costs
- Employer and employees contribute pretax money for out-of-pocket costs; employees keep unused funds
- Prescription drug coverage with multiple copay tiers

Physician Choice PPO

This product is an innovative value plan that can save you up to 9% compared with similar Simply Blue plans. Your employees can choose from thousands of providers within our organized systems of care PPO network to save money, too. And they'll still have access to all the providers in our largest network.

Blue Cross[®] Physician Choice PPO

- Gold and silver plans
- Multiple deductible plan options
- Lower out-of-pocket costs for employees who select a Level 1 OSC doctor and get care within that OSC
- Prescription drug coverage

Healthy Blue AchieveSM

A wellness plan that rewards employees for making better health choices and maintaining set goals. Healthy employees pay lower out-of-pocket costs and help control your budget, too.

Healthy Blue AchieveSM PPO

- Platinum and gold plans
- Multiple deductible plan options
- Each plan has two benefit levels:
 - **Enhanced:** Maximum benefit level with lower copays, coinsurance and deductible
 - **Standard:** Higher copays, coinsurance and deductibles
- Benefit levels based on five metrics: body mass index, blood pressure, blood sugar, cholesterol and tobacco use
- Prescription drug coverage included
- Includes tobacco cessation and walking programs for your employees

HMO and point of service plans from Blue Care Network

Blue Care Network is the largest HMO in the state, featuring Michigan's leading doctors. BCN includes access to more than 6,300 primary care providers, 25,800 specialists and more than 133 Michigan hospitals. All of our small group plans include essential health benefits, such as 100% coverage for preventive care and pediatric vision.

All members in a BCN plan must select a BCN primary care provider who provides and coordinates care for everything. The doctor is the member's health partner and will help find and refer a specialist and get prior authorization for certain procedures when needed.

BCN HMOSM

This plan has 19 packaged options at platinum, gold and silver levels to fit your business needs. Get exceptional health management and cost containment through a wide range of out-of-pocket cost options.

- Multiple deductible and no-deductible options
- Prescription drug coverage included
- Preventive care covered at 100%

Blue Elect PlusSM POS

This point of service health care product makes it easy for members to seek care, giving them access to BCN's vast network with the flexibility of provider choice out of network and no referrals needed.

- Flexibility to receive covered health care services in-network or out of network without a referral
- Lower costs when members choose to see a health care provider in BCN's network; they pay more for services from a non-network provider
- Access to in-network providers outside of Michigan through our BlueCard[®] program
- Members with a Michigan address must select a BCN primary care provider and can seek care from other doctors and specialists, without a referral
- Members with an address outside of Michigan don't need an assigned PCP; they also have the option to seek care from physicians without a referral and have lower costs when they see a BlueCard-participating provider
- Prescription drug coverage included
- Preventive care covered at 100%

Blue Elect Plus HSASM POS

These gold, silver and bronze plans have multiple deductible options to pair Blue Elect Plus with a health savings account-qualified high-deductible health plan.

- Plan works the same as our regular Blue Elect Plus point of service product
- Multiple deductible options with 0% or 20% coinsurance
- You, your employees or both contribute pretax dollars for current and future qualified health care expenses
- Employee owns account and keeps funds at year-end or after employment
- Prescription drug coverage included
- Preventive care covered at 100%

BCN Routine CareSM HMO

These silver and bronze plans offer your employees the same advantages of a classic HMO plan but with the cost savings of a higher-deductible plan. These plans cover routine medical services, such as primary care provider office visits, urgent care visits and Tier 1 medications with a copay. Other advantages include:

- Two deductible and copay options
- Primary care provider office visits covered with a copay and not subject to the deductible
- Urgent care visits covered with a copay and not subject to the deductible
- Preventive care covered at 100%
- Prescription drug coverage with multiple copay tiers
- Tier 1 prescription drugs covered with a copay and not subject to deductible

BCN HRASM HMO

These platinum and gold plans have multiple deductible options and use a health reimbursement arrangement to keep costs low.

- Multiple deductible plan options and out-of-pocket maximums with 20% coinsurance
- Integrated HRA increases employee awareness of health care spending and makes premiums less expensive
- Employer funds and owns account
- Payment designs include: employer pays first, employee pays first or a combination of both
- Prescription drug coverage included
- Preventive care covered at 100%

BCN HSASM HMO

With eight packaged plan options and a health savings account to pay for items, such as office visits, these gold, silver and bronze plans save money on premium costs. They encourage employees to manage their health care.

- Multiple deductible levels with 0% or 20% coinsurance
- You, your employees or both contribute pretax dollars for current and future qualified health care expenses
- Employee owns account and keeps funds at year-end or after employment
- Prescription drug coverage included
- Preventive care covered at 100%

BCN HMO Fixed CostSM

This plan has two options — platinum and gold. This copay-only plan allows simplicity for your employees, so they have a clear understanding of what they owe for health care visits.

- No deductible or coinsurance
- Prescription drug coverage included
- Preventive care covered at 100%

BCN Healthy *Blue Living*SM HMO

BCN Healthy *Blue Living* HMO platinum and gold plans provide significant premium savings over comparable BCN HMO plans. Employees who commit to healthy living pay lower out-of-pocket costs. You save, your employees save and they get healthier.

- Multiple deductible plan options
- Each plan has two levels:
 - **Enhanced:** Lower out-of-pocket costs with the lowest deductible, copays and coinsurance
 - **Standard:** Higher copays, coinsurance and deductible with greater out-of-pocket costs
- Members who are accountable for their well-being and make a commitment to healthy living pay lower out-of-pocket costs
- Focuses on controlling blood pressure, blood sugar, cholesterol, depression, tobacco use and weight
- Prescription drug coverage included
- Preventive care covered at 100%

Looking for a more affordable option? Try our PCP Focus network.

For additional premium savings up to 8%, employers located in 20 select counties can choose PCP Focus, a local primary care provider HMO network. PCP Focus is available with HMO, HRA and HSA plans.

Members must select a PCP Focus primary care provider who provides and coordinates care for everything. The doctor is the member's health partner and will help find and refer a specialist and get prior authorization for certain procedures when needed.

You'll be confident with us

Since 1939, we've been helping Michigan employers. We understand your business. And we're the name 4.7 million Michiganders know and trust for their health plan. We'll provide expert guidance from start to finish, so you can be confident you're making the right decisions and getting value beyond benefits for your business and your employees.

For more information about our plans, contact your Blue Cross or BCN sales representative or contracted agent, or visit bcbsm.com/employers.

Connect with us online

bcbsm.com | news.bcbsm.com | facebook.com/bcbsm
MIBluesPerspectives.com | aHealthierMichigan.org | twitter.com/bcbsm | youtube.com/bcbsmnews



WebMD Health Services is an independent company supporting Blue Cross Blue Shield of Michigan and Blue Care Network by providing health and well-being services.

Blue Cross Blue Shield of Michigan and Blue Care Network are nonprofit corporations and independent licensees of the Blue Cross and Blue Shield Association.

Blue DentalSM Value

1 out of 10 Americans get preventive health screenings each year.¹
Nearly 6 out of 10 visit the dentist.²

Blue Dental makes a positive impact on your employees' overall health and your company's medical expenses. Studies show that dentists can be the first to identify signs of serious health conditions, including diabetes and heart disease, during routine oral exams. Developing a relationship with their dentist and maintaining regular preventive care can help members with early detection of serious and costly medical conditions.

Our Promise: Blue Dental Delivers

Provider Access

The Blue Dental PPO network has **almost 130,000 unique dentists** and **430,000 access points nationwide**.

Medical and Dental Integration

Because we are a multi-line carrier, we can easily integrate your medical and dental data. We can then identify high-risk members and reach out to them to help them better manage their oral and overall health.

Provider Participation

94% of our billed charges are paid to participating dentists, many of whom are in the Tier 1 PPO network, for lowest costs.

Tier 1: Blue Dental PPO contracted dentists

Tier 2: Other participating dentists (per-claim)

We guarantee no balance billing in both cases

Only 6.2% of all claims are submitted by non-participating dentists.

Wellness Resources

Our Blue Dental ConnectionSM program offers more than targeted outreach for your high-risk employees. It also offers online tools and resources that help

An Integrated Experience

For your employees

One convenient member account to view and manage all their plans.

Integrated wellness program to proactively engage those with certain health conditions.

For your organization

Easier administration with one place to send all your payments and eligibility updates.

One account team and point of contact for all your healthcare needs

¹ American Journal of Preventive Medicine 2012, 42, Issue 2:164-73;

² Center for Health Statistics, National Health Interview Survey, 2019.

Blue VisionSM Value

1 out of 10 Americans get preventive health screenings each year. Nearly 6 out of 10 VSP members get WellVision® exams.¹

Blue Vision offers broad access to participating providers, deep discounts and a wholesale guarantee. Ninety percent of all services are paid to participating providers with an **average discount of 58%**. And unlike other carriers, VSP's frame allowance is backed by a wholesale allowance guarantee, which means more frames will be covered in full.

Our Advantage

More than 35,000 unique providers throughout the U.S. include both retail chains and independent eye doctors.

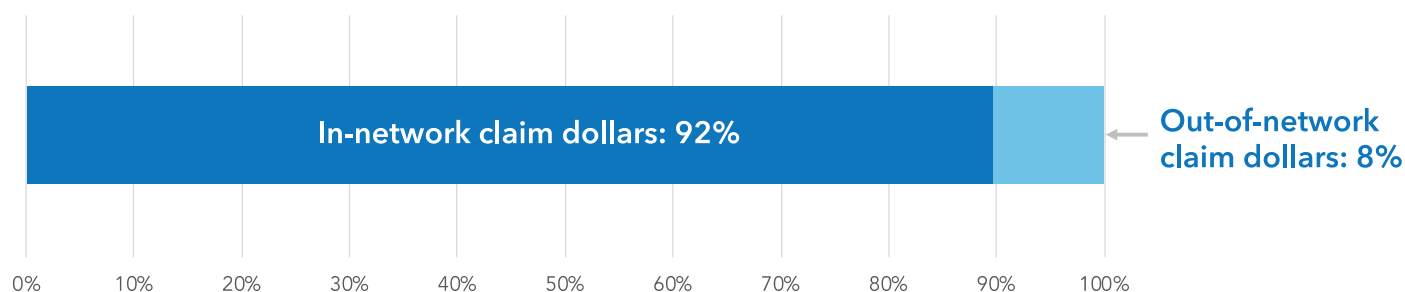
Widest selection of eye wear.

Comprehensive Wellness exam.

Online and Out-of-Network Options

At Eyeconic, VSP's online retail store, members can use their Blue Vision benefits to purchase eyewear or contact lenses in-network.

Blue Vision members have the freedom to choose any eyecare provider. They can download a reimbursement form directly from VSP.com.



Medical and Vision Integration

We can easily integrate your groups' medical and vision data, with your employees who are at high risk for diabetes. Studies show that eye care providers can be the first to identify signs of serious health conditions, including diabetes and glaucoma, during routine vision exams. Developing a relationship with your eye doctor and maintaining regular preventive care can help with early detection of serious and costly medical conditions.

A Better Customer Experience

With a Blue Vision plan paired with your Blue Cross medical plan, you get:

One convenient member account for your employees to view and manage all their plans

Integrated wellness program to proactively engage employees with health conditions

Easier administration with one place to send all your payments and eligibility updates

One account team and point of contact for all your healthcare needs

¹ American Journal of Preventive Medicine 2012, 42, Issue 2:164-73; VSP Utilization Data

Nearly 40% of Americans would struggle to cover an unexpected expense of \$400.¹

The definition of employee benefits is expanding. We are on a mission to play a bigger role in providing solutions that solve for a member's total health needs. Specialty benefits allow employees to protect finances, plan for the unexpected, and prepare for the future with coverage that helps offset financial burdens due to an unforeseen event.

Life Insurance

underwritten by Dearborn Life Insurance Company

- Dearborn CaresSM: \$50,000 claim payment within 48 hours of notification
- Flexible guarantee issue amounts
- Beneficiary Resource ServicesTM: grief, legal and financial counseling

Short & Long-Term Disability

underwritten by Dearborn Life Insurance Company

- Manage disability claims with the My Benefits on-line portal
- Lump sum payment options
- Built-in worksite modification
- Comprehensive return to work programs
- Disability Resource ServicesTM: support for emotional, financial and legal issues

Accident Insurance

underwritten by Dearborn Life Insurance Company

- Ideal for high-deductible health plans
- No coordination of benefits, as it pays in addition to any other coverage
- Lump sum payment

Critical Illness

underwritten by Dearborn Life Insurance Company

- Three plan designs available
- No coordination of benefits, as it pays in addition to any other coverage
- Lump sum payment
- Ideal for high-deductible health plans
- Severe COVID-19 included as a covered diagnosis

A better experience for you and your employees

- Implementation managers for groups 100+
- One point of contact
- Creates present and healthier employees
- Fills natural gaps in healthcare
- Promotes employee loyalty

Dearborn Group insurance products are issued by Dearborn Life Insurance Company, 701 E. 22nd St. Suite 300, Lombard, IL 60148. Dearborn Life Insurance Company is a separate company, not owned by Blue Cross Blue Shield of Michigan, and does not provide Blue Cross Blue Shield of Michigan products or services. Dearborn Life Insurance Company is a provider of ancillary insurance products and is financially responsible for the products it issues

¹Source: Federal Reserve. Report on the Economic Well-Being of U.S. Households in 2018



Confidence comes with every card.®

Defined Contribution for Small Business

This small business solution is a unique agent-sold private exchange designed for small group employers in Michigan, featuring Blue Cross Blue Shield of Michigan and Blue Care Network plans exclusively.

Employers can choose from a predefined suite of products or create their own suite of products that best fits the needs of their employees, and set the amount they will contribute to the cost of the employees' premium.

Employees log onto their customized Small Business Defined Contribution Solutions website and use their defined contribution dollars to shop for the benefits that best suit their needs and budget. It's that easy.

Benefits for Employers

- Enables employers to offer employees greater choice
- Multiple contribution options enable better budget control
- Increased transparency of benefit costs
- Simplified administration
- No administrative or user fees

Benefits for Employees

- Greater choice in plan design and premium options
- Decision support tools that assist in making the right choice
- Convenient online shopping and enrollment experience

Benefits for Agents

- User-friendly technology
- Paperless enrollment process including electronic signature capability
- New sales and marketing opportunities
- Expert support from your General Agency

Groups are receiving information on Small Business Defined Contribution Solutions in their renewal packages, and are encouraged to reach out to their agent for more information.

AGENTS AND SUPPORT STAFF ARE ENCOURAGED TO BECOME TRAINED/CERTIFIED ON SUPPORT TOOLS.

Contact your General Agency for more information.

ACTION BENEFITS
service@actionbenefits.com or 866-501-8727

TGG SOLUTIONS
info@tgggsolutions.com or 800-748-0368

Blue Cross Blue Shield of Michigan and Blue Care Network are nonprofit corporations and independent licensees of the Blue Cross Blue Shield Association.

Action Benefits and TGG Solutions are authorized independent General Agencies of Blue Cross Blue Shield of Michigan and Blue Care Network.



BLUE CARE
NETWORK
OF MICHIGAN

APPENDIX A

Benefit & Rate Schedules

TOWNSHIP OF HIGHLAND

Group ID:00138219 Subgroup:0001 Class:0001

Subgroup Name:CHARTER TOWNSHIP OF HIGHLAND Class Name:ACTIVE

Rating Area: B

Your benefit package has been renewed at the following rates and is effective from **02/01/2022** through **01/31/2023**.

Medical: BCN HRA HMO Platinum \$5000/20% W/Elective Abortion

Complementary Medical:

40RP	\$40 Referral Physician Office Visit Copayment Rider
6350PM	\$6,350/\$12,700 Out of Pocket Maximum Rider
BENYR	Match Plan Year rider - change reference from plan year to benefit year
CI20%	20% Coinsurance Rider
CLSSSM	BCN Classic Certificate of Coverage for Small Groups
CO20	\$20 Office Visit Copay
D5000	\$5000 Individual/\$10000 Family Deductible Rider
DSR20%	Applies 20% coinsurance to diabetic supplies
ER150	\$150 Emergency Room Copay
IMG150	Applies a \$150 copay or 50% of the approved amount to MRI, MRA, CAT and PET scans
ONVCW	Online Office Visit Copayment Waiver Rider
PVSN	Pediatric Vision - Small Groups
UR50	Urgent Care \$50 Copay Rider
VACR50	Adds coverage for first trimester elective term with 50% coinsurance
WDRPOV	Deductible Waiver for Referral Physician Office Visit

Pharmacy:

Complementary Pharmacy:

P625CS, 90D3X, RXVAR, 6350PM	\$6/\$25/\$50/\$80/20%/20% Prescription Drug Rider
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Dental:

Complementary Dental:

Vision: Blue Vision 12/12/12

Complementary Vision: BV-ADULT

BV-ADULT	BLUE VISION ADULT-ONLY GROUP BENEFITS CERTIFICATE SG	ADM MOS816 VIS	ADMINISTRATIVE RIDER COMP BENEFITS - VISION
BVFL SG	RIDER BVFL-SG - BLUE VISION FREQUENCY LIMITS (12-12-12)	BV-ADULT	BLUE VISION ADULT-ONLY GROUP BENEFITS CERTIFICATE SG
		BVFL SG	RIDER BVFL-SG - BLUE VISION FREQUENCY LIMITS (12-12-12)

******RATES ARE SUBJECT TO CHANGE BASED ON DEPT. OF INSURANCE & FINANCIAL SERVICES APPROVAL******

To comply with new requirements in the Patient Protection and Affordable Care Act (PPACA) (also referred to as health care reform) groups may be required to make changes to their health insurance coverage. If necessary, this may result in an adjustment to the rates. To learn more about the PPACA, please visit our webpage, www.bcbm.com/healthcarereform/. You should also consult with your legal counsel for any legal advice on how you may comply with the law and regulations and the applicability to your plan.
 BCN of Michigan rates are guaranteed for the period stated above; however, BCN reserves the right to adjust rates if any of the assumptions or calculations used to calculate the rates are incorrect.
 Please remember that BCN is a prepaid health plan and payment is due on or before the date noted on your billing statement. If you have questions or wish to discuss other BCN benefit plans, please contact your BCBSM Regional Sales Office or Agent. We at BCN appreciate your business and look forward to providing your continuing health benefit needs.

TOWNSHIP OF HIGHLAND

Group ID:00138219 Subgroup:0001 Class:0001

Subgroup Name:CHARTER TOWNSHIP OF HIGHLAND Class Name:ACTIVE

Rating Area: B

Your benefit package has been renewed at the following rates and is effective from **02/01/2022** through **01/31/2023**.

******RATES ARE SUBJECT TO CHANGE BASED ON DEPT. OF INSURANCE & FINANCIAL SERVICES APPROVAL******

To comply with new requirements in the Patient Protection and Affordable Care Act (PPACA) (also referred to as health care reform) groups may be required to make changes to their health insurance coverage. If necessary, this may result in an adjustment to the rates. To learn more about the PPACA, please visit our webpage, www.bcbsm.com/healthcarereform. You should also consult with your legal counsel for any legal advice on how you may comply with the law and regulations and the applicability to your plan.

BCN of Michigan rates are guaranteed for the period stated above; however, BCN reserves the right to adjust rates if any of the assumptions or calculations used to calculate the rates are incorrect. Please remember that BCN is a prepaid health plan and payment is due on or before the date noted on your billing statement. If you have questions or wish to discuss other BCN benefit plans, please contact your BCBSM Regional Sales Office or Agent. We at BCN appreciate your business and look forward to providing your continuing health benefit needs.

TOWNSHIP OF HIGHLAND

Group ID:00138219 Subgroup:0001 Class:0001

Subgroup Name:CHARTER TOWNSHIP OF HIGHLAND Class Name:ACTIVE

Rating Area: B

Your benefit package has been renewed at the following rates and is effective from **02/01/2022** through **01/31/2023**.

Age	Total	Medical + Pharmacy	Dental	Vision
0	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
1	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
2	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
3	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
4	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
5	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
6	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
7	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
8	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
9	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
10	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
11	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
12	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
13	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
14	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
15	\$ 201.29	\$ 201.29	\$ 0.00	\$ 0.00
16	\$ 207.57	\$ 207.57	\$ 0.00	\$ 0.00
17	\$ 213.85	\$ 213.85	\$ 0.00	\$ 0.00
18	\$ 220.62	\$ 220.62	\$ 0.00	\$ 0.00
19	\$ 232.42	\$ 227.38	\$ 0.00	\$ 5.04
20	\$ 239.43	\$ 234.39	\$ 0.00	\$ 5.04
21	\$ 246.60	\$ 241.64	\$ 0.00	\$ 4.96
22	\$ 246.54	\$ 241.64	\$ 0.00	\$ 4.90
23	\$ 246.49	\$ 241.64	\$ 0.00	\$ 4.85
24	\$ 246.45	\$ 241.64	\$ 0.00	\$ 4.81
25	\$ 247.39	\$ 242.61	\$ 0.00	\$ 4.78
26	\$ 252.20	\$ 247.44	\$ 0.00	\$ 4.76
27	\$ 258.00	\$ 253.24	\$ 0.00	\$ 4.76
28	\$ 267.42	\$ 262.66	\$ 0.00	\$ 4.76
29	\$ 275.17	\$ 270.40	\$ 0.00	\$ 4.77
30	\$ 279.05	\$ 274.26	\$ 0.00	\$ 4.79
31	\$ 284.88	\$ 280.06	\$ 0.00	\$ 4.82
32	\$ 290.72	\$ 285.86	\$ 0.00	\$ 4.86
33	\$ 294.38	\$ 289.48	\$ 0.00	\$ 4.90
34	\$ 298.30	\$ 293.35	\$ 0.00	\$ 4.95

Age	Total	Medical + Pharmacy	Dental	Vision
35	\$ 300.28	\$ 295.28	\$ 0.00	\$ 5.00
36	\$ 302.28	\$ 297.22	\$ 0.00	\$ 5.06
37	\$ 304.27	\$ 299.15	\$ 0.00	\$ 5.12
38	\$ 306.27	\$ 301.08	\$ 0.00	\$ 5.19
39	\$ 310.20	\$ 304.95	\$ 0.00	\$ 5.25
40	\$ 314.14	\$ 308.82	\$ 0.00	\$ 5.32
41	\$ 320.01	\$ 314.62	\$ 0.00	\$ 5.39
42	\$ 325.64	\$ 320.17	\$ 0.00	\$ 5.47
43	\$ 333.45	\$ 327.91	\$ 0.00	\$ 5.54
44	\$ 343.18	\$ 337.57	\$ 0.00	\$ 5.61
45	\$ 354.61	\$ 348.93	\$ 0.00	\$ 5.68
46	\$ 368.21	\$ 362.46	\$ 0.00	\$ 5.75
47	\$ 383.49	\$ 377.68	\$ 0.00	\$ 5.81
48	\$ 400.96	\$ 395.08	\$ 0.00	\$ 5.88
49	\$ 418.17	\$ 412.24	\$ 0.00	\$ 5.93
50	\$ 437.56	\$ 431.57	\$ 0.00	\$ 5.99
51	\$ 456.70	\$ 450.66	\$ 0.00	\$ 6.04
52	\$ 477.76	\$ 471.68	\$ 0.00	\$ 6.08
53	\$ 499.07	\$ 492.95	\$ 0.00	\$ 6.12
54	\$ 522.05	\$ 515.90	\$ 0.00	\$ 6.15
55	\$ 545.04	\$ 538.86	\$ 0.00	\$ 6.18
56	\$ 569.94	\$ 563.75	\$ 0.00	\$ 6.19
57	\$ 595.08	\$ 588.88	\$ 0.00	\$ 6.20
58	\$ 621.89	\$ 615.70	\$ 0.00	\$ 6.19
59	\$ 635.17	\$ 628.99	\$ 0.00	\$ 6.18
60	\$ 661.97	\$ 655.81	\$ 0.00	\$ 6.16
61	\$ 685.13	\$ 679.01	\$ 0.00	\$ 6.12
62	\$ 700.30	\$ 694.23	\$ 0.00	\$ 6.07
63	\$ 719.33	\$ 713.32	\$ 0.00	\$ 6.01
64	\$ 730.86	\$ 724.92	\$ 0.00	\$ 5.94
65+	\$ 730.77	\$ 724.92	\$ 0.00	\$ 5.85

Medicare Supplemental Benefit Rates				
Age	Total	Medical + Pharmacy	Dental	Vision
All	\$ 509.46	\$ 503.61	\$ 0.00	\$ 5.85

******RATES ARE SUBJECT TO CHANGE BASED ON DEPT. OF INSURANCE & FINANCIAL SERVICES APPROVAL******

To comply with new requirements in the Patient Protection and Affordable Care Act (PPACA) (also referred to as health care reform) groups may be required to make changes to their health insurance coverage. If necessary, this may result in an adjustment to the rates. To learn more about the PPACA, please visit our webpage, www.bcbm.com/healthcarereform/. You should also consult with your legal counsel for any legal advice on how you may comply with the law and regulations and the applicability to your plan.
 BCN of Michigan rates are guaranteed for the period stated above; however, BCN reserves the right to adjust rates if any of the assumptions or calculations used to calculate the rates are incorrect.
 Please remember that BCN is a prepaid health plan and payment is due on or before the date noted on your billing statement. If you have questions or wish to discuss other BCN benefit plans, please contact your BCBSM Regional Sales Office or Agent. We at BCN appreciate your business and look forward to providing your continuing health benefit needs.

TOWNSHIP OF HIGHLAND

Group ID:00138219 Subgroup:0001 Class:0002

Subgroup Name:CHARTER TOWNSHIP OF HIGHLAND Class Name:RETIREE

Rating Area: B

Your benefit package has been renewed at the following rates and is effective from **02/01/2022** through **01/31/2023**.

Medical: BCN HRA HMO Platinum \$5000/20% W/Elective Abortion **Complementary Medical:**

40RP	\$40 Referral Physician Office Visit Copayment Rider
6350PM	\$6,350/\$12,700 Out of Pocket Maximum Rider
BENYR	Match Plan Year rider - change reference from plan year to benefit year
CI20%	20% Coinsurance Rider
CLSSSM	BCN Classic Certificate of Coverage for Small Groups
CO20	\$20 Office Visit Copay
D5000	\$5000 Individual/\$10000 Family Deductible Rider
DSR20%	Applies 20% coinsurance to diabetic supplies
ER150	\$150 Emergency Room Copay
IMG150	Applies a \$150 copay or 50% of the approved amount to MRI, MRA, CAT and PET scans
ONVCW	Online Office Visit Copayment Waiver Rider
PVSN	Pediatric Vision - Small Groups
UR50	Urgent Care \$50 Copay Rider
VACR50	Adds coverage for first trimester elective term with 50% coinsurance
WDRPOV	Deductible Waiver for Referral Physician Office Visit

Pharmacy: P625CS, 90D3X, RXVAR, 6350PM **Complementary Pharmacy:**

P625CS, 90D3X, RXVAR, 6350PM	\$6/\$25/\$50/\$80/20%/20% Prescription Drug Rider
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Dental: **Complementary Dental:**

Vision: Blue Vision 12/12/12 **Complementary Vision: BV-ADULT**

BV-ADULT	BLUE VISION ADULT-ONLY GROUP BENEFITS CERTIFICATE SG	ADM MOS816 VIS	ADMINISTRATIVE RIDER COMP BENEFITS - VISION
BVFL SG	RIDER BVFL-SG - BLUE VISION FREQUENCY LIMITS (12-12-12)	BV-ADULT	BLUE VISION ADULT-ONLY GROUP BENEFITS CERTIFICATE SG
		BVFL SG	RIDER BVFL-SG - BLUE VISION FREQUENCY LIMITS (12-12-12)

******RATES ARE SUBJECT TO CHANGE BASED ON DEPT. OF INSURANCE & FINANCIAL SERVICES APPROVAL******

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TOWNSHIP OF HIGHLAND

Group ID:00138219 Subgroup:0001 Class:0002

Subgroup Name:CHARTER TOWNSHIP OF HIGHLAND Class Name:RETIREE

Rating Area: B

Your benefit package has been renewed at the following rates and is effective from **02/01/2022** through **01/31/2023**.

******RATES ARE SUBJECT TO CHANGE BASED ON DEPT. OF INSURANCE & FINANCIAL SERVICES APPROVAL******

To comply with new requirements in the Patient Protection and Affordable Care Act (PPACA) (also referred to as health care reform) groups may be required to make changes to their health insurance coverage. If necessary, this may result in an adjustment to the rates. To learn more about the PPACA, please visit our webpage, www.bcbsm.com/healthcarereform/. You should also consult with your legal counsel for any legal advice on how you may comply with the law and regulations and the applicability to your plan.

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TOWNSHIP OF HIGHLAND

Group ID:00138219 Subgroup:0001 Class:0002

Subgroup Name:CHARTER TOWNSHIP OF HIGHLAND Class Name:RETIREE

Rating Area: B

Your benefit package has been renewed at the following rates and is effective from **02/01/2022** through **01/31/2023**.

Age	Total	Medical + Pharmacy	Dental	Vision
0	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
1	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
2	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
3	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
4	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
5	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
6	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
7	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
8	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
9	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
10	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
11	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
12	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
13	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
14	\$ 184.85	\$ 184.85	\$ 0.00	\$ 0.00
15	\$ 201.29	\$ 201.29	\$ 0.00	\$ 0.00
16	\$ 207.57	\$ 207.57	\$ 0.00	\$ 0.00
17	\$ 213.85	\$ 213.85	\$ 0.00	\$ 0.00
18	\$ 220.62	\$ 220.62	\$ 0.00	\$ 0.00
19	\$ 232.42	\$ 227.38	\$ 0.00	\$ 5.04
20	\$ 239.43	\$ 234.39	\$ 0.00	\$ 5.04
21	\$ 246.60	\$ 241.64	\$ 0.00	\$ 4.96
22	\$ 246.54	\$ 241.64	\$ 0.00	\$ 4.90
23	\$ 246.49	\$ 241.64	\$ 0.00	\$ 4.85
24	\$ 246.45	\$ 241.64	\$ 0.00	\$ 4.81
25	\$ 247.39	\$ 242.61	\$ 0.00	\$ 4.78
26	\$ 252.20	\$ 247.44	\$ 0.00	\$ 4.76
27	\$ 258.00	\$ 253.24	\$ 0.00	\$ 4.76
28	\$ 267.42	\$ 262.66	\$ 0.00	\$ 4.76
29	\$ 275.17	\$ 270.40	\$ 0.00	\$ 4.77
30	\$ 279.05	\$ 274.26	\$ 0.00	\$ 4.79
31	\$ 284.88	\$ 280.06	\$ 0.00	\$ 4.82
32	\$ 290.72	\$ 285.86	\$ 0.00	\$ 4.86
33	\$ 294.38	\$ 289.48	\$ 0.00	\$ 4.90
34	\$ 298.30	\$ 293.35	\$ 0.00	\$ 4.95

Age	Total	Medical + Pharmacy	Dental	Vision
35	\$ 300.28	\$ 295.28	\$ 0.00	\$ 5.00
36	\$ 302.28	\$ 297.22	\$ 0.00	\$ 5.06
37	\$ 304.27	\$ 299.15	\$ 0.00	\$ 5.12
38	\$ 306.27	\$ 301.08	\$ 0.00	\$ 5.19
39	\$ 310.20	\$ 304.95	\$ 0.00	\$ 5.25
40	\$ 314.14	\$ 308.82	\$ 0.00	\$ 5.32
41	\$ 320.01	\$ 314.62	\$ 0.00	\$ 5.39
42	\$ 325.64	\$ 320.17	\$ 0.00	\$ 5.47
43	\$ 333.45	\$ 327.91	\$ 0.00	\$ 5.54
44	\$ 343.18	\$ 337.57	\$ 0.00	\$ 5.61
45	\$ 354.61	\$ 348.93	\$ 0.00	\$ 5.68
46	\$ 368.21	\$ 362.46	\$ 0.00	\$ 5.75
47	\$ 383.49	\$ 377.68	\$ 0.00	\$ 5.81
48	\$ 400.96	\$ 395.08	\$ 0.00	\$ 5.88
49	\$ 418.17	\$ 412.24	\$ 0.00	\$ 5.93
50	\$ 437.56	\$ 431.57	\$ 0.00	\$ 5.99
51	\$ 456.70	\$ 450.66	\$ 0.00	\$ 6.04
52	\$ 477.76	\$ 471.68	\$ 0.00	\$ 6.08
53	\$ 499.07	\$ 492.95	\$ 0.00	\$ 6.12
54	\$ 522.05	\$ 515.90	\$ 0.00	\$ 6.15
55	\$ 545.04	\$ 538.86	\$ 0.00	\$ 6.18
56	\$ 569.94	\$ 563.75	\$ 0.00	\$ 6.19
57	\$ 595.08	\$ 588.88	\$ 0.00	\$ 6.20
58	\$ 621.89	\$ 615.70	\$ 0.00	\$ 6.19
59	\$ 635.17	\$ 628.99	\$ 0.00	\$ 6.18
60	\$ 661.97	\$ 655.81	\$ 0.00	\$ 6.16
61	\$ 685.13	\$ 679.01	\$ 0.00	\$ 6.12
62	\$ 700.30	\$ 694.23	\$ 0.00	\$ 6.07
63	\$ 719.33	\$ 713.32	\$ 0.00	\$ 6.01
64	\$ 730.86	\$ 724.92	\$ 0.00	\$ 5.94
65+	\$ 730.77	\$ 724.92	\$ 0.00	\$ 5.85

Medicare Supplemental Benefit Rates				
Age	Total	Medical + Pharmacy	Dental	Vision
All	\$ 509.46	\$ 503.61	\$ 0.00	\$ 5.85

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BLUE CARE
NETWORK
OF MICHIGAN

Small Group Pediatric Dental Essential Health Benefits Reminder

In connection with the Small Group Pediatric Dental Essential Health Benefits Acknowledgment, recall that certain pediatric dental benefits are among the 10 categories of essential health benefits (EHBs) required under the Patient Protection and Affordable Care Act (PPACA). A failure to provide the pediatric dental EHB could result in the Group being non-compliant under PPACA.

Also recall that Qualified Health Plans (QHPs), as defined by PPACA, purchased through BCBSM/BCN do not include the pediatric dental EHB needed to comply with PPACA requirements and that pediatric dental coverage must be purchased separately through BCBSM/BCN or through another carrier.

This renewal has been provided per the Acknowledgment that was executed and is on file, whereby the Group represented that it has purchased the required pediatric dental EHB through a separate qualified dental plan through another carrier that automatically provides the pediatric dental EHB to all Members.

If the required pediatric dental EHB purchased through a separate qualified dental plan is or will no longer be in effect, Group must purchase the required pediatric dental EHB through BCBSM/BCN or another carrier effective on the first day the prior plan was not in effect.

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Nonprofit corporations and independent licensees
of the Blue Cross and Blue Shield Association

COUNTY OF OAKLAND
OFFICE OF THE SHERIFF

MICHAEL J. BOUCHARD



November 18, 2021

Charter Township of Highland
Attn: Rick Hamill
205 North John Street
Highland, MI 48357

Dear Mr. Hamill,

After a very extensive negotiation process with the County Executive's Office, the 2022-2024 Law Enforcement Services Agreements between the Oakland County Sheriff's Office and your community have been completed. In September, we sent you a letter detailing several unknown factors that might impact the rates. At that time, we recommended a 5.3% increase for planning purposes based on the August 2021 Consumer Price Index.

We are pleased to inform you that the rates will only increase an average of 1.82% for 2022, an average of 2.70% for 2023, and an average of 2.78% for 2024. The Deputies will likely be receiving salary increases; however, the amount is unknown at this time as the Oakland County Deputy Sheriffs' Association and Command Officers Association are still in labor negotiations.

As mentioned in September, there are new items factored into the rates that include, but are not limited to, indirect costs (historically these have not been charged), body-worn cameras, mobile phones and increased liability insurance costs. Despite the addition of these items, the rate increase was mitigated by lower medical costs. The County's efficient management of fringe benefits, which are lower in the new agreement, largely offset the cost of the new initiatives.

Several minor updates to the agreement language were included for clarification and removal of outdated terminology (e.g., beepers). The most significant change is the addition of Attachment A; "Request for Supplemental Law Enforcement Services" updated form. This request process should already be in place in your municipality and is now incorporated into the agreement.

The agreements are scheduled for final approval by the Oakland County Board of Commissioners on December 9, 2021. Please contact Gaia Piir, Sheriff Fiscal Officer, at 248-858-5512 or piirg@oakgov.com as soon as possible with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Michael J. Bouchard".

Michael J. Bouchard, CHPP
Oakland County Sheriff
President Emeritus, Major County Sheriffs of America
National Sheriff of the Year, 2016

**OAKLAND COUNTY SHERIFF'S OFFICE
2022 - 2024 LAW ENFORCEMENT SERVICES AGREEMENT WITH
THE CHARTER TOWNSHIP OF HIGHLAND**

This Agreement is made and entered into between the **Charter Township of Highland**, a constitutional and municipal corporation and political subdivision of the State of Michigan, located within Oakland County, whose address is 205 North John Street, Highland, MI 48357 ("Municipality"), the COUNTY OF OAKLAND, a constitutional and municipal corporation and political subdivision of the State of Michigan, whose address is 1200 North Telegraph Road, Pontiac, Michigan 48341 ("County"), and the OAKLAND COUNTY SHERIFF, a Michigan constitutional officer, whose address is 1200 N. Telegraph Road, Pontiac, Michigan 48341, Bldg. #38 East ("Sheriff").

INTRODUCTION

Whereas, the Municipality is authorized to provide Law Enforcement Services within the Municipality; and

Whereas, the O.C.S.O. is authorized to provide Law Enforcement Services within Oakland County, but absent an agreement such as this, has only a limited responsibility to provide Law Enforcement Services within the Municipality; and

Whereas, the O.C.S.O. and the Municipality may enter into an agreement where the O.C.S.O. would provide additional Law Enforcement Services within the Municipality; and

Whereas, the Municipality desires to contract with the O.C.S.O. for such additional Law Enforcement Services; and

Whereas, the O.C.S.O. is agreeable to providing additional Law Enforcement Services within the Municipality under the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of these premises and the mutual promises, representations, and agreements set forth in this Agreement, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. **Definitions**. The following words, when printed with the first letter capitalized, shall be defined and interpreted as follows, whether used in the singular or plural, nominative or possessive case, and with or without quotation marks:
 - 1.1 "**Oakland County Sheriff's Office ('O.C.S.O.')**" means the County and the Sheriff jointly.
 - 1.2 "**Claims**" means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation, costs, and/or expenses of any kind which are imposed upon, incurred by, or asserted against a Party.

- 1.3 **"County Agent"** means any and all County officials elected or appointed to a County office, and any and all County employees, managers, departments, divisions, volunteers, representatives, and agents. County Agent also includes any person who was a County Agent anytime during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected and in that capacity.
- 1.4 **"Municipality Agent"** means any and all Municipality officials elected or appointed to a Municipality office, and any and all Municipality employees, managers, departments, divisions, volunteers, representatives, and agents. Municipality Agent also includes any person who was a Municipality Agent anytime during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected in that capacity.
- 1.5 **"Municipality Liaison"** means the chief elected official of the Municipality (i.e., City Mayor or Township Supervisor) or such other individual as designated in writing by the Municipality Liaison to act in this capacity for all purposes under this Agreement.
- 1.6 **"O.C.S.O. Liaison"** means the Sheriff's Deputy who is designated by the Sheriff to maintain all lines of communication with the Municipality Liaison. The O.C.S.O. Liaison will generally be the commanding officer of the Sheriff's Deputies contracted for and assigned to provide Law Enforcement Services under this Agreement, if one, or a Sheriff's Deputy designated, in writing, by the Sheriff to perform this function.
- 1.7 **"Law Enforcement Services"** means the prevention and detection of crime and the enforcement of the general criminal and traffic laws of the State of Michigan, as provided for by state statutes and Municipality ordinances, and will also include providing road patrol, criminal apprehension, the necessary supervision of Sheriff's Deputies, responding to matters concerning public safety, a breach of the peace and traffic crashes, and any and all other governmental law enforcement functions that are authorized by law, as limited by and to the extent of the numbers and ranks of Sheriff's Deputies contracted for and assigned to provide Law Enforcement Services under this Agreement. Law Enforcement Services shall not include any activity not authorized by law. Law Enforcement Services also shall not include the services of any O.C.S.O. specialized unit or division such as its Marine Safety Unit and Investigative and Forensic Services Division, which the O.C.S.O. uses to provide services on a County-wide basis, unless expressly stated to the contrary herein. Nevertheless, the O.C.S.O. will continue to provide the services of its specialized units and divisions at no additional charge to the Municipality, to the same extent that the O.C.S.O. continues to provide these services at no additional charge to all other communities within Oakland County.
- 1.8 **"Sheriff's Deputy"** means any Captain, Lieutenant, Sergeant, Deputy II, Deputy I, Patrol Investigator, Detective, Sergeant, or any other person of any rank, classification, or title who, pursuant to state law, is a sworn deputy of the Sheriff.
2. **Law Enforcement Services in Accordance with Schedule A.** The Sheriff will assign Sheriff's Deputies in the numbers and ranks shown in Schedule A - Sheriff's Deputies Contracted for and to be Assigned to Municipality, which is attached and incorporated herein, to provide Law Enforcement Services within Municipality's corporate limits, including all private roads.

3. **No Warranty, Promise, or Guarantee.** The Sheriff will make every reasonable effort to provide Law Enforcement Services to Municipality, following generally accepted standards for police protection, with the levels of staff provided for in Schedule A. However, this Agreement shall not be interpreted to include any warranty, promise, or guarantee, either express or implied, direct or indirect, or of any kind whatsoever in favor of the Municipality or any other person that the O.C.S.O.'s provision of Law Enforcement Services under this Agreement will result in any specific reduction or prevention of criminal activity within the Municipality or any other performance-based outcome.
4. **Sole Purpose of Agreement.** The sole and exclusive purpose of this Agreement is for the O.C.S.O. to provide Law Enforcement Services in and for the Municipality with the levels of staff provided for in Schedule A. Except as otherwise expressly provided for in this Agreement, this Agreement does not create any specific, direct or indirect obligation, duty, promise, benefit, or special right to the O.C.S.O.'s Law Enforcement Services in favor of or to the benefit of any particular person beyond that of the O.C.S.O.'s or any Sheriff's Deputy's law enforcement duty, as established under existing law, to the general public.
5. **Mutual Aid.** Except as otherwise expressly provided for in this Agreement, the Sheriff's Deputies contracted for and assigned to provide Law Enforcement Services under this Agreement will work, during those hours that the Municipality is being charged, only on Municipality-related Law Enforcement Services. However, any of these Sheriff's Deputies may be absent from the Municipality, at the Municipality's expense, to provide Mutual Aid. "Mutual Aid" means when a Sheriff's Deputy is temporarily called to the aid of another community due to an emergency or other exceptional circumstance, or because a Sheriff's Deputy possesses a special skill or qualification temporarily needed in another community.
6. **Sheriff's Deputy's Hours.** Each Sheriff's Deputy assigned to provide Law Enforcement Services under this Agreement will provide eighty (80) hours of Law Enforcement Services for the Municipality during a biweekly period.
 - 6.1 **Times Spent Outside Municipality Included in Hours Charged.** Except as may otherwise be expressly provided in Schedule A, the following time periods spent outside the Municipality's corporate limits will be included in and counted toward the eighty (80) hours of Law Enforcement Services for the biweekly period that it occurred.
 - 6.1.1 Travel time, on a daily basis, to or from the O.C.S.O. in Pontiac, Michigan, at the beginning or end of any shift by any Sheriff's Deputy, if that Sheriff's Deputy's shift begins or ends in Pontiac;
 - 6.1.2 Attendance (not to exceed an average of 100 hours per Sheriff's Deputy per calendar year) at any O.C.S.O. authorized or required training session, function, or meeting;
 - 6.1.3 Provision of any Mutual Aid;
 - 6.1.4 Appearance in any court or at any meeting with any other law enforcement agency in connection with any prosecution or court appearance related to the Law Enforcement Services provided under this Agreement;

- 6.1.5 Performance of any Municipality-related Law Enforcement Services that takes any Deputy outside the Municipality's corporate limits; and
- 6.1.6 Any approved period of annual leave, sick leave, holiday leave, personal leave, workers compensation, or any other approved, paid leave (except any paid disciplinary leave and/or long-term disability leave extending beyond a period of five (5) working days) granted to any Sheriff's Deputy in accordance with applicable O.C.S.O. policies, procedures, and/or employment contracts.
7. **Shift Assignments.** Subject to the Sheriff's right to consolidate the assigned shifts of Sheriff's Deputies in order to concentrate Law Enforcement Services to meet particular priorities or needs, the Sheriff will assign shifts to Sheriff's Deputies contracted for under this Agreement so as to provide the broadest possible coverage of Law Enforcement Services to the Municipality.
8. **O.C.S.O. Records.** All O.C.S.O. policies, procedures, employment contracts, etc. that may be applicable to this Agreement will be made available by the Sheriff for inspection by the Municipality Liaison at the O.C.S.O., by appointment, during normal business hours.
9. **Overtime.** Subject to the Sheriff's sole discretion and judgment as to the county-wide prioritization of resources and law enforcement needs, additional Law Enforcement Services beyond the 80 hours per biweekly period for each Sheriff's Deputy contracted for under this Agreement, as provided for in Schedule A, may be made available by the Sheriff to the Municipality on an overtime basis.
- 9.1 **When Municipality Approval Needed.** Except for overtime incurred due to late calls, report writing, court appearances, emergencies (including, but not limited to, unanticipated and last-minute position fill-in scheduling decisions), or holiday pay overtime as shown in Schedule B - Holiday Pay, which is attached and incorporated herein, all other overtime charges incurred by any Sheriff's Deputy contracted for under this agreement, which are charged to the Municipality, shall be approved, in advance, in writing, by the Municipality Liaison.
- 9.2 **Invoice for Overtime.** Overtime charges will be invoiced to and paid at the yearly rate in which they were performed by the Municipality directly to the County at the "Overtime Hourly Rates" shown in Schedule C - Hourly Rates, which is attached and incorporated herein, and will be in addition to any amounts otherwise due and owing under the terms of this Agreement. However, in the unlikely event that the O.C.S.O. is able to provide additional Law Enforcement Services beyond the 80 hours per biweekly period, as requested by the Municipality, without the O.C.S.O. actually incurring any direct or indirect obligation to pay any overtime premium to any Sheriff's Deputy as a result, then those additional hours of Law Enforcement Services that the O.C.S.O. does not incur any overtime obligation will be calculated and invoiced in accordance with the "Regular Hourly Rates" shown in Schedule C.
- 9.3 **Holiday Pay.** All holiday pay charges to the Municipality will be calculated and invoiced in accordance with Schedule B.
10. **No Assignment/Delegation/Subcontract.** The Municipality shall not assign, delegate, subcontract, or otherwise, transfer, promise, commit, or lend any of the O.C.S.O.'s or Sheriff's

Deputy's services, duties, or obligations under this Agreement to any other public or private person, corporation, entity, or organization of any kind.

11. **Additional Law Enforcement Services.** If the Municipality perceives the need for any additional Law Enforcement Services beyond those contracted for in Schedule A, the Municipality will address such concerns for additional Law Enforcement Services to the Sheriff by completing and submitting to the Sheriff a REQUEST FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES form included in this Agreement as ATTACHMENT A. If the Municipality purchases or otherwise obtains a special event insurance policy or other similar insurance policy for the special event described in an ATTACHMENT A form that is completed and submitted to the Sheriff, the County of Oakland and O.C.S.O., including County Agents, shall be named as additional insureds on the insurance policy.
12. **Municipality's Payment Obligations.** The Municipality will pay the O.C.S.O. for all Law Enforcement Services provided pursuant to this Agreement at the Sheriff's Deputies' biweekly rates shown in Schedule A. The Municipality further agrees to reimburse the O.C.S.O. for any and all additional hours of work, overtime, and holiday pay costs incurred by the O.C.S.O. in providing Law Enforcement Services to the Municipality under the terms of this Agreement.
 - 12.1 **Yearly Rates Set by County Board of Commissioners.** The Municipality understands that the yearly rates for Law Enforcement Services are determined and set by the Oakland County Board of Commissioners. The Municipality will pay the O.C.S.O. at the yearly rates set by the Oakland County Board of Commissioners for all Law Enforcement Services performed in those years.
 - 12.2 **Invoice.** For every biweekly (two week) period (corresponding to established O.C.S.O. payroll periods) during which any Sheriff's Deputy provides any Law Enforcement Services to the Municipality under the terms of this Agreement, the O.C.S.O. will prepare and send to the Municipality an invoice that sets forth the amount due for each Sheriff's Deputy's hours of Law Enforcement Services provided during that period, plus any charges for any additional hours of work, overtime, and holiday pay, as provided for herein, during that billing period. All overtime charges and additional/supplemental Law Enforcement Services will be itemized and designated for the reason incurred. The Municipality agrees to pay to the County the full amount due on any such invoice within 30 days of the invoice date.
13. **Failure to Pay.** If the Municipality, for any reason, fails to pay the County any monies due under this Agreement, the following remedies shall be available to the County on an ongoing basis:
 - 13.1 **Setoff or Retention of Municipal Funds.** The Municipality agrees that, unless expressly prohibited by law, the County or the County Treasurer, at their sole option, shall be entitled to offset or retain the amount due from any other Municipality funds that are in the County's possession for any reason. Funds include but are not limited to the Delinquent Tax Revolving Fund ("DTRF"). Any setoff or retention of funds by the County shall be deemed a voluntary assignment of the amount due by the Municipality to the County. The Municipality waives any Claims against the County or County Agents for any acts related to the County's offsetting or retaining such amounts. This paragraph shall not limit the Municipality's legal right to dispute whether the underlying amount retained by the County was actually due and owing under this Agreement

- 13.2 **Interest Charges**. If the County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay the County any amounts due and owing the County under this Agreement, the County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to the County under this Agreement. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.
- 13.3 **Other Rights/Remedies**. The County may pursue or exercise any and all other legal rights or remedies against the Municipality to secure reimbursement of any overdue amounts.
- 13.4 **Costs and Expenses for Securing Payment**. If the County pursues any legal action in any court to secure payment, the Municipality agrees to pay all costs and expenses, including attorney's fees and court costs incurred by the County in the collection of any amount owed by the Municipality.
14. **Independent Contractor Status**. Neither the O.C.S.O. nor any Sheriff's Deputy, by virtue of this Agreement or otherwise, shall be considered or claimed to be an employee of the Municipality. At all times and for all purposes under the terms of this Agreement, the O.C.S.O.'s legal status and relationship to the Municipality shall be that of an independent contractor. The Municipality also agrees that in any writing or any other communication prepared by, for, or at the direction of the Municipality, the Municipality shall not state, suggest, or imply that any employment status or employment relationship exists between any Sheriff's Deputy and the Municipality.
15. **O.C.S.O. is Sole and Exclusive Employer of Sheriff's Deputies**. The Municipality and the O.C.S.O. agree and warrant that, at all times and for all purposes relevant to this Agreement, the O.C.S.O. shall remain the sole and exclusive employer of all Sheriff's Deputies.
16. **Terms and Conditions of Employment for Sheriff's Deputies**. This Agreement does not create, change, modify, supplement, supersede, or otherwise affect or control, the terms or conditions of employment of any Sheriff's Deputy with the O.C.S.O., any applicable O.C.S.O. employment or union contract, and any O.C.S.O. rules, regulations, hours of work, shift assignments, orders, policies, procedures, directives, ethical guidelines, etc., which shall, solely and exclusively, govern and control the employment relationship between the O.C.S.O. and any Sheriff's Deputy and the conduct and actions of any Sheriff's Deputy.
- 16.1 **Examples**. To illustrate, but not otherwise limit, this Agreement does not in any way limit, modify, control, or otherwise affect:
- 16.1.1 The complete and unilateral discretion of the Sheriff to either continue or revoke the deputization of any Sheriff's Deputy or any other person who, in the Sheriff's sole judgment, he does not believe is qualified or otherwise fit to be a Sheriff's Deputy.
- 16.1.2 The O.C.S.O.'s sole and exclusive right, obligation, responsibility, and discretion to employ, compensate, assign, reassign, transfer, promote, reclassify, discipline, demote, layoff, furlough, or discharge any Sheriff's

Deputy or pay any and all Sheriff's Deputy's wages, salaries, allowances, reimbursements, compensation, fringe benefits, or otherwise decide any and all such terms and conditions of employment and make any and all employment decisions that affect, in any way, the employment of any Sheriff's Deputy with the O.C.S.O., subject only to its collective bargaining agreements.

16.1.3 The Sheriff's sole and exclusive right, obligation, and responsibility to determine, establish, modify, or implement any and all operational policies, procedures, orders, rules, regulations, ethical guidelines, and any other judgment, policy or directive that, in any way, governs or controls any activity of any Sheriff's Deputy, any necessary Sheriff's Deputy's training standards or proficiencies, any level or amount of required supervision, any standards of performance, any sequence or manner of performance, and any level of experience, training, or education required for any Sheriff's Deputy performing any O.C.S.O. duty or obligation under the terms of this Agreement.

17. **No Municipality Control of Sheriff's Deputies.** Neither the Municipality nor any Municipality Agents shall provide, furnish, or assign any Sheriff's Deputy with any job instructions, job descriptions, job specifications, or job duties, or in any manner attempt to control, supervise, train, or direct any Sheriff's Deputy in the performance of any Law Enforcement Services under the terms of this Agreement. Except as expressly provided for under the terms of this Agreement, no Sheriff's Deputy while acting under the terms of this Agreement shall perform any services directly or otherwise be available to perform any other work or assignments for the Municipality or Municipality Agents, and no Sheriff's Deputy shall be otherwise employed or utilized in any manner by the Municipality.
18. **Sheriff's Deputies Paid by O.C.S.O.** The O.C.S.O. shall remain solely and exclusively responsible for the payment of all Sheriff's Deputies' wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based, in any way, upon any Sheriff's Deputy's status as an employee of the O.C.S.O.
19. **Sheriff's Deputies Shall Not Be Paid by Municipality.** Except as expressly provided otherwise in this Agreement, the Municipality shall not grant, give, allow, pay, reimburse, compensate, or otherwise provide any wages, fringe benefits, privileges, gifts, equipment, automobiles, personal property, supplies, benefits, or any other thing of value, either directly or indirectly, to any individual Sheriff's Deputy. Any consideration, monetary or otherwise, paid directly to the County, and any personal property, automobiles, or any portable equipment (e.g., mobile telephones, computers, laptops, tablets, etc.) supplied, provided, or leased directly to the County shall not, for any purpose of this Agreement, be interpreted as being provided by the Municipality, either directly or indirectly, to any individual Sheriff's Deputy.
20. **Sheriff's Deputies' Expenses Paid by O.C.S.O.** Except as expressly provided otherwise in this Agreement, the O.C.S.O. is solely and exclusively responsible for providing Sheriff's Deputies with all tools, automobiles, radios, communications equipment (including mobile telephones), firearms, and any and all other equipment that the O.C.S.O., in its sole judgment, deems required

or beneficial for the completion of any O.C.S.O.'s duty under the terms of this Agreement. The O.C.S.O. shall also be solely and exclusively responsible for any and all Sheriff's Deputy's professional expenses, licenses, uniform or equipment costs, insurance, supplies, etc.

20.1 **Exception for Papers Bearing Municipality's Name**. Any stationery, notices, forms, Municipality ordinance appearance tickets, and other papers that are required to bear the name of the Municipality will be supplied to the O.C.S.O. by the Municipality at the Municipality's sole cost and expense.

20.2 **Municipality's Request for Special Equipment**. In the event that the Municipality wants any special or additional personal property or equipment to be provided, at Municipality expense or otherwise, to any Sheriff's Deputy assigned to the Municipality, the Municipality shall direct such requests to the O.C.S.O., which shall solely decide whether such personal property or special equipment shall be provided. Any and all such equipment to be provided by the Municipality shall be provided directly and exclusively to the O.C.S.O., and then only pursuant to a separate, written lease agreement between the Municipality and the County. No personal property, supplies, or other equipment, nor the use thereof, shall be provided or made available by the Municipality directly to any Sheriff's Deputy, except through a written lease as provided for in this paragraph.

21. **Municipality Substation**. The Municipality may, in its discretion and in such locations and circumstances as it decides, provide suitable office space, office equipment, all required office utilities, and related supplies and facilities (e.g., desks, chairs, copying machines, fax machines, typewriters, permanently installed telephones, lockers, locker room facilities, uniform changing areas, etc.) in Municipality-owned or leased buildings to the O.C.S.O. for use by Sheriff's Deputies assigned to the Municipality, which shall be referred to as a "Municipality Substation." The O.C.S.O. may provide or supplement any existing desks, chairs, copying machines, fax machines, etc. located in the Municipality Substation with O.C.S.O. personal property and equipment.

21.1 **Benefit to Municipality**. The Municipality acknowledges that it benefits from providing a Municipality Substation because it would give its residents a specific location within the Municipality to report criminal activity and seek Law Enforcement Services, and it would minimize the amount of time that Sheriff's Deputies would spend outside the Municipality because, without a substation, the Sheriff's Deputies will begin and end their Law Enforcement Services work shifts at the main O.C.S.O. law enforcement complex in Pontiac, MI instead of within the Municipality.

21.2 **Mutual Agreement Required for Provision and Use of Municipality Substation**. The Municipality's provision of any Municipality Substation and the use of any Municipality Substation by the O.C.S.O. will be by mutual agreement and consent of the Parties. Under no circumstances will the Municipality be obligated under the terms of this Agreement to provide any Municipality Substation, nor shall the O.C.S.O. be obligated to use any such Municipality Substation if offered. If the Municipality decides that it will offer to provide the O.C.S.O. with a Municipality Substation, and the O.C.S.O. agrees to use such facilities, the following terms and conditions shall apply:

21.2.1 **Revocable, Nonexclusive License**. Use of the Municipality Substation shall be deemed to be a Municipality grant of a revocable, nonexclusive license over that

portion of such Municipality premises for use by the O.C.S.O. for providing Law Enforcement Services under this Agreement.

- 21.2.2 **Maintenance and Utilities.** The Municipality will be responsible for maintenance of the premises, which includes: any necessary repairs, improvements, installation and maintenance of all necessary security locks, devices and fire safety devices and safety precautions, reconstruction, custodial services, including rubbish and trash removal, and also includes the provision of utilities required to operate the facility for the purposes of this license, including, but not limited to, heat, air conditioning, power, and water (but excluding any monthly telephone charges for any permanently installed Municipality Substation telephones), at no cost to the O.C.S.O.
- 21.2.3 **Duration of License.** Use of any Municipality Substation license shall end upon the termination or expiration of this Agreement as provided herein. Any Substation License shall also be terminable, at any time and for any reason, by the Municipality, the County, or the Sheriff.
- 21.2.4 **Waiver of Subrogation.** Sheriff's Deputies will use due care in their use of any Municipality Substation. The Municipality agrees that the Municipality and the Municipality's insurance carrier will waive all rights of subrogation against the County for any loss or damage to the Municipality Substation premises or property which is owned or insured by the Municipality. The Municipality will provide the County with a certificate of insurance that contains the following language: "The Municipality and the Insurance Carrier named herein agree to waive all rights of subrogation against Oakland County for any loss or damage to premises or property owned by or insured by the Municipality." The Municipality will provide this Certificate of Insurance to: Attn. Sheriff Fiscal Officer, Oakland County Sheriff's Office, County Service Center, Bldg. #38 East, 1200 N. Telegraph Road, Pontiac, Michigan 48341-1044, prior to January 1, 2022. All certificates of insurance are subject to approval by the Oakland County Office of Risk Management.

22. **No Transfer, Delegation, or Assignment of Municipality's Duties.** Except as expressly provided for in this Agreement, this Agreement does not, and is not intended to, transfer, delegate, or assign to the County, the Sheriff, or any Sheriff's Deputy any civil or legal responsibility, obligation, duty of care, or liability associated with any governmental function delegated or entrusted to the Municipality under existing law.

23. **Communications With Municipality Liaison.** The Municipality Liaison may contact the O.C.S.O. Liaison to request, advise, or otherwise make the O.C.S.O. aware of any particular law enforcement needs and services within the Municipality, or to provide other relevant information. The Municipality Liaison may also bring to the Sheriff's attention any concerns that the Municipality may have regarding the assignment of any Deputy to the Municipality. The Sheriff shall provide the Municipality Liaison an opportunity to interview and meet any command officers before they are assigned to the Municipality. However, the Sheriff's decision on the assignment of any Sheriff's Deputy shall be final. The O.C.S.O. Liaison will keep the Municipality Liaison reasonably informed regarding Municipality-related Law Enforcement Services, unless such communication would interfere with an ongoing criminal investigation or prosecution, and advise the Municipality Liaison, as soon as practicable, of any changes in any Sheriff's Deputy contracted for and assigned to perform Law Enforcement Services under the terms of this Agreement.

24. **Allegations of Improper Conduct of Sheriff's Deputy.** If the Municipality learns of any act or allegation involving any Sheriff's Deputy that is contrary to the terms and conditions of this Agreement, or any other questionable or improper acts or omissions, the Municipality will promptly notify and provide the Sheriff with any and all information that it has regarding the matter. The Municipality will also promptly deliver to the Sheriff written notice and copies of any complaint, charge, or any other allegation of wrongdoing, whether civil or criminal in nature, that the Municipality becomes aware of regarding any Sheriff's Deputy. The Municipality agrees to cooperate with the O.C.S.O. in any investigation conducted by the Sheriff into the character and fitness of any Deputy.
25. **Responsibility of Claims.** Each Party shall be responsible for any Claims made against that Party and for the acts of its respective Municipality and County Agents.
- 25.1 **Legal Representation.** For any Claims that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation including any attorney fees.
- 25.2 **No Indemnification.** Except as otherwise provided in this Agreement, neither Party shall have any right under any legal principle to be indemnified by the other Party or the other Party's respective Municipality and County Agents in connection with any Claim.
26. **Reservation of Rights.** This Agreement does not, and is not intended to, impair, divest, delegate, or contravene any constitutional, statutory, or other legal right, privilege, power, obligation, duty or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for any Party. The O.C.S.O. reserves to itself any rights and obligations relating to the provision of Law Enforcement Services. This Agreement does not, and is not intended to, diminish, delegate, divest, impair, or contravene any constitutional, statutory, or other legal right, privilege, power, obligation, duty, capacity, immunity, or character of office of the Sheriff, the County, or the Sheriff's Deputies. Further, this Agreement does not, and is not intended to, create, grant, modify, or supersede in any manner, any right, privilege, benefit, or any other term or condition of employment, of any kind or nature whatsoever, for any Sheriff's Deputy or any Sheriff's Deputy's agent, representative, or union.
27. **Term.** Subject to Paragraph 29 (Resolutions Required), this Agreement will become effective at 12:00:00 A.M., January 1, 2022, and shall remain in effect until it expires without any further act or notice, at 11:59:59 P.M. on December 31, 2024. Upon the expiration of this Agreement, all further obligations of the O.C.S.O. to provide Law Enforcement Services to the Municipality under the terms of this Agreement shall end.
28. **Termination.** Any Party may terminate this Agreement before its expiration by providing written notice to all other Parties at least ninety (90) days prior to the proposed termination date, which must be clearly stated in the written notice. Upon the termination of this Agreement, all further obligations of the O.C.S.O. to provide Law Enforcement Services to the Municipality under the terms of this Agreement shall end. In the event that the Municipality terminates this Agreement or elects not to enter into a subsequent agreement because it decides to establish its own police department, the Municipality will consider for employment in its police department any Sheriff's Deputy who may be laid off by the O.C.S.O. as a result of this decision, but in no event will the Municipality be obligated to hire any such Sheriff's Deputy.

29. **Resolutions Required.** This Agreement and any subsequent amendments shall not become effective prior to the approval by concurrent resolutions of the County Board of Commissioners and the Municipality's governing body. The approval and terms of this Agreement shall be entered in the official minutes and proceedings of the County Board of Commissioners and the Municipality's governing body, and shall also be filed with the office of the Clerk for the County and the Municipality. In addition, this Agreement and any subsequent amendments shall be filed with the Secretary of State for the State of Michigan by the O.C.S.O., and shall not become effective or implemented prior to its filing with the Secretary of State.
30. **New Agreement Required to Continue Law Enforcement Services Beyond Expiration Date.** If the Municipality wishes to enter into a new agreement for Law Enforcement Services upon the expiration of this Agreement, it will notify the O.C.S.O., in writing, of this intent no later than July 31, 2024. This paragraph does not obligate the O.C.S.O. or the Municipality to continue any Agreement for any Law Enforcement Services beyond the expiration of this Agreement unless a new contract is fully executed by the Parties.
31. **Survival of Terms and Conditions.** The following terms and conditions will survive and continue in full force beyond the termination or expiration of this Agreement (or any part thereof) until the terms and conditions are fully satisfied or expire by their nature: Paragraph 1 (Definitions), Paragraph 3 (No Warranty, Promise, or Guarantee), Paragraph 12 (Municipality's Payment Obligations), Paragraph 13 (Failure to Pay), Paragraph 15 (O.C.S.O. is Sole and Exclusive Employer of Sheriff's Deputies), Paragraph 16 (Terms and Conditions of Employment for Sheriff's Deputies), Paragraph 22 (No Transfer, Delegation, or Assignment of Municipality's Duties), Paragraph 24 (Allegations of Improper Conduct of Sheriff's Deputy), Paragraph 25 (Responsibility of Claims), Paragraph 26 (Reservation of Rights), Paragraph 30 (New Agreement Required to Continue Law Enforcement Services Beyond Expiration Date), Paragraph 31 (Survival of Terms and Conditions), Paragraph 32 (Notices), Paragraph 33 (Governing Law), Paragraph 34 (Captions and Contract Language), Paragraph 35 (Waiver), Paragraph 36 (Binding Affect), Paragraph 38 (Cumulative Remedies), Paragraph 39 (Severability), and Paragraph 40 (Entire Agreement).
32. **Notices.** The Parties will send all correspondence and written notices required or permitted by this Agreement to each signatory to this Agreement, or any signatory's successor in office, by first class mail to the addresses shown in this Agreement. Except as otherwise provided for herein, all correspondence or written notices shall be considered delivered to a Party as of the date that such notice is deposited with sufficient postage with the U.S. Postal Service.
33. **Governing Law.** This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan.
34. **Captions and Contract Language.** The section numbers, subsection numbers, and captions contained in this Agreement are intended for the convenience of the reader, are not intended to have any substantive meaning, and shall not be interpreted to limit or modify any substantive provisions of this Agreement. The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not construed strictly for or against any party. In this Contract, for any noun or pronoun, use of the singular or plural form, use of the nominative possessive, or objective case, and any reference to gender (masculine, feminine, and neuter) shall mean the appropriate form, case, or gender as the context requires.

35. **Waiver**. Waiver of any term or condition under this Agreement must be in writing and notice given pursuant to this Agreement. No failure or delay by any Party in exercising any right, power, or privilege hereunder shall operate as a waiver thereof. No written waiver, in one or more instances, shall be deemed or construed as a continuing waiver of any term or condition of this Agreement. No waiver by any Party shall subsequently affect its right to require strict performance of this Agreement.
36. **Binding Affect**. This Agreement shall be binding upon the County, the Sheriff, and the Municipality to the extent permitted by law, upon their successors and assigns, and upon all persons acting by, through, under, or in concert with any of them.
37. **Amendments**. This Agreement shall not be changed or supplemented orally. This Agreement may be amended only by concurrent resolutions of the County Board of Commissioners and the Municipality's governing body following the procedures set forth in Paragraph 29 (Resolutions Required).
38. **Cumulative Remedies**. A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.
39. **Severability**. If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms or conditions shall remain in full force and effect.
40. **Entire Agreement**. This Agreement, including Schedule A, Schedule B, Schedule C, and Attachment A represents the entire agreement and understanding between the Parties regarding the O.C.S.O.'s provision of Law Enforcement Services to the Municipality. This Agreement supersedes all other prior oral or written understandings, communications, agreements, or contracts between the Parties in any way related to the subject matter hereof.

-INTENTIONALLY LEFT BLANK-

IN WITNESS WHEREOF, Rick A. Hamill, Supervisor for the **Charter Township of Highland**, hereby acknowledges that he has been authorized by a resolution of the Municipality's governing body (a certified copy of which is attached) to execute this Agreement on behalf of the Municipality and hereby accepts and binds the Municipality to the terms and conditions of this Agreement on this _____ day of _____, 2021.

WITNESSES:

Charter Township of Highland
a Michigan Municipal Corporation

BY: _____
Rick A. Hamill
Supervisor

BY: _____
Tami Flowers
Clerk

IN WITNESS WHEREOF, DAVID T. WOODWARD, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners (a certified copy of which is attached) to execute this Agreement on behalf of the County of Oakland and hereby accepts and binds the County of Oakland to the terms and conditions of the Agreement on this _____ day of _____, 2021.

WITNESS:

COUNTY OF OAKLAND, a Michigan
Municipal Corporation

BY: _____
DAVID T. WOODWARD
Chairperson, Oakland County Board
of Commissioners

IN WITNESS WHEREOF, MICHAEL J. BOUCHARD, in his official capacity as the Oakland County Sheriff, a Michigan Constitutional Officer, hereby accepts and binds the County of Oakland to the terms and conditions of the Agreement on this _____ day of _____, 2021.

WITNESS:

OAKLAND COUNTY SHERIFF, a Michigan
Constitutional Officer

BY: _____
MICHAEL J. BOUCHARD,
Oakland County Sheriff

SCHEDULE A

SHERIFF'S DEPUTIES CONTRACTED FOR AND TO BE ASSIGNED TO MUNICIPALITY

Rank of Sheriff's Deputies Contracted	Number of Sheriff's Deputies Contracted	Biweekly Charge for each Sheriff's Deputy to Municipality in 2022	Annual Costs 2022	Biweekly Charge for each Sheriff's Deputy to Municipality in 2023	Annual Costs 2023	Biweekly Charge for each Sheriff's Deputy to Municipality in 2024	Annual Costs 2024
Captain		\$7,751.93		\$7,947.93		\$8,199.29	
Lieutenant	1	\$6,824.93	\$177,448	\$7,008.13	\$182,211	\$7,200.79	\$187,220
Patrol Sergeant		\$6,202.37		\$6,367.58		\$6,541.59	
Detective Sergeant	1	\$6,335.14	\$164,714	\$6,508.55	\$169,222	\$6,691.21	\$173,971
Deputy II (w/fill)		\$6,350.85		\$6,517.78		\$6,693.55	
Deputy II (no-fill)	14	\$5,527.60	\$2,012,046	\$5,678.26	\$2,066,887	\$5,837.46	\$2,124,835
Deputy II (no-fill/no-vehicle)		\$5,269.17		\$5,408.48		\$5,555.78	
Patrol Investigator (no-fill)	3	\$5,712.44	\$445,570	\$5,872.35	\$458,043	\$6,041.25	\$471,218
Deputy I (no-fill)		\$5,140.89		\$5,284.86		\$5,437.23	
TOTAL	19		\$2,799,778		\$2,876,363		\$2,957,244

NOTE: For each “Deputy II (w/fill)” identified above, the O.C.S.O. will, at no additional cost to the Municipality, provide a substitute Sheriff’s Deputy (i.e., a “fill-in”) to provide Law Enforcement Services to the Municipality whenever a contracted “Deputy II (w/fill)” is absent from the Municipality during any 80 hour biweekly period for any reason except those reasons enumerated in Paragraph 6.1 of the Agreement.

NOTE: The O.C.S.O. will not assign any trainees to perform the duties of any Sheriff’s Deputy contracted for and assigned to perform Law Enforcement Services under this Agreement.

SCHEDULE B

HOLIDAY PAY

Rank of Sheriff's Deputies Contracted	Regular Holiday Pay	Regular Holiday Pay – Not Worked ¹	Holiday Overtime ²	Overtime	Additional Charges
Captain	INCLUDED	INCLUDED	NOT ELIGIBLE	NOT ELIGIBLE	NO
Lieutenant	INCLUDED	OPTIONAL ³	NOT INCLUDED	NOT INCLUDED	YES
Patrol Sergeant	INCLUDED	OPTIONAL	NOT INCLUDED	NOT INCLUDED	YES
Detective Sergeant	INCLUDED	OPTIONAL	NOT INCLUDED	NOT INCLUDED	YES
Deputy II (w/fill)	INCLUDED	INCLUDED	INCLUDED	INCLUDED	NO
Deputy II (no-fill)	INCLUDED	NOT INCLUDED	NOT INCLUDED	NOT INCLUDED	YES
Deputy II (no-fill/no-vehicle)	INCLUDED	NOT INCLUDED	NOT INCLUDED	NOT INCLUDED	YES
Patrol Investigator (no-fill)	INCLUDED	NOT INCLUDED	NOT INCLUDED	NOT INCLUDED	YES
Deputy I (no-fill)	INCLUDED	NOT INCLUDED	NOT INCLUDED	NOT INCLUDED	YES

NOTE: As used above, "INCLUDED" or "NOT INCLUDED" mean whether or not these costs are included in the biweekly charges shown in Schedule A.

¹ Billed using the Regular Hourly Rate indicated in Schedule C. "INCLUDED" is calculated using 5 paid leave days in lieu of 3 holidays. In December, communities with No-Fill Deputies (I & II's) will be charged for 2 days (16 hours) at the Regular Hourly Rate.

² Billed using the Overtime Hourly Rate indicated in Schedule C.

³ "OPTIONAL" means that it will depend on the O.C.S.O's holiday schedule, the individual's work schedule, and the collective bargaining agreement.

SCHEDULE C

HOURLY RATES

	Regular Hourly Rate 2022	Overtime Hourly Rate 2022	Regular Hourly Rate 2023	Overtime Hourly Rate 2023	Regular Hourly Rate 2024	Overtime Hourly Rate 2024
Captain	N/A	N/A	N/A	N/A	N/A	N/A
Lieutenant	\$64.59	\$96.89	\$65.89	\$98.83	\$67.21	\$100.81
Patrol Sergeant	\$58.63	\$87.94	\$59.80	\$89.70	\$60.99	\$91.49
Detective Sergeant	\$58.63	\$87.94	\$59.80	\$89.70	\$60.99	\$91.49
Deputy II (w/fill)	\$50.40	\$75.60	\$51.39	\$77.09	\$52.41	\$78.62
Deputy II (no/fill)	\$50.40	\$75.60	\$51.39	\$77.09	\$52.41	\$78.62
Deputy II (no-fill/no- vehicle)	\$50.40	\$75.60	\$51.39	\$77.09	\$52.41	\$78.62
Patrol Investigator (no-fill)	\$50.40	\$75.60	\$51.39	\$77.09	\$52.41	\$78.62
Deputy I (no-fill)	\$45.69	\$68.53	\$46.60	\$69.90	\$47.53	\$71.30
PTNE Deputy	\$26.62	\$39.93	\$27.15	\$40.73	\$27.69	\$41.54
Technical Office Specialist	\$38.28	\$57.42	\$39.05	\$58.57	\$39.83	\$59.74

	Regular Hourly Rate 2022	Overtime Hourly Rate 2022	Regular Hourly Rate 2023	Overtime Hourly Rate 2023	Regular Hourly Rate 2024	Overtime Hourly Rate 2024
Financial Services Technician I	\$33.70	\$50.56	\$34.38	\$51.57	\$35.07	\$52.60
PTNE Office Support Clerk	\$21.73	\$32.60	\$22.16	\$33.24	\$22.60	\$33.90

ATTACHMENT A

[municipality] REQUEST FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES

TO: MICHAEL J. BOUCHARD, Oakland County Sheriff
OAKLAND COUNTY SHERIFF'S OFFICE
1200 N. Telegraph Road, Bldg. 38 East
PONTIAC, MI 48341-1044
Phone: (248)858-5001; Fax: (248)858-1806

FROM: NAME, Title (or designated representative)
MUNICIPALITY
ADDRESS CITY, MI ZIP
Phone: (248) XXX-XXXX; FAX (248) XXX-XXXX

The MUNICIPALITY, pursuant to the **INSERT NAME OF PATROL SERVICES CONTRACT** between the MUNICIPALITY, the Sheriff, and Oakland County, requests that the Sheriff provide the Numbers and Ranks of Sheriff's Deputies for the periods of time indicated below, to provide supplemental law enforcement services for the following:

SPECIAL EVENT DESCRIPTION: _____

DATE OF SPECIAL EVENT: _____

LOCATION: _____

DURATION OF REQUESTED DEPUTY SERVICES: Start _____ End _____

NUMBER(s) and RANK(s) of SHERIFF'S DEPUTIES requested:

Number(s) of SHERIFF'S DEPUTIES Requested	Rank(s) of SHERIFF'S DEPUTIES Requested	Rate

The MUNICIPALITY understands that it will be billed using the current overtime rate(s) set by O.C.S.O. for the deputies providing the supplemental law enforcements services. The MUNICIPALITY will pay the O.C.S.O. for all supplemental law enforcement services that are provided. If the Municipality purchases or otherwise obtains a special event insurance policy or other similar insurance policy for the special event described above in this attachment form, the County of Oakland and O.C.S.O., including County Agents, shall be named as additional insureds on the insurance policy. The undersigned acknowledges and affirms that he or she has been authorized by the [NAME OF MUNICIPALITY] to initiate this request and bind the [MUNICIPALITY] to reimburse Oakland County for the costs incurred in response to preparing to or assigning the above Number(s) and Rank(s) of Sheriff's Deputies to provide the requested law enforcement services.

Name, Title
(or designated representative) Date: _____

Reviewed and Approved by: _____ [Captain] Date: _____
_____ Gaia Piir, Sheriff Fiscal Officer Date: _____



Memorandum

To: Township Board of Trustees
From: Tami Flowers
Date: December 1, 2021
Subject: Activity Center Staff

The activity center has been down one full time staff person since January of 2020. It's finally time to address that issue by increasing the Activity Center Activities Coordinator from part time to full time, and increasing the hours of the Activity Center Communications Coordinator from 25 hours to 29 hours per week.

We are proposing an increased rate for the full time Activities Coordinator of \$16.50/hour. The Communications Coordinator pay rate will stay at \$15.30/hour. All of these changes were already incorporated into the 2022 budget that was approved.

Proposed Motion: To promote the Activity Center Activities Coordinator to full time with an increase to \$16.50/hour and to increase the hours of the Activity Center Communications Coordinator to 29 hours per week. All changes to begin on January 1, 2022.

Warm inside. Great outdoors.





Memorandum

To: Highland Township Board of Trustees
From: Rick A Hamill
Date: December 2, 2021
Re: Hazardous Waste Day in 2022

Highland Township's last Hazardous Waste day was in June 2020. We historically have one every 18 to 24 months. ERG Environmental, the only company that provides this service, has an opening for us on June 18, 2022.

ERG has brought to our attention the increase in both their base fees and the price per pound. Following are the prices sheets for 2020 and 2022.

In 2020 our total cost was \$60,480. Based on the number of pounds per item they collected in 2020, and using 2022 pricing that same event would cost \$85,070.

It is impossible to give an estimate what a 2022 event might cost, it depends on the number of pounds are dropped off.

These are important events to our residents and our environment. I recommend we approve a Hazardous Waste event for June 18, 2022.

Warm inside. Great outdoors.





ERG
ENVIRONMENTAL
SERVICES

**HOUSEHOLD HAZARDOUS WASTE
MANAGEMENT METHODS & PRICING
CY 2020**

ITEM DESCRIPTION	WASTE MGT. METHOD*	PRICE PER POUND
HHW Baseline Site Fee (HHW Chemicals Only)		\$ 3,500.00 LS
Fee to Add Latex Paint Collection to Base Fee		\$ 3,500.00 LS
Fee to Add Electronics Collection to Base Fee		\$ 2,500.00 LS
Aerosols Disposal	FI	\$ 0.86
Automotive Fluids Recycling	RC	\$ 0.50
Solvents / Flammable / Oil-based Paint Disposal	FI	\$ 0.67
Pesticides	ST / DI	\$ 0.86
Reactive / Oxidizers Disposal	ST / DI	\$ 3.50
Corrosives Disposal	ST	\$ 0.86
Latex/Water Based Paint	ST	\$ 0.34
Miscellaneous Toxics Disposal	ST	\$ 0.86
Mercury (liquid and devices) Recycling	RC	\$10.00
Batteries (mixed household) Recycling	RC	\$ 0.67
Electronics	RC	\$ 0.25
Fluorescent Lamps Recycling	RC	\$ 0.67
PCB Ballast Recycling	RC	\$ 0.86
Fire Extinguishers / Propane Recycling	RC	\$ 0.67
Smoke Detectors Disposal	RC / LF	\$ 0.86
Medical Waste Sharps	ST / DI	\$ 1.50
Non-DEA Pharmaceuticals / OTC Medications	ST / DI	\$ 0.86

NOTES	Customer to provide access to on-site hygiene facilities.
	A 10,000 lbs. event minimum will apply.
ASSUMPTIONS	This base proposal includes ERG personnel to collect, label, package, load and ship the waste received from residents of Highland Township along with associated transportation for a five (5) hour collection event.
WASTE MANAGEMENT	RC – Recycle • FI – Fuel Blending / Incineration ST – Stabilization • DI – Destructive / Incineration • LF – Landfill
TYPICAL UNACCEPTABLE MATERIALS	Weapons, explosives, construction materials/debris, appliances, radioactive materials (other than smoke detectors), shock-sensitive materials, standard household trash, tires, yard waste.



ERG ENVIRONMENTAL SERVICES
13040 Merriman Road, Suite 200, Livonia, MI 48150
734.437.9650 (p) • 734.437.9651 (f)

HIGHLAND TOWNSHIP
April 9, 2019
HHW – Acceptance / General T&C



ERG
ENVIRONMENTAL
SERVICES

**HOUSEHOLD HAZARDOUS WASTE
MANAGEMENT METHODS & PRICING
CY 2022**

ITEM DESCRIPTION	WASTE MGT. METHOD*	PRICE PER POUND
HHW Baseline Site Fee (HHW Chemicals Only)		\$ 9,500.00 LS
Fee to Add Latex Paint Collection to Base Fee		\$ 4,500.00 LS
Fee to Add Electronics Collection to Base Fee		\$ 3,500.00 LS
Aerosols Disposal	FI	\$ 1.00
Automotive Fluids Recycling	RC	\$ 0.67
Solvents / Flammable / Oil-based Paint Disposal	FI	\$ 0.67
Pesticides	ST / DI	\$ 1.00
Reactive / Oxidizers Disposal	ST / DI	\$ 3.50
Corrosives Disposal	ST	\$ 1.00
Latex/Water Based Paint	ST	\$ 0.67
Miscellaneous Toxics Disposal	ST	\$ 0.67
Mercury (liquid and devices) Recycling	RC	\$30.00
Batteries (mixed household) Recycling	RC	\$ 0.67
Electronics	RC	\$ 0.30
Fluorescent Lamps Recycling	RC	\$ 0.67
PCB Ballast Recycling	RC	\$ 1.00
Fire Extinguishers / Propane Recycling	RC	\$ 0.67
Smoke Detectors Disposal	RC / LF	\$ 1.00
Medical Waste Sharps	ST / DI	\$ 3.50
Non-DEA Pharmaceuticals / OTC Medications	ST / DI	\$ 1.00

NOTES	Customer to provide access to on-site hygiene facilities.
	A 20,000 lbs. event minimum will apply.
ASSUMPTIONS	This base proposal includes ERG personnel to collect, label, package, load and ship the waste received from residents of Highland Township along with associated transportation for a five (5) hour collection event.
WASTE MANAGEMENT	RC – Recycle • FI – Fuel Blending / Incineration ST – Stabilization • DI – Destructive / Incineration • LF – Landfill
TYPICAL UNACCEPTABLE MATERIALS	Weapons, explosives, construction materials/debris, appliances, radioactive materials (other than smoke detectors), shock-sensitive materials, standard household trash, tires, yard waste compressed gas cylinders (including foam insulation cylinders).



ERG ENVIRONMENTAL SERVICES
13040 Merriman Road, Suite 200, Livonia, MI 48150
734.437.9650 (p) • 734.437.9651 (f)

HIGHLAND TOWNSHIP
November 19, 2021
HHW – Acceptance / General T&C



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AIPC; Planning Director
Date: December 21, 2021
Re: American Aggregates of Michigan, Inc.
Application for Early Termination of Farmland Development Rights Agreement

The attached materials support an application for early termination of a farmland development rights agreement covering the 82+ acres purchased by American Aggregates of MI from Kimberly S. Porath and Lisa A. Giegler-Glasco (“Giegler farm”). This property has already been incorporated into the mining permit for Levy, and is subject to the amended consent judgment accepted by the judge on February 18, 2021. The property is covered by a Development Rights agreement that the Giegler entered into some 40 years ago. The agreement does not expire until 2027.

The Farmland Preservation Program is administered by the Michigan Department of Agriculture and Rural Development. The program allows for early termination of an agreement under certain conditions. American Aggregates (Levy) argues that the land should be release because a public interest is served by the release, namely that valuable natural resources represented by the aggregate are essential to the region, whereas release of this 80 acre farm from the program does not pose a threat to the preservation and enhancement of farmland in our region.

If released from the program, American Aggregates will compensate the state for the income tax relief provided to the Giegler over the last seven years due to the enrollment in the property. If not released, Levy would wait out the agreement until it expired. Opening the land to the mining operation now will result in a more efficient operation, allowing the mining to proceed with little disruption to the plant and plant entrance, which means less impact to the neighbors as well. Ultimately, this property will become permanent open space in the Stoneleigh residential development that will follow upon completion of the mining activity.

The Oakland County Soils Conservation and our Planning Commission have had an opportunity to review the application. Please note that the assessor has already removed the agricultural exemption from the taxable value of the property, which is not effected by the agreement.

I have attached my analysis of the required findings for determining that release from the program meets the requirements of “in the public interest” under the Natural Resources and Environmental Protection Act (NREPA)

Warm inside. Great outdoors.



I believe the following motion is appropriate, given your prior amendment of the mining permit:

Moved to adopt resolution 21-22 approving the application for early termination of the Farmland Development Rights Agreement for American Aggregates of Michigan, Inc. for parcel 11-06-200-002 and directing the Clerk to forward certified copies of the application to the Michigan Department of Agriculture and Rural Development.

ANALYSIS OF APPLICATION FOR EARLY TERMINATION OF FARMLAND DEVELOPMENT RIGHTS PUBLIC INTEREST

Highland Township believes that it is appropriate to relinquish the 80 acres of farmland from the development rights agreement. Sec 324.3611a(1), requires the local governing body a) to determine that either the agricultural production is no longer economically or physically viable, or b) that it is in the public interest to relinquish the agreement or both.

Highland Township has no opinion as to whether conditions are such that it is no longer viable to continue farm production on the 80 acres. Rather, we believe there is a public interest in relinquishing the agreement. The Township can affirm that the subject parcel has been zoned for mineral extraction for much longer than the required 3 years (Section 324.3611a.(1)(b)(ii).) Under our local zoning ordinance, mineral extraction is allowed *ONLY* in our Agricultural and Rural Residential (ARR) Zoning District as a Special Land Use. In fact, all the property currently mined by Edward C. Levy in Highland Township is zoned ARR. If the state deems mineral extraction to be a commercial or industrial use, then our zoning ordinance should be deemed to allow that use alongside agricultural properties.

The basic framework of our zoning classification system holds that industrial and commercial use should be encouraged in areas where there have already been significant investments in infrastructure and supportive services (public utilities, transportation networks, broadband networks, public safety). Mining, on the other hand, must follow the natural occurrence of resources. Our master plan confines commercial and industrial uses to relatively narrow corridors in the center of the Township. It would be unlikely for us to rezone farmland to allow commercial and industrial use. But the owner of farmland could demonstrate that their property is appropriate for mineral extraction through a process including public hearings and Board approval, as has been done on the Levy properties. This subject parcel is a reasonable extension of the special use granted the other Levy properties.

When considering whether there is a community benefit in relinquishing the development rights agreement, the governing body is charged with considering several factors (324.3611a(2)):

- (a) In examining our land use patterns, we find that this parcel is uniquely situated among all the agricultural properties in our township due to its location adjacent to active mining operations. There is no similarly situated agricultural parcel of sufficient size that lends itself to incorporation into an active gravel mine. We have no reason to expect that removal of this parcel from active agricultural use would encourage non-farm encroachments on other agricultural parcels.
- (b) We are not aware of any prudent or feasible site alternative—this proposal allows for expansion of active mining to the subject property in order to extract valuable natural resources important to the regional and state economy. The Township is willing to allow for this localized expansion, not a remote expansion to another site.

(c) The Township must also consider infrastructure changes and costs to our local governmental unit. Edward C. Levy Company has been operating on adjacent properties under a mining agreement negotiated twenty years ago. Under their permit, the community is compensated for costs we might incur in providing necessary services. This agreement has led to Levy's participation in the cost of maintaining and upgrading Hickory Ridge Road and paving Clyde Road, covering portions of the cost of Sheriff patrol, drilling a municipal water supply well field (with pledge to develop the well and connect to the Township system upon closure of mining activities). By relinquishing the development rights agreement, and extending the mining agreement, the community will have a continued partnership in providing such services that benefit our general population.



**Resolution 21-22 Approving the Early Termination of a
Farmland Development Rights Agreement
- PUBLIC INTEREST -**

At a regular meeting of the Township Board (the “Board”) of the Charter Township of Highland, Oakland County, Michigan (the “Township”), held on the 6th day of December, 2021:

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____.

WHEREAS, on December 6, 2021 the Township Board received a request from American Aggregates of Michigan for approval to have a certain parcel released from Farmland Development Rights Agreements number 63-10962A-123127 and 63-10962-123127 which was executed in accordance with the provisions of PA 116 of 1974, commonly known as the Farmland and Open Space Preservation Act (“The Act”); and

WHEREAS, the Township Board has reviewed this request and DETERMINED that THE RELEASE IS IN THE PUBLIC INTEREST and meets one or more conditions of 36111a. (1) (b) (i) of Part 361 of the Natural Resources and Environmental Protection Act; and

WHEREAS, the parcel proposed for release from the agreement is 82.3 acres in size; and

WHEREAS, the Township/County Board finds that the request for release of the particular parcel is acceptable;

NOW THEREFORE BE IT RESOLVED BY THE CHARTER TOWNSHIP OF HIGHLAND BOARD AS FOLLOWS:

- (1) That the Township Board hereby approves the request to release the following described piece of property from said Farmland Development Rights Agreement,

The N1/2 of the SW 1/4 of Section 5, lying E'ly of the c/l of Hickory Ridge Rd; all land located in Section 5, T3N, R7E, Highland Township, Oakland County, Michigan. (PIN 11-05-376-008; 82.30 acres)

- (2) That the Township Board hereby certifies that relinquishment is in the public interest as described in 36111a. (1) (b) (i) of Part 361 of the Natural Resources and Environmental Protection Act.
- (3) That the Township/County Clerk is hereby directed to transmit certified and sealed copies of this resolution to the person making the request and to the Farmland Unit of the Michigan Department of Agriculture and Rural Development.

This resolution was passed this 6th day of December, 2021 at a regular meeting of the Charter Township of Highland Board. A roll call vote was taken on the foregoing resolution and was as follows:

YEAS: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers, MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof on December 6, 2021.

Tami Flowers MiPMC, Clerk

D. Reasons for Withdrawal of Land From Program:

Section 36111A indicates eight requirements, one of which must be met, in order to receive approval to withdraw land from the program earlier than the specified expiration date in the agreement contract.

The subject property was recently purchased by American Aggregates of Michigan after extensive negotiations with the Board of Trustees of Highland Township. The township board recently approved and executed a 3rd amendment to the 2004 Consent Judgment between American Aggregates and Highland Township which allows for an expansion of American Aggregates Highland sand and gravel mining operation to include the additional 82 acres in the permit. (see attached.) American Aggregates has been operating in the township since the early 90s, and owns the adjoining land on both the northern and eastern boundaries of the subject parcel. The township acknowledges that there is a regional shortage of sand and gravel and that the natural resources can only be extracted where they exist. The Governor's "Fix the Damn Roads" program is moving forward and these state and federal infrastructure repairs require massive volumes of specification aggregates, some of which are currently being manufactured from quality reserves being mined in Highland. Demand has outpaced supply of these materials in SE Michigan for over 20 years, as new aggregate permits are difficult to obtain. Price inflation of construction aggregates has outpaced general inflation over the same period, making taxpayers pay more for roads and bridges. There is substantial proven reserves on this property, and its physical adjacency to the existing operation makes it highly valued for this use. Releasing the land from the program is in the public interest because of MDOT's urgent need for construction aggregates to rebuild our crumbling infrastructure. Furthermore, removal from the program poses no threat to the preservation and enhancement of agriculture in the surrounding area. Because of these factors, Highland Township supports mining the property and its release from the farmland open space preservation program.

E. Signatures:

17) The undersigned declare that this application, including any accompanying informational materials, has been examined by them and to the best of their knowledge and belief is true and correct.

J. Steve Wein
(Signature of Applicant(s))

AMERICAN AGGREGATORS OF MI, INC.
(Corporation Name if Applicable)

(Signature of Co-Owner(s))

J. Steve Wein
(Signature of Corporate Officer)

9/29/2020
(Date)

VICE PRESIDENT
(Title)

.....
RESERVED FOR LOCAL GOVERNMENT USE, CLERK PLEASE COMPLETE ALL SPACES - SECTION I AND II

I. Action by Local Governing Body: _____ Jurisdiction: _____
County, Township, City or Village

Date received by clerk: _____

This application is _____ approved, _____ rejected.
(If rejected, see attached statement by Local Governing Body.)

Date of approval or rejection: _____ Clerk's signature and seal: _____

Property Appraisal: The current fair market value of the real property in this application has been determined to be \$ _____

II. Check List:

- | | | |
|-------|---|---|
| DATE | _____ Upon filing an application, clerk issues receipt indicating date received. | _____ If approved, applicant is notified and the original application, letters of review or comment from reviewing agencies and all supportive material is sent to the MDA - Farmland and Open Space Program, PO Box 30449, Lansing, MI 48909 |
| _____ | _____ Clerk notifies reviewing agencies by forwarding a copy of the application (review agencies have 30 days to return comments). | _____ If rejected, clerk notifies applicant in writing within 10 days stating reason for rejection and returning the application, etc. to the applicant. |
| SENT | RECD | |
| _____ | _____ County or Regional Planning Commission | |
| _____ | _____ Soil Conservation District | |
| _____ | _____ Township (if county has jurisdiction) | |
| _____ | _____ City (if land is within 3 miles of city boundary) | |
| _____ | _____ Village (if land is within 1 mile of village boundary) | |
| _____ | _____ Clerk schedules application for presentation at next regular meeting of governing body (governing body has 45 days from meeting date to approve or reject application). | |
| _____ | _____ Clerk notifies applicant 5 days before action is taken on the application by the local governing body. | |
| _____ | _____ Approval or rejection by local governing body. | |

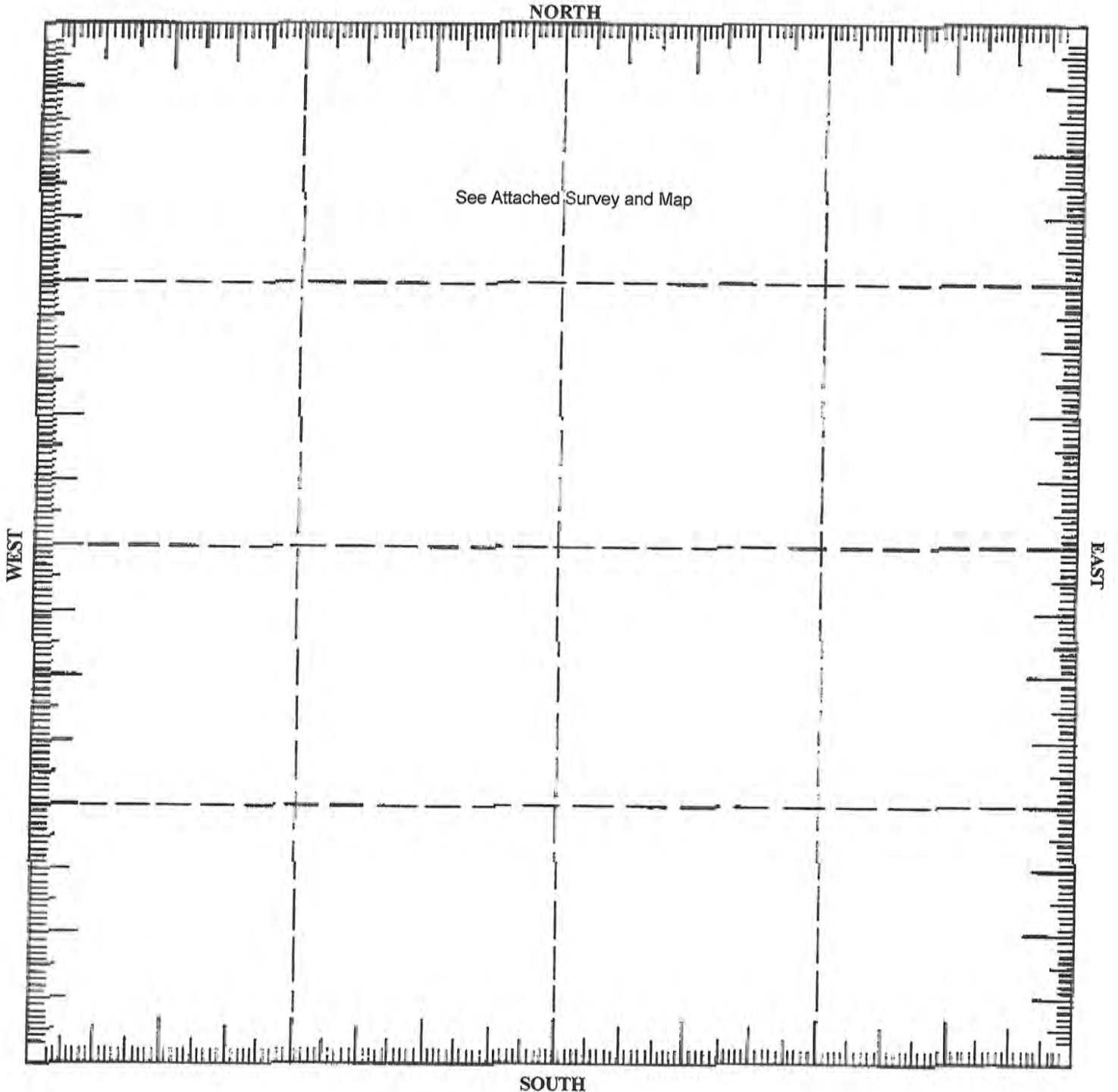
- FINAL APPLICATION SHOULD INCLUDE (✓)
- _____ Copy of deed or land contract
 - _____ Copy of tax description
 - _____ Copy of recent appraisal record
 - _____ Map of farm
 - _____ REVIEW LETTERS FROM
 - _____ County planning commission or regional planning commission
 - _____ Soil conservation district
 - _____ Township (if applicable)
 - _____ City (if applicable)
 - _____ Village (if applicable)

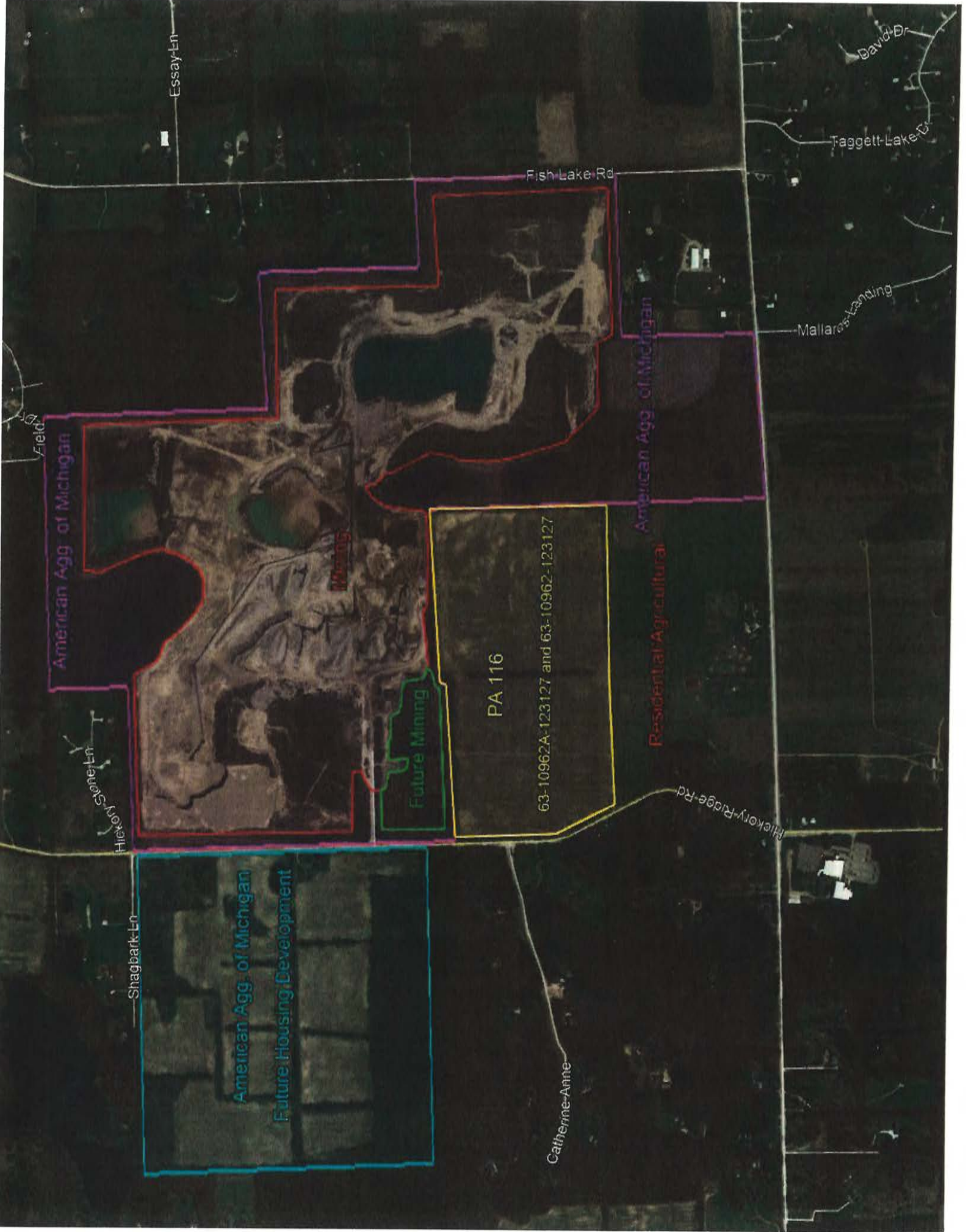
Map of Farmland Cited in the Application Form:

- A. Show boundary of land cited in application.
- B. Show buildings as house, barn, etc., also sketch roads and other avenues of travel.
- C. Outline and designate the current uses of the property if possible.

.....

County Oakland
Township Highland
T 3N R 7E SEC 5





Essay Ln

David Dr

Taggett Lake Dr

Tish Lake Rd

Mallards Landing

American Agg. of Michigan

Field

Mining

American Agg. of Michigan

Future Mining

PA 116

63-10962A-123127 and 63-10962-123127

Residential Agricultural

Hickory Stone Ln

Hickory Ridge Rd

Shagbark Ln

American Agg. of Michigan
Future Housing Development

Catherine Anne

WARRANTY DEED

63-19632588-SCM

KNOW ALL PERSONS BY THESE PRESENTS: That: Lisa Ann Giegler-Glasco and Kimberly S. Porath, ("Grantor ")
the address of which is: 2797 Independence Lane, Hartland, MI 48353

convey(s) and warrant(s) to: American Aggregates of Michigan, Inc., a Michigan corporation, ("Grantee")
the address of which is: 9300 Dix Avenue, Dearborn, MI 48120

the following described premises situated in the Township of Highland, County of Oakland, State of Michigan, to wit:
SEE EXHIBIT A

also known as Property Address: Vacant, Highland, MI
Parcel ID No.: 11-05-376-008

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

The Granter grants to the Grantee the right to make _all_ division(s) under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967, as amended.

together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining,
REAL ESTATE TRANSFER VALUATION AFFIDAVIT FILED.

Subject to Permitted Exceptions, see Exhibit B

When Recorded return to:
American Aggregates of Michigan, Inc
9300 Dix Avenue
Dearborn, MI 48120

Send Subsequent Tax Bills To:
Grantee

Drafted By:
Lisa Ann Giegler-Glasco
Kimberly S. Porath
2797 Independence Lane
Hartland, MI 48353
Assisted by: ATA National Title Group

Dated this September 15, 2020.

Signed by:

Lisa Ann Giegler-Glasco
Lisa Ann Giegler-Glasco

Kimberly S. Porath
Kimberly S. Porath

State of Michigan)
County of Oakland)SS.

The foregoing instrument has been subscribed and sworn to before me on this 15th day of September, 2020 by Lisa Ann Giegler-Glasco

MARY GRACE VAN HUFFEL
NOTARY PUBLIC, STATE OF MICHIGAN
COUNTY OF OAKLAND
MY COMMISSION EXPIRES March 10, 2026
ACTING IN THE COUNTY OF Oakland

[Signature]
Notary Public: _____
Notary County: _____, State: _____
Commission Expires: _____
Acting In: _____

State of Michigan)
County of Oakland)SS.

The foregoing instrument has been subscribed and sworn to before me on this 15th day of September, 2020 by Kimberly S. Porath

MARY GRACE VAN HUFFEL
NOTARY PUBLIC, STATE OF MICHIGAN
COUNTY OF OAKLAND
MY COMMISSION EXPIRES March 10, 2026
ACTING IN THE COUNTY OF Oakland

[Signature]
Notary Public: _____
Notary County: _____, State: _____
Commission Expires: _____
Acting In: _____

EXHIBIT "A"

Land situated in the Township of Highland, County of Oakland, State of Michigan

Part of the North 1/2 of the Southwest 1/4 of Section 5, Town 3 North, Range 7 East, Township of Highland, Oakland County, Michigan, beginning at the West 1/4 corner; thence North 86 degrees 15 minutes 39 seconds East 2716.32 feet; thence South 00 degrees 34 minutes 44 seconds West 1362.02 feet; thence South 89 degrees 05 minutes 33 seconds West 2470.70 feet; thence North 29 degrees 57 minutes 41 seconds West 259.81 feet; thence along a curve to the right, with a radius of 769.85 feet (chord bearing North 14 degrees 54 minutes 41 seconds West 399.80 feet), a distance of 404.43 feet; thence North 00 degrees 08 minutes 19 seconds East 707.21 feet to the point of beginning.

Commonly Known as: Vacant
Tax Parcel ID: 11-05-376-008

EXHIBIT "B"

- Easement granted to Detroit Edison Company recorded in Liber 18543, Page 818, Oakland County Records.
- Affidavit Attesting that Qualified Agricultural Property or Qualified Forest Shall Remain Qualified Agricultural Property recorded in Liber 42945, Page 521, Oakland County Records.
- State of Michigan - Farmland Development Rights Agreement recorded in Liber 50248, Page 481, Oakland County Records.
- State of Michigan - Farmland Development Rights Agreement recorded in Liber 50248, Page 483, Oakland County Records.
- Rights of the public and of any governmental unit in any part of the land taken, used or deeded for a public or private street, drive, road or highway purpose.
- Further subject to easements of record, restrictions of record, applicable zoning ordinances and other matters of record.

RECEIVED

SEP 15 2020

L-4260

Michigan Department of Treasury
2786 (Rev. 05-16)

Property Transfer Affidavit

This form is issued under authority of P.A. 415 of 1994. Filing is mandatory.

This form must be filed whenever real estate or some types of personal property are transferred (even if you are not recording a deed). The completed Affidavit must be filed by the new owner with the assessor for the city or township where the property is located within 45 days of the transfer. The information on this form is NOT CONFIDENTIAL

HIGHLAND TOWNSHIP

1. Street Address of Property VACANT, HIGHLAND, MI	2. County OAKLAND	3. Date of Transfer (or land contract signed) September 15, 2020.
--	-----------------------------	---

4. Location of Real Estate (Check appropriate field and enter name in the space below.) <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village HIGHLAND	5. Purchase Price of Real Estate \$1,810,600.00
---	---

6. Seller's (Transferor) Name LISA ANN GIEGLER-GLASCO, KIMBERLY S. PORATH

7. Property Identification Number (PIN). If you don't have a PIN, attach legal description. PIN This Number ranges from 10 to 25 digits. It usually includes hyphens and sometimes includes letters. It is on the property tax bill and on the assessment notice. 11-05-376-008	8. Buyer's (Transferee) Name and Mailing Address AMERICAN AGGREGATES OF MICHIGAN, INC., A MICHIGAN CORPORATION 9300 Dix Avenue Dearborn, MI 48120
	9. Buyer's (Transferee) Telephone Number

Transfer of a property is complete when you have a bill of correspondence

10. Type of Transfer: Transfers include, but are not limited to, deeds, land contracts, transfers involving trusts or wills, certain long-term leases and business interest. See page 2 for list.

Land Contract Lease Deed Other (specify) _____

11. Was property purchased from a financial institution? <input type="checkbox"/> Yes <input type="checkbox"/> No	12. Is the transfer between related persons? <input type="checkbox"/> Yes <input type="checkbox"/> No	13. Amount of Down Payment
--	--	----------------------------

14. If you financed the purchase, did you pay market rate of interest? <input type="checkbox"/> Yes <input type="checkbox"/> No	15. Amount Financed (Borrowed)
--	--------------------------------

EXEMPTIONS

Certain types of transfers are exempt from uncapping. If you believe this transfer is exempt, indicate below the type of exemption you are claiming. If you claim an exemption, your assessor may request more information to support your claim.

- Transfer from one spouse to the other spouse
- Change in ownership solely to exclude or include a spouse
- Transfer between certain family members *(see page 2)
- Transfer of that portion of a property subject to a life lease or life estate (until the life lease or life estate expires)
- Transfer between certain family members of that portion of a property after the expiration or termination of a life estate or life lease retained by transferor ** (see page 2)
- Transfer to effect the foreclosure or forfeiture of real property
- Transfer by redemption from a tax sale
- Transfer into a trust where the settlor or the settlor's spouse conveys property to the trust and is also the sole beneficiary of the trust
- Transfer resulting from a court order unless the order specifies a monetary payment
- Transfer creating or ending a joint tenancy if at least one person is an original owner of the property (or his/her spouse)
- Transfer to establish or release a security interest (collateral)
- Transfer of real estate through normal public trading of stock
- Transfer between entities under common control or among members of an affiliated group
- Transfer resulting from transactions that qualify as a tax-free reorganization under Section 368 of the Internal Revenue Code.
- Transfer of qualified agricultural property when the property remains qualified agricultural property and affidavit has been filed.
- Transfer of qualified forest property when the property remains qualified forest property and affidavit has been filed.
- Transfer of land with qualified conservation easement (land only - not improvements)
- Other, specify: _____

CERTIFICATION

I certify that the information above is true and complete to the best of my knowledge.

Printed Name **L. STEVEN WEINER**

Signature  Date **Sept. 15, 2020**

Name and title, if signer is other than the owner	Daytime Phone Number	E-mail Address
---	----------------------	----------------

CHARTER TOWNSHIP OF HIGHLAND
2020 JULY TAX STATEMENT

FISCAL YEAR: 7-1-2020 to 6-30-2021
 1 YEAR HURON VALLEY • 1 YEAR INTERMEDIATE SCHOOL DISTRICTS •
 1 YEAR OAKLAND COMMUNITY COLLEGE
 FISCAL YEAR: 10-1-2019 to 9-30-2020 • 1 YEAR COUNTY GENERAL
 FISCAL YEAR: 10-1-2020 to 9-30-2021 • 1 YEAR STATE EDUCATION

PAYABLE JULY 1, 2020 - SEPT. 14, 2020 WITHOUT INTEREST
1% INTEREST SEPTEMBER 15, 2020 - SEPTEMBER 30, 2020
PLUS 1% INTEREST PER MONTH THEREAFTER
ADDITIONAL 1% PENALTY AFTER FEBRUARY 14, 2021
FAILURE TO RECEIVE BILL DOES NOT WAIVE PENALTY

GIEGLER, KIMBERLY S
 GIEGLER-GLASCO, LISA A
 13320 HIBNER RD
 HARTLAND MI 48353-1608

Property Address:

PARTIAL DESCRIPTION OF PROPERTY
 T3N, R7E, SEC 5 PART OF S 1/4 BEG AT W 1/4 COR, TH N
 88-15-39 E 2716.32 FT, TH S00-34-44 W 1362.02 FT, TH
 S 89-05-33 W 2470.70 FT, TH N 29-57-41 W 259.81 FT,
 THALG CURVE TO RIGHT, RAD 769.85 FT, CHORD BEARS N
 14-54-41 W 399.80 FT, DIST OF 404.43 FT, TH N
 00-08-19 E 707.21 FT TO BEG 82.30 A

102 FARM VACANT

BEGINNING MARCH 1, 2021 all unpaid 2020 taxes must be paid to the
 Oakland County Treasurer, 1200 N. Telegraph, Pontiac, MI 48341, Please
 pay amount shown adding 4% county property tax administration fee plus
 1% interest per month until paid. During March, an updated copy of your
 statement from the Township Treasurer must accompany your remittance
 to the County Treasurer.

SEE REVERSE SIDE

**For All Payment Options
 and Additional Information**

Checks and credit cards accepted only as a conditional payment.
 If not honored by bank, tax is unpaid and subject to unpaid tax penalties.

*P.R.E. = PRINCIPAL RESIDENCE EXEMPTION

CODE #	*P.R.E. TAX BASE	PARCEL I.D. NUMBER / SCHOOL DIST.	
51488	156,560	H -11-05-376-008	63220
*% DECLARED AS P.R.E.	*NON-P.R.E. TAX BASE	TAXABLE VALUE	STATE EQUALIZED VALUE
100%	0	156,560	247,530
TAX DESCRIPTION		RATE PER \$1,000	AMOUNT
COUNTY		4.02000	629.37
OAKLAND ISD		3.22800	505.36
OAK COMM COLL		1.51840	237.72
STATE EDUCATION		6.00000	939.36
SCHOOL OPERATING		17.44970	0.00
SCHOOL DEBT		7.00000	1095.92
SINKING FUND		0.90480	141.65
SCHOOL OPER FC		17.44970	0.00
ADMIN FEE		0.00000	0.00

**FOR YOUR SAFETY YOU MAY PREFER TO PAY BY CHECK OR MONEY ORDER
 PLEASE INCLUDE YOUR PARCEL I.D. NO. ON YOUR CHECK**

RETAIN THIS LOWER PORTION FOR YOUR RECORDS
 YOUR CANCELLED CHECK IS YOUR RECEIPT.

SPECIAL ASSESSMENTS

RECEIVED PAYMENT

SEP 01 2020 # 3809
 KY

HIGHLAND TOWNSHIP

TOTAL	PEN./INT.	TOTAL DUE	TOTAL PAID	BALANCE
3,549.38			3549 ³⁸	0

www.highlandtwp.net

JUDY COOPER, TREASURER

H -11-05-376-008

LIBER 55746 PAGE 195
\$21.00 MISC RECORDING
\$4.00 REMONUMENTATION
\$5.00 AUTOMATION
02/22/2021 05:46:32 PM RECEIPT# 38372
PAID RECORDED - Oakland County, MI
Lisa Brown, Clerk/Register of Deeds

FILED Received for Filing Oakland County Clerk 2/19/2021 3:09 PM

STATE OF MICHIGAN
IN THE CIRCUIT COURT FOR THE COUNTY OF OAKLAND

LEVY INDIANA SLAG CO.,
a Michigan corporation,
AMERICAN AGGREGATES OF MICHIGAN, INC.,
a Michigan corporation,

Case No: 02-039581-CE
Hon. Michael Warren

Plaintiffs,

v.

HIGHLAND TOWNSHIP,
a Michigan Municipal corporation,

Defendant.

FRIEDLAENDER NYKANEN
& ROGOWSKI PLC
By: Susan K. Friedlaender (P41873)
Attorneys for Plaintiffs
1700 West Big Beaver Rd. Ste. 350
Troy, MI 48084
(248) 629-0880
sfriedlaender@fnrplc.com

ROSATI, SCHULTZ, JOPPICH &
AMTSBUECHLER PC
By: Carol A. Rosati (P32288)
Gary L. Dovre (P27684)
Attorneys for Defendant
27555 Executive Dr. Ste. 250
Farmington Hills, Michigan 48331
(248) 489-4100
crosati@rsjalaw.com
gdovre@rsjalaw.com

STIPULATED ORDER FOR THIRD AMENDMENT TO CONSENT JUDGMENT

At a session of the Court held in the City of Pontiac,
County of Oakland, State of Michigan

on 2/19/2021,

PRESENT: Hon. VICTORIA A VALENTINE
Circuit Court Judge

This matter came before the Court upon the parties' stipulation for entry of an order for the Third Amendment to their Consent Judgment based upon the following facts and changed conditions:

1. The Plaintiffs, Levy Indiana Slag Co. and American Aggregates of Michigan, Inc. (hereinafter referred to as "Levy"), is the owner of approximately 831.82 acres of land ("Land"), located along Hickory Ridge and Clyde Roads in the Charter Township of Highland.
2. The Defendant, Charter Township of Highland ("Township") is a municipal corporation, organized and existing under Act 359, PA 1947, as amended, MCL 42.1, et. seq., located in Oakland County, Michigan.
3. On April 1, 2002, Levy filed this lawsuit against the Township, seeking both equitable and monetary relief under several theories.
4. This litigation was resolved pursuant to Consent Judgment, which was entered by the Court on November 8, 2004. The Consent Judgment among other things contained the Township's grant of an Amended and Restated Mining and Development Special Land Use Permit (Permit) that is attached to the Consent Judgment as Exhibit A. The Permit and Consent Judgment govern the mining, reclamation, and development of the Land. (Section 1.1)

5. The terms of the Consent Judgment may only be amended, changed or modified by written agreement and court order. The parties may modify or amend conditions attached to the Permit by written agreement of the parties pursuant to MCL 125.3504(5). (Section 4.3)

Prior Amendments to the Consent Judgment and Modifications to the Permit

6. The Consent Judgment required Levy in relevant part to design and construct a Wastewater Treatment System (WWTS). ([Section 2.2A (1- 8)) and pave Clyde Road. (Section 2.2 C1f.)
7. Upon the parties' stipulation, the Court entered the First Amendment to the Consent Judgment on October 15, 2009 (First Amendment). The First Amendment:
 - (a) Allowed Levy to forward \$900,000 to the Township to cover a Bond Anticipation Note (BAN) that had been issued to cover costs associated with construction of the now deferred WWTS. In exchange, the Township was obligated to contribute a like amount toward Levy's obligation to construct the WWTS.
 - (b) Modified the legal description of the Land and replaced Figure 1 in Exhibit A to the Consent Judgment. The modification of the legal description reflected in part Levy's conveyance of the Clyde Road Parcel to the Township as required under Section 2.2 A. 9 of the Consent Judgment.
 - (c) Provided flexibility for Levy's obligation to pave Clyde Road. The parties agreed that the Township and/or Road Commission could pave Clyde Road of their own accord on a schedule independent of any schedule tied to Levy's development of the land in Development Areas I or II.

8. Along with the First Amendment, the parties agreed to modify the Permit condition regarding duration of the Permit by extending the expiration date for mining and processing of sand and gravel through December 31, 2025 allowing twelve (12) months beyond the Expiration Date for removing equipment, selling processed material, and establishing grades and vegetation in accordance with the Reclamation Plan. (Section 7 (b)).
9. The Consent Judgment was amended again on September 18, 2017, (Second Amendment) to reflect the road improvements made to Clyde Road by the Oakland County Road Commission with a contribution from the Township. The Second Amendment acknowledged and found that:
 - (a) Levy's obligation to participate in funding for the Clyde Road paving and improvement project (Section 2.2 C.1.f.), had been fulfilled.
 - (b) Additionally, the Township's obligation to contribute to a future WWTS was reduced by \$293,202.75 which equaled the Township's contribution to the Clyde Road paving and improvement project, which the Township made on Levy's behalf.
10. The parties agreed to modify the Permit to document the Township's obligation to contribute the amount of the Financial Consideration paid by Levy toward a future WWTS project (Section 17. Utility System, subparagraph (14)).

Proposed Third Amendment to Consent Judgment and Modification of Permit

11. Levy and the Township have now determined that it is in their mutual interest to further amend the Consent Judgment and make modifications to the Permit consistent with the Memorandum attached as Exhibit A.

12. The Consent Judgment required Levy to record a Conservation Easement prohibiting certain uses on the 143 +/- acres located west of Hickory Ridge Road (Section 2.2 G); construct a Water Well Supply System (WWSS) (Section 2.2B (1-9)); and construct a Water Main along Clyde Road east of their land to the Bretton Oaks Subdivision (Section 2.2B (10)).
13. The parties have determined that the Conservation Easement should be released according to the terms specified in the attached Memorandum.
14. The parties also have determined that the timing of the delivery of the WWSS, as well as the watermain along Clyde Road connecting Bretton Oaks Subdivision (Clyde Road Watermain) should be flexible and consistent with future needs.
15. The parties have mutually consented to the following modifications of the Permit Conditions which shall be recorded in the Township records for the Permit as required under MCL 125.3504(5):
 - (a) The Permit will now include an 82.30-acre parcel, identified as Parcel 11-05-376-008, and described in Exhibit B of the attached Exhibit A Memorandum (“Additional Land”). (Permit Paragraph 5, Land Descriptions of Land and Permit Area)
 - (b) The Expiration Date for mining and processing sand or gravel will be extended to December 31, 2032. Levy will have until December 31, 2033 to remove equipment, sell processed material, and establish grades and vegetation in accordance with the Reclamation Plan. (Permit Paragraph 7, Duration of Permit)
 - (c) Based on the mutual recognition that the number of and nature of concerns raised by the public in relation to the Mining Permit have been relatively

inconsequential since the last Consent Judgment amendment, the parties shall deactivate the Operations and Mitigation Committee until such time as the Board of Trustees finds that the services of such committee are necessary to monitor progress at the site or to address grievances by the public. (Permit Paragraph 11, Operations Mitigation Committee)

(d) To Permit Paragraph 17(a), Utility Infrastructure, Waste Water Treatment System, Permit Paragraph 25, Required Development, and to add a condition on the obligation and right to develop the residential areas shown on Permit Figures 2, 6, 7 and 10 as stated in Proposed Conditions 2 and 3 of the attached Exhibit A Memorandum.

16. The parties therefore stipulate to the entry of this order as a Third Amendment of the Consent Judgment entered in this action.

NOW THEREFORE, IT IS HEREBY ORDERED AND ADJUDGED that:

- I. Under Sections 2.2.A and 2.2.C of the Consent Judgment:
 - (i) Levy is relieved of its obligation to design and construct a WWTS.
 - (ii) The Township shall not be required to accept conveyance of or operate any WWTS or other method of sanitary sewage disposal that is constructed, and
 - (iii) Levy's right to sell, and the Township's obligation to approve up to 320 residential units on, the land East of Fish Lake Road is conditioned on a WWTS or other lawful and sufficient method of sanitary sewage disposal for that number of residential units being constructed and solely paid for by the Developer of that land.
- II. The Township is fully relieved of its obligation to reimburse Levy for the BAN, the balance of which was in the amount of \$606,797.25

- III. The parties will meet to discuss and determine an appropriate schedule for the eventual delivery of the WWSS and the Clyde Road Watermain at such time as either party requests in writing that the WWSS and the Clyde Road Watermain be constructed.
- IV. The modifications of the Permit and Permit Conditions identified in Paragraph 15 of this Order are approved.
- V. Before the mining may advance into the Additional Land, Levy will first construct berms according to specifications approved by the Township along property lines adjacent to public rights-of-way and to adjacent residential and agricultural properties. Phasing of the mining and reclamation activities shall be reflected in the annual operating plan submitted to the Township for review and approval.
- VI. The reclamation and redevelopment of the Additional Land will not increase the number of dwelling units permitted on the land east of Hickory Ridge Road. The development rights of the Additional Land will instead be transferred to the 143 +/- acres west of Hickory Ridge Road, currently encumbered by a Conservation Easement (PIN 11-06-200-011).
- VII. The Conservation Easement will be released and replaced by an agreement limiting use of the 143 acres to a 53 unit or less single-family residential development. There will be no mining of sand and gravel on the 143 acres prior to development. Additionally:
 - (a) There shall be a minimum of 100-foot vegetated buffer along all property lines. Additional plantings shall be required where necessary to screen views to/from adjacent residential properties;

(b) There shall be a minimum of fifty percent (50%) of the gross area set aside in permanent open space. The parties agree to cooperate to design an attractive “rural estate” development with review and approval by the Planning Commission and Board of Trustees.

- VIII. Upon deactivation of the Operations and Mitigation Committee, any inquiries or grievances from the public shall be submitted to the Township’s Planning/Zoning Department. Department staff will respond to requests for information or will facilitate meetings with Levy staff, in-house officials and the complainant to resolve the grievances. Staff will document the proposals and recommendations for presentation to the Board, who will determine the appropriate actions to be taken by Levy and/or by the Township to redress the complaint.
- IX. Upon completion of Levy activities at the site (December 31, 2033), any balance remaining in the Haul Route Mitigation Fund shall be divided equally between Levy and the Township.
- X. The parties agree that no change in law through statute or otherwise that might later impact or limit the Township’s ability to regulate the Property or the Additional Land or the Mining Permit shall apply to or negate the Consent Judgment or any amendment thereto, and Levy agrees that it will be subject to the regulations contained in and operate in accordance with the Consent Judgment and amendments and the Permit and Permit Conditions as modified by this Order, until expiration of and full compliance by Levy with the Permit and Permit Conditions.
- XI. This Third Amended Consent Judgment is declared to be in recordable form and the covenants contained herein are declared to be covenants running with the land

and the Oakland County Register of Deeds be and hereby is ordered to record a true copy of this Third Amended Consent Judgment.

XII. Except as otherwise provided herein, all terms and conditions of the Consent Judgment as well as the First Amended and Second Amended Consent Judgment shall remain in full force and effect and the terms and conditions set forth therein are hereby ratified and confirmed.

XIII. This Court retains jurisdiction to assure compliance with the terms of the Consent Judgment, the First Amended Consent Judgment, the Second Amended Consent Judgment, as modified by this Third Amended Consent Judgment. The parties agree that the attorney for each party participated fully in the drafting of this Third Amended Consent Judgment, and therefore in the event of any ambiguity later requiring interpretation, no inference adverse to Plaintiff as drafter shall arise.

SO ORDERED [REDACTED]

/s/ Victoria A. Valentine 2/19/2021

[REDACTED]

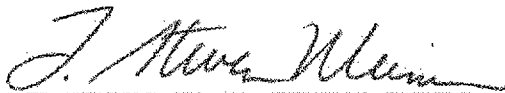
Oakland County Circuit Court Judge

The Parties hereby consent to the form and entry of this Stipulated Order granting the Third

Amendment to Consent Judgment.

AMERICAN AGGREGATES OF MICHIGAN,
a Michigan corporation

CHARTER TOWNSHIP OF HIGHLAND



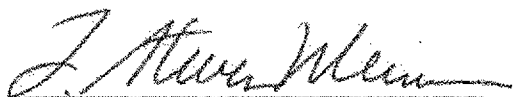
By: L. Steven Weiner
Its: Authorized Agent

By: Rick Hamill
Its: Supervisor

Dated: Nov. 24, 2020

Dated: _____

LEVY INDIANA SLAG CO.,
A Michigan corporation



By: L. Steven Weiner
Its: Authorized Agent

Dated: NOV. 24, 2020

By: Tami Flowers
Its: Clerk

Dated: _____

FRIEDLAENDER NYKANEN &
ROGOWSKI PLC

ROSATI SCHULTZ JOPPICH &
AMTSBUECHLER PC

By: Susan K. Friedlaender (P41873)
Attorneys for Plaintiffs

By: Gary L. Dovre (P27684)
Attorneys for Defendant

Dated: _____

Dated: _____

**EXHIBIT A MEMORANDUM
TO STIPULATED ORDER FOR THIRD CONSENT JUDGMENT AMENDMENT**

Purpose

This MEMORANDUM sets forth the background of a Consent Judgment and prior Amendments between the LEVY INDIANA SLAG, CO.; AMERICAN AGGREGATES OF MICHIGAN, INC., (Levy), and HIGHLAND TOWNSHIP (the Township), and is to set forth the proposed terms of a Third Amendment to the existing Consent Judgment.

Background

On November 8, 2004, the parties entered a consent judgment related to mining activities on 846 acres of land located along Hickory Ridge Road and Clyde Roads. This Consent Judgment established the terms of a mining permit and a future special land use permit for redevelopment of the land once mining was completed and the land reclaimed. The Consent Judgment was subsequently amended on October 15, 2009, (First Amendment), and amended on September 18, 2017, (Second Amendment) to modify certain rights and obligations of all parties.

Consent Judgment

In the Consent Judgment dated November 8, 2004, Levy was required to:

1. Design and construct a Wastewater Treatment System (WWTS) (Section 2.2A (1-8);
2. Convey to the Township the "Clyde Road Parcel"(Section 2.2A (9-11);
3. Construct a Water Well Supply System (WWSS) (Section 2.2B (1-9);
4. Construct a Water Main along Clyde Road east of their land to the Bretton Oaks Subdivision (Section 2.2B (10); and
5. Record a Conservation Easement prohibiting certain uses on the 143 +/- acres located west of Hickory Ridge Road (Section 2.2 G).

First Amendment to Consent Judgment dated October 15, 2009

Levy forwarded to the Township the funds to cover a Bond Anticipation Note (BAN) in the amount of \$900,000. The BAN had been issued to cover engineering expenses associated with a now deferred sanitary sewer program. In return, the Township was obligated to contribute a like amount toward Levy's obligation, under certain circumstances, under the mining permit, to construct a Wastewater Treatment System (WWTS). The Township has set aside funds in anticipation of their obligation for repayment.

**First Amendment Amended and Restated Mining and Development Special Land Use permit
dated October 15, 2009**

Levy was granted an extension on the Expiration Date for mining and processing of sand and gravel through December 31, 2025 ("Expiration Date"), allowing twelve (12) months beyond the Expiration Date for removing equipment, selling processed material, and establishing grades and vegetation in accordance with the Reclamation Plan. (Section 7 (b)).

Second Amendment to Consent Judgment dated September 18, 2017

Levy agreed to reduce the amount owed Levy by the Township for the BAN by \$293,202.75, in order to pay the Township's share of Clyde Road improvements for two separate Road Commission for Oakland County projects. This reduced the amount owed Levy by the Township for the BAN to \$606,797.25 and relieved Levy of the obligation to further improve Clyde Road. (Section 1-10).

Proposed conditions of the Third Amendment to the Consent Judgment

The following list contains the proposed understanding which would be incorporated into a Third Amendment to Consent Judgment, subject to approval of the Township Board:

1. Under Section 2.2 of the Consent Judgment: (i) Levy is relieved of its obligation to design and construct a WWTS, (ii) the Township shall not be required to accept conveyance of or operate any WWTS or other method of sanitary sewage disposal that is constructed, and (iii) Levy's right to sell, and the Township's obligation to approve up to 320 residential units on, the land East of Fish Lake Road is conditioned on a WWTS or other lawful and sufficient method of sanitary sewage disposal for that number of residential units being constructed and solely paid for by the Developer of that land.
2. Under Paragraph 17 of the Amended and Restated Mining and Development Special Land Use Permit: (i) the Permit Holder is relieved of its obligation to design and construct a WWTS and (ii) the Township shall not be required to accept conveyance of or operate any WWTS or other method of sanitary sewage disposal that is constructed.
3. Under Paragraph 25 and the Figures attached to the Amended and Restated Mining and Development Special Land Use Permit: (i) the requirements that the land identified as Development Areas I and II be developed by the Permit Holder and reviewed and approved by the Township for the number of residential units specified is conditioned on a WWTS or other lawful and sufficient method of sanitary sewage disposal for that number of residential units being constructed and solely paid for by the Permit Holder, (ii) the Permit shall not constitute a Township approved special land use permit for Development Areas I or II without that condition being satisfied, and (iii) the obligation and right to develop the residential areas shown on Figures 2, 6, 7 and 10 of the Permit is subject to the same condition.

4. Levy and the Township agree that the timing of the delivery of the WWSS, as well as the watermain along Clyde Road connecting Bretton Oaks Subdivision (Clyde Road Watermain) should be flexible and consistent with future needs. As such, Levy and the Township agree that they will meet to discuss and determine an appropriate schedule for the eventual delivery of the WWSS and the Clyde Road Watermain at such time as either party requests in writing that the WWSS and the Clyde Road Watermain be constructed.
5. Levy's mining limits will be expanded to include the 82.30 acre parcel, identified as Parcel 11-05-376-008, and described in Exhibit B ("Additional Land"). This parcel is contiguous to other Levy holdings, located south of the main plant entrance with approximately 1370 lineal foot of frontage along North Hickory Ridge Road.
6. Before the mining may advance into the Additional Land, Levy will first construct berms along property lines adjacent to public rights-of-way and to adjacent residential and agricultural properties. Phasing of the mining and reclamation activities shall be reflected in the annual operating plan submitted to the Township for review.
7. The reclamation and redevelopment of the 80 acres will not increase the number of dwelling units permitted on the land east of Hickory Ridge Road. The development rights of the 80 acres will instead be transferred to the 143 +/- acres west of Hickory Ridge Road, currently encumbered by a Conservation Easement (PIN 11-06-200-011).
8. The parties will release the conservation easement in favor of an agreement limiting use of the 143 acres for a 53 unit or less single-family residential development. There will be no mining of sand and gravel on the 143 acres prior to development. Levy and the Township agree to these minimum requirements:
 - a. There shall be a minimum of 100-foot vegetated buffer on all property lines. Additional plantings will be required where necessary to screen views to/from adjacent residential properties;
 - b. There shall be a minimum of fifty percent (50%) of the gross area set aside in permanent open space. The parties agree to cooperate to design an attractive "rural estate" development with review and approval by the Planning Commission and Board of Trustees.
9. It is recognized that the number of and nature of concerns raised by the public in relation to the Mining Permit have been relatively inconsequential since the last Consent Judgment amendment. It is agreed that the Operations and Mitigation Committee shall be deactivated until such time as the Board of Trustees finds that the services of such committee are necessary to monitor progress at the site or to address grievances by the public. Any inquiries or grievances from the public shall be submitted to the Planning/Zoning Department. Department staff will respond to requests for information or will facilitate meetings with Levy staff, in-house officials and the complainant to craft a

resolution to grievances. Staff will document the proposals and recommendations for presentation to the Board, who will determine the appropriate actions to be taken by Levy and/or by the Township to redress the complaint.

10. Levy's Expiration Date for mining and processing sand or gravel will be extended to December 31, 2032, allowing twelve (12) months beyond the prior Expiration Date for removing equipment, selling processed material, and establishing grades and vegetation in accordance with the Reclamation Plan.
11. Upon completion of Levy activities at the site (December 31, 2033), that any balance remaining in the Haul Route Mitigation Fund shall be divided equally between Levy and the Township.
12. The Township will be relieved of its obligation to reimburse Levy for the BAN in the amount of \$606,797.25.

EXHIBIT B

Land located in the County of Oakland, Township of Highland, State of Michigan:

Legally described as:

T3N, R7E, SEC 5 PART OF S 1/4 BEG AT W 1/4 COR, TH N 88-15-39 E 2716.32 FT, TH S 00-34-44 W 1362.02 FT, TH S 89-05-33 W 2470.70 FT, TH N 29-57-41 W 259.81 FT, TH ALG CURVE TO RIGHT, RAD 769.85 FT, CHORD BEARS N 14-54-41 W 399.80 FT, DIST OF 404.43 FT, TH N 00-08-19 E 707.21 FT TO BEG , APPROXIMATELY 82.30 ACRES

Parcel 11-05-376-008

82.30 Acre Parcel

Vacant, Hickory Ridge Road



OAKLAND CONSERVATION DISTRICT
7150 DIXIE HIGHWAY SUITE 2
CLARKSTON, MI 48346
TEL: 248-922-7822
EMAIL: OaklandConservationDistrict.org

Ms. Elizabeth J Corwin:

The Oakland Conservation District appreciates the Highland Township Planning Board for reaching out about the termination of a P.A. 116 Farmland Development Agreement that began 40 years ago.

Oakland Conservation District assists local governments with the determination of eligibility of this program. Our responsibility is to look at the farm acre class and to see that the farm is farmed. With that in mind this parcel has one acre that is not prime farmland. Four acres are considered land of local importance and the rest of the acreage is considered prime farmland. Satellite imagery indicates the farm was cropped in recent years.

If the parties involved in this transaction understand the potential tax consequences, then the Oakland Conservation District has no objection to the transaction.

Additionally, the Oakland Conservation District is in favor of the Township keeping the parcel as open space.

Sincerely,

Patrick Costello, Chairman
Patrick Costello
Nov. 10, 2021

Oakland Conservation District Board Chair

Mr. Green asked how the Master Land Use plan would address services such as broadband or sanitary sewer. Ms. Corwin pointed out that this is primarily a Land Use Plan, and that some special issues are addressed by sub-plans, such as the Water Reliability Study or newly commissioned Broadband Master Plan. This plan will primarily focus on land use, which clearly affects the other plans.

Mr. Lewan also explained the process which involves solicitation of input from not only our residents, but neighboring communities. He went on to explain that the Board does not approve the plan, but only approves release of the plan for public comment. The Planning Commission adopts the plan.

Agenda Item #4: Early Termination of Farmland Development Rights Agreement Parcel #11-05-376-008; 82-acre agriculture parcel on N. Hickory Ridge Rd

Ms. Corwin reviewed the application for Early Termination of Farmland Development Rights Agreement submitted by American Aggregates of Michigan. The administrative procedures for the Michigan Department of Agriculture and Rural Development require that the Clerk submit the application to the County or local Planning Commission for review and comment. The County has deferred its review to the local planning commission. The procedures also require the Soil Conservation District to be afforded an opportunity to comment. Their report essentially notes that this property is prime farmland, but has no objection to releasing the property from the program provided the owner understands the tax implications.

As discussed at previous meeting, the Board of Trustees has previously considered expansion of mining onto the 80 acre parcel and incorporated their approval into an amendment of the consent judgment. Based on that agreement, no additional homes will be added to the development of the American Aggregate property on the east side of Hickory Ridge Road. The limited development rights of this 80 acres is transferred to other properties on the west side of Hickory Ridge Road. This 80 acres will be incorporated into the open space for the future Stoneleigh Development. The agreement includes other valuable considerations that will benefit the general public.

Mr. Beach moved to accept and file the application and accompanying reports without further comment. Mr. Curtis supported the motion which passed with a unanimous voice vote.

Agenda Item #5:

- Committee Updates
- Zoning Board of Appeals:
- Township Board:
- Highland Downtown Development Authority:
- Planning Director's Update

Committee updates were discussed.

Agenda Item #6:



Charter Township of Highland

205 N. John Street
Highland, MI 48357
248.887.3791 p
248.887.1937 f

highlandtwp.net

October 15, 2021

Re: H 11-05-376-008 (Vacant Land)

To Whom it May Concern,

The Taxable History below is for the above referenced vacant parcel with no structures.

Tax Year	Taxable Value
2021	\$292,170
2020	\$156,560
2019	\$153,650
2018	\$150,050
2017	\$146,970
2016	\$145,660
2015	\$145,230

The True Cash Value for the above referenced parcel for the 2021 tax year is \$584,340.

If you need further information, please contact me jangle@wcaassessing.com

Sincerely,



Jennifer Angle
Assessor of Highland Township

Warm inside. Great outdoors.



SUPERVISOR: Rick A. Hamill CLERK: Tami Flowers TREASURER: Jennifer Frederick
TRUSTEES: Brian Howe, Joseph M. Salvia, Judy Cooper, Elizabeth M. Lewis



**RESOLUTION 21-23
TO APPROVE BANK DEPOSITORIES FOR 2022**

At a regular meeting of the Township Board of the Charter Township of Highland, Oakland County, Michigan (the "Township"), held on the 6th day of December, 2021.

PRESENT: Rick A. Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe, Beth Lewis, Joseph M. Salvia

ABSENT: None

The following resolution was offered by _____ and seconded by _____:

BE IT RESOLVED THAT the following bank depositories will be used by the Charter Township of Highland for the year 2022:

Michigan Legacy Credit Union	JP Morgan Chase
CIBC	Level One Bank
Comerica Bank	LPL Financial
Flagstar Bank	Michigan Class/ Public Trust Advisors, LLV
Huntington Bank (Chemical & TCF)	Oakland County (Investment Pool)
Huron Valley State Bank	The State Bank

BE IT FURTHER RESOLVED, that all such investments heretofore made are hereby ratified and validated.

The motion carried with the following roll call vote:

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION DECLARED _____

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Charter Township of Highland, Oakland County, Michigan, on the 6th day of December, 2021, the original of which is on file in my office.

I further certify that notice of the meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Clerk Tami Flowers, MiPMC
Charter Township of Highland

JOELLEN SHORTLEY
jshortley@rsjalaw.com

2755 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

December 2, 2021

Board of Trustees
Charter Township of Highland
205 North Johns Street
Highland, MI 48357

RE: National Opioid Litigation Settlement Process

Dear Board of Trustees:

Your Township is eligible to participate in the proposed settlement to the nationwide opioid litigation. After several years of negotiation, two nationwide settlements have been reached against the three largest pharmaceutical distributors, McKesson, Cardinal Health, and AmerisourceBergen and one manufacturer, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson. The settlements require the distributors to pay up to \$21 billion dollars over 18 years and for Janssen to pay up to \$5 billion over 9 years, for a total of \$26 billion. Of the settlement amount, approximately \$22.7 billion is earmarked for participating states and state subdivisions to remediate and abate the impacts of the opioid crisis. The settlements also require the distributors to implement safeguards to prevent the over prescription of opioids and place restrictions on the marketing, sale, and distribution of opioids. Michigan has chosen to participate in each settlement.

State subdivisions with populations over 10,000 people are eligible to participate in the settlement. The more subdivisions that participate, the greater the share of funds that will be allocated to the state. If a subdivision does not participate in the settlements, it cannot directly share in any of the settlement funds, even if its state and other subdivisions in its state are sharing in the settlements.

The settlements establish the base and incentive payments and how the funds will be paid out to the participating states and participating subdivisions. The Michigan Attorney General has estimated that the state of Michigan may receive close to \$800 million dollars in total as a result of the settlements. The settlement indicates it will be allocated 15% to a state fund, 70% to an Abatement fund and 15% to the participating subdivisions. Your municipality is listed in the Distributor settlement as receiving an allocation from the subdivision fund provided to the state. The Attorney General may be negotiating a specific agreement for Michigan, which could result in a modification of the allocation percentages.

The settlement amount depends upon several other factors, which makes it difficult to determine the amount each participating subdivision will receive. More details on the amounts allocated to

the state and its participating subdivisions will be available once it is known if a majority of the subdivisions involved in the litigation choose to participate in the settlements. If a majority of governmental units that sued the companies do not accept the settlement, the proposed deal will fail, and litigation will continue. The settlement funds must be spent on opioid remediation; however, most of the uses identified in the settlements are for activities more likely to be conducted by states or counties. This list of permissible expenditures for subdivisions includes providing expanded training for first responders, schools, community groups and families on the use of Naloxone or other FDA approved drugs to reverse overdoses.

To receive the documentation you will need to participate in the settlement you must register at the national settlement website <https://nationalopioidsettlement.com/>. The deadline for opting in is January 2, 2022. Your unique subdivision identifier for registration should have been provided to you on a settlement notice or by our office if you did not receive a settlement notice. When registering, you will be required to provide the email address of the person who will be authorized to sign on behalf of the Township. Required documentation through the website will be executed and signed electronically.

The Michigan Attorney General's website https://www.michigan.gov/ag/0,4534,7-359-82917_103916---00.html contains draft settlement agreement forms similar to what you will be asked to sign before settlement funds can be received. Attached are copies of the two proposed settlement forms. The forms contain i) an agreement to the terms of the settlements; ii) a release of claims; iii) an agreement that monies received can only be spent on opioid remediation, and iv) a consent to the jurisdiction of the court where the settlement judgment is filed. The Distributor Release is a release of claims against Distributors and J&J Release is a release of claims against Janssen and Johnson & Johnson. **The attorney in the Attorney General's Office, who is handling this matter, indicated that he hopes to have a state settlement agreement and model Resolution for participation in the settlement, available by the end of November.**

Both settlements contain injunctions placing numerous requirements on the companies that are aimed at preventing the over distribution and sale of opioids. The Distributors will be required to carefully review and report suspicious orders to the state. There will be a national Enforcement Committee to review compliance with the settlements and compliance committees established in the states. Janssen is banned from manufacturing, selling or promoting the sales of opioids in the United States. There are several pharmacy chains such as CVS and Walgreens and stores with pharmacies such as Walmart that have not joined the settlement.

We know that it is highly unlikely that the Township would commence its own lawsuit against any of the settling parties. If the Township has experienced any increased costs as a result of the issues described and addressed here, we have not identified any reasons not to participate in the proposed settlement. Therefore, opting into the settlement will enable the Township to be eligible for funding to address opioid remediation. **The Attorney General's Office indicated that a Resolution to opt-in may be necessary.** I have drafted the attached Resolution for your consideration.

Board of Trustees
RE: Opioid Litigation Settlement
December 2, 2021
Page 3

We will be glad to discuss any of the forms or requirements relating to these settlements.
Please contact me with any questions or concerns.

Very truly yours,

ROSATI SCHULTZ JOPPICH
& AMTSBUECHLER PC

Joellen Shortley

Joellen Shortley

Enclosures
cc: Lisa Hamameh

CHARTER TOWNSHIP OF HIGHLAND

RESOLUTION 21-24 APPROVING OPTING-IN TO THE NATIONAL OPIOID LITIGATION SETTLEMENT

RECITALS:

A. After several years of negotiation, two nationwide settlements have been reached against the three largest pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen and one manufacturer, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson. The settlements require the distributors to pay up to \$21 billion dollars over 18 years and for Janssen to pay up to \$5 billion over 9 years, for a total of \$26 billion. Of the settlement amount approximately \$22.7 billion is earmarked for participating states and state subdivisions to remediate and abate the impacts of the opioid crisis.

B. The settlements require the distributors to implement safeguards to prevent the over prescription of opioids and place restrictions on the marketing, sale and distribution of opioids. Michigan has chosen to participate in each settlement. The Distributors will be required to carefully review and report suspicious orders to the state. There will be a national Enforcement Committee to review compliance with the settlements and compliance committees established in the states. Janssen is banned from manufacturing, selling or promoting the sales of opioids in the United States.

C. Highland Township is eligible to participate in the settlements. The settlement with the Distributors indicates that Highland Township is eligible to receive approximately .0294 percent of the 15% allocation the state will receive to distribute to participating subdivisions. The allocation percentage may be modified if the state of Michigan enters into a state specific agreement with the settling parties.

D. Any funds received from the settlements must be spent on opioid remediation, which is defined in the settlement agreements. However, if a majority of governments that sued the companies do not accept the settlement, the proposed deal will fail, and litigation will continue.

D. The two proposed settlements require the participating subdivisions to agree to the settlement terms. The settlements require: i) an agreement to the terms of the settlements; ii) a release of claims; iii) an agreement that monies received can only be spent on opioid remediation and iv) a consent to the jurisdiction of the court where the settlement judgment is filed. The Distributor Release is a release of claims against Distributors and J&J Release is a release of claims against Janssen and Johnson & Johnson.

IT IS THEREFORE RESOLVED:

The Township of Highland elects to participate in the proposed settlements with pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen and the proposed settlement with one manufacturer, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson.

The Township of Highland agrees to the terms of the settlements, a release of claims against the companies named in the litigation, the funds received from the settlements to be spent on opioid

remediation, as defined in the settlements, and consents to the jurisdiction of the court where the settlement judgments are filed.

The Township of Highland authorizes the Township Supervisor to register the Township on the National Opioid Settlement website, opt-in to the settlements, consent to the terms of the settlement and such further action as is necessary to receive the settlement funds.

The election, agreement, and authorization in this Resolution are subject to completion of all other necessary actions by the Court and the other parties required to finalize the settlements as described herein.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Highland Board of Trustees at a regular meeting on December 6, 2021.

Charter Township of Highland

Date

Tami Flowers MiPMC, Township Clerk

BUDGET AMENDMENT WORKSHEET
 2021 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - December 6, 2021

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2021	AS AMENDED 12/31/2021	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
FIRE FUND				
Revenues:				
206-000-692.000	APPROPRIATION FUND BAL.	\$0.00	\$9,430.00 +	\$50,000.00 = \$59,430.00
Expenditures:				
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	\$375,000.00	\$375,000.00 + \$	40,000.00 = \$ 415,000.00
206-336-707.007	FIRE: F-T OVERTIME	\$40,000.00	\$40,000.00 + \$	10,000.00 = \$ 50,000.00

Purpose of Amendment:

To appropriate funds towards Fire Expenses to provide for possible overages in Payroll.

BUDGET AMENDMENT WORKSHEET
 2021 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - December 6, 2021

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2021	AS AMENDED 12/31/2021	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<u>FIRE CAPITAL FUND</u>				
Revenues:				
402-000-692.000 APPROPRIATION FUND BAL.	\$0.00	\$3,985,217.00	+	\$230,000.00 = \$4,215,217.00
Expenditures:				
402-336-971.004 CONSTR IN PROCESS FIRE MIL ST2	\$0.00	\$1,100,000.00	+ \$	230,000.00 = \$ 1,330,000.00

Purpose of Amendment:

To appropriate funds for the construction expenses for Fire Capital Station 2.

10. Adjourn

Time: _____